

# 2011 WEST LAFAYETTE, OHIO INCOME TAX RETURN

Due on or before April 17, 2012

Name, Address & Account # or Affix Label From Envelope  
List both Names if Filing Joint Return

Social Security # or FID # \_\_\_\_\_

Spouse's Social Security # \_\_\_\_\_

**Did you move into or out of the village during 2011?**

Date moved in \_\_\_\_\_ Date Moved out \_\_\_\_\_

Daytime Telephone # \_\_\_\_\_

**ADDITIONAL INFORMATION: REVERSE SIDE OR  
WEBSITE: WWW.WESTLAFAYETTEVILLAGE.COM**

## Earned Income Section (Please attach copies of all W2's)

1) Wages, Salaries, Tips (Do not include interest, dividends, etc) \_\_\_\_\_ 1) \_\_\_\_\_

2) Other Income (1099 Misc, commissions, misc. income from Fed. 1040) \_\_\_\_\_ 2) \_\_\_\_\_

3) SUB-TOTAL (Add lines 1 and 2) \_\_\_\_\_ 3) \_\_\_\_\_

## Business Income Section

4) Profit or Loss from Business Income (Attach all Federal Schedules) \_\_\_\_\_ 4) \_\_\_\_\_

5) Profit or Loss from Rental Property (Attach all Federal Schedules) \_\_\_\_\_ 5) \_\_\_\_\_

6) Other Taxable Income (Attach Supporting Documents) \_\_\_\_\_ 6) \_\_\_\_\_

7) SUB-TOTAL (Add lines 4, 5, and 6) IF LESS THAN ZERO, ENTER 0 \_\_\_\_\_ 7) \_\_\_\_\_

## Total Taxable Income and Tax Due

8) Total Taxable Income (Add lines 3 and 7) \_\_\_\_\_ 8) \_\_\_\_\_

9) Village Tax Due 1% (Multiply line 8 by .01) \_\_\_\_\_ 9) \_\_\_\_\_

## Tax Credit Section

10) West Lafayette Income Tax Withheld by Employers (W2 box 19 & 20) \_\_\_\_\_ 10) \_\_\_\_\_

11) Tax Paid to Other Cities (maximum: 1% of taxable wages) (W2 box 19 & 20) \_\_\_\_\_ 11) \_\_\_\_\_

12) Declaration payments made on 2011 tax \_\_\_\_\_ 12) \_\_\_\_\_

13) Credits from prior tax years \_\_\_\_\_ 13) \_\_\_\_\_

14) TOTAL TAX CREDITS (Add lines 10, 11, 12, and 13) \_\_\_\_\_ 14) \_\_\_\_\_

## Tax Payments or Refunds (No Tax or Refund of \$5 or less will be collected or refunded)

15) TAX DUE With Return (If line 9 is greater than line 14) Subtract line 14 from line 9 \_\_\_\_\_ 15) \_\_\_\_\_

16) Tax Refund (If line 14 is greater than line 9) Subtract line 9 from line 14 \_\_\_\_\_ 16) \_\_\_\_\_

17) Amount of refund to be credited to 2011 tax liability: \$ \_\_\_\_\_

## Penalty and Interest For Returns Filed After April 17, 2012

18) Penalty Charges (0.015 times line 15—Minimum \$10.00) \_\_\_\_\_ 18) \_\_\_\_\_

19) Interest Charges (0.005 times line 15, time the number of months past due) \_\_\_\_\_ 19) \_\_\_\_\_

20) TOTAL DUE AT TIME OF FILING (Add LINES 15, 18, AND 19) \_\_\_\_\_ 20) \_\_\_\_\_

The undersigned declares that this return is true, correct and complete for tax year 2011.

