

# *Record of Proceedings*

## Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on April 13, 2026 at 7:00 p.m. in the municipal building with Mayor Jessica Tubbs presiding.

### **Pledge of Allegiance**

### **Prayer**

**Roll Call:** Adam Fisher, Jason Hursey, Kenny Koch, Tyler Maple, Christie Maurer and Jacob Yoho were present. Patrolman Bishop, Fire Chief Gould, Todd Shroyer, Joe Hunt and Kayla Wright were also present.

A motion was made by Kenny Koch and seconded by Adam Fisher to approve the minutes from the regular council meeting held on March 23, 2026. Roll call 6 yes. Motion carried.

**Mayor's Correspondence:** Mayor Tubbs reported receiving no correspondence.

**Citizens' comments:** Todd Shroyer, EMS Director, announced that he will be retiring at the end of June and that he will be replaced by Joe Hunt as the Chief of the Coshocton County EMS and Kayla Wright as the Assistant Chief Financial Officer. Joe Hunt presented a Year-to-Date report of EMS activities.

### **Committee Reports:**

**Building and Property:** No report.

**Community & Business Development:** Chairman Kenny Koch reported discussing a community event happening on June 27<sup>th</sup>. Contracts for the music have been locked in with Matt Hastings & the Blue Gills and the Ultimate Van Halen Tribute band Panama.

**Community Relations:** Chairwoman Christie Maurer reported that We R WL met and reported 31 Senior banners are hanging now and they are shooting for 45 next year. The Christmas banners will be done through the Digital Media program at Ridgewood, and they will be looking for sponsors. Flowers for the baskets have been picked out and a 4-h group will be planting them. They are continuing with their American Flag rental program with flags being \$30 each if paid before May 10<sup>th</sup> and \$35 after that date. Forms and payment can be made at the French Press Café or Haarman's Pallet Treasure. The Janusian Women's Club will have their Ladies Night Out on May 12<sup>th</sup> at 6pm at the Ridgewood Middle School. Tickets are \$25 with a limited number being sold and will be available beginning next week at Statements by Shannon, Haarman's Pallet Shop and the French Press Café. There will be raffles, door prizes, bingo, and a style show. Village Cleanup Day will be April 18<sup>th</sup> from 8am until the dumpsters are full. No tires will be accepted. There will be 3 dumpsters for trash and a dumpster for scrap and the Boy Scouts will be assisting. West Lafayette Chamber of Commerce meets the 4<sup>th</sup> Tuesday of each month at the West Lafayette Fire Station meeting room. The Community Yellow Flag sales will be May 1 & 2<sup>nd</sup>. The signup is at the Library, JB's Smoking BBQ and Statements by Shannon. Homecoming is July 23-25<sup>th</sup> and the theme is Happy Birthday America with Congressman Troy Balderson being the Grand Marshal. The fireworks display is tentatively planned to be set off

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from Waterworks Park and they are still looking for donations to help cover the cost. Donations can be made at Home Loan Savings Bank in care of the West Lafayette Chamber Fireworks Fund or mail a check directly to the West Lafayette Chamber at PO Box 113, West Lafayette, OH 43845. Questions can also be emailed to [wfireworks43845@gmail.com](mailto:wfireworks43845@gmail.com). The America 250 Freedom Train will be going through the village on April 25<sup>th</sup> around 11am and 4:30pm and again on the 26<sup>th</sup> around 10:30am and 4pm. The Coshocton County 740 Offroad Group are having their 2<sup>nd</sup> annual SXS Poker Run on June 20<sup>th</sup> and is \$25 for registration. There will be a hog roast, 50/50, door prizes and music. Registration starts at 9:30am. Call 740-202-0123 or 740-610-7149 with questions. Address will be 251 E. 7<sup>th</sup> St., West Lafayette.

**Community Revitalization:** No report.

**Finance:** Chairwoman Christie Maurer reported reviewing the March end of month cash summary. A motion was made by Christie Maurer and seconded by Jason Hursey to approve the March end of month cash summary. Roll call 6 yes. Motion carried.

**Fire Dependency Board:** No report.

**Ordinance:** Chairman Jason Hursey reported discussing Resolution 2026-24 to execute a contract for mosquito spraying for Plainfield and other neighboring communities. Ohio Gas & Electric has requested a Solicitation permit, but it hasn't been officially approved yet. They are required to have the permit with them. Residents are reminded that if someone is soliciting and do not provide their permit, to call the Police department. There was also discussion held regarding the process for approving applying for grants. A motion was made by Jason Hursey and seconded by Adam Fisher to allow the Department Heads to apply for grants without Council approval, but once a grant is awarded, present it to Council for the final approval. Roll