Professional Preparer's Signature \_\_\_\_\_ Date \_\_\_\_\_

Your Signature \_\_\_\_\_ Date \_\_\_\_\_

Preparer's SS# or FID# \_\_\_\_\_

Spouse's Signature \_\_\_\_\_ Date \_\_\_\_\_

## 2011 West Lafayette Income Tax Return Instructions

- Line 1 --- Residents include income from all W2s whether you worked in the village or outside the village.  
 Non residents include only the income earned while you worked within the village.
- Line 2 --- Other income--1099 misc., commission, etc. Do not include unemployment, pensions, SS, interest, or dividends.
- Line 3 --- Total of Lines 1 and 2.
- Line 4 --- Net income from businesses located in the village or net income derived from doing business in the village but not located in the village. Carry over losses are not permitted.
- Line 5 --- Income from rental property located within the village.
- Line 6 --- Income that does not fit the above categories include supporting documents and an explanation of the source.
- Line 7 --- Total of lines 4, 5, and 6. If less than zero then enter "0".
- Line 8 --- Total Taxable income--add lines 3 and 7.
- Line 9 --- Calculate tax due by multiplying line 8 by 1% (0.01).
- Line 10 - Total West Lafayette tax withheld by your employer(s) from all W2s.
- Line 11 - Total tax withheld for other municipalities. Credit given for a maximum of 1% (0.01) of taxable wages from W2s.
- Line 12 -- Total of prepayments made during 2011 for 2011 tax liability.
- Line 13 - Refunds from previous years that were applied to future tax years.
- Line 14 - Total of lines 10,11, 12, and 13.
- Line 15 - TAX DUE--If line 9 is greater than line 14 then subtract line 14 from line 9 to calculate tax due.
- Line 16 - TAX REFUND--If line 14 is greater than line 9 then subtract line 9 from line 14 to calculate the excess taxes paid or withheld.
- Line 17 - Enter the amount you want to apply to next years taxes in lieu of a cash refund.
- Line 18 - Penalty for late filing. Multiply line 15 by 1 and 1/2% (.015) to calculate the penalty charge. Minimum charge is \$10.00.
- Line 19 - Interest charge for late filing when taxes are due. Multiply line 15 by 1/2% (.005) times the number of months past due.  
 Example: File in July -- 1/2% (.005) times tax due (line 15) times 3 months (May, June, July).
- Line 20 - Total due for late filing add line 15, 18, and 19.

**\*\*\*These instructions are for general information only. For specific tax advice please consult your tax professional.\*\*\***

**Who must file this return?**

- All residents of the Village of West Lafayette 18 years of age or older
- All persons employed within the Village of West Lafayette
- All businesses who do business or perform services within the Village of West Lafayette
- All owners of rental property located within the Village of West Lafayette

**I am exempt from filing for the following reason:**

- ✧ I am retired with income from pension, social security, interest, and/or dividends only
- ✧ I was an active member of the Armed Forces of the United States for the entire tax year
- ✧ The taxpayer was deceased in previous year
- ✧ I had no taxable income in 2011
- ✧ Other: \_\_\_\_\_

**Declaration of Estimated Tax for 2012**

- |   |    |       |
|---|----|-------|
| 1) Total estimated 2012 income subject to tax \$ _____ multiplied by 1.5% (.015)      | \$ | _____ |
| 2) Divide line 1 by 4 to calculate quarterly payments due 4-30, 7-31, 10-31, and 1-31 | \$ | _____ |
| 3) Amount paid with this declaration  | \$ | _____ |

**\*\*\*FULL PAYMENT MUST BE INCLUDED WITH THIS RETURN\*\*\***  
**\*\*\*PLEASE ATTACH ALL W2s, FORMS, SCHEDULES AND SIGN THE RETURN\*\*\***  
**FAILURE TO INCLUDE ALL FORMS OR NEGLECT TO SIGN THE RETURN MAY RESULT IN**  
**PENALTIES AND OR INTEREST CHARGES**  
**\*\*\*CLEAR COPIES OF FORMS AND SCHEDULES ARE ACCEPTABLE\*\*\***

Make checks payable to and mail to:

West Lafayette Tax Department  
 113 East Railroad Street  
 PO Box 175  
 West Lafayette, Ohio 43845

Phone #: 740-545-6541  
 Tax Administrator: Lisa Stiteler  
 Email: lstiteler@wlaf.org  
 website: www.westlafayettevillage.com

For Tax Office Use Only:	Date Received:
Amount Enclosed: _____ Check #: _____	
Refund processed: _____ Refund Amount: _____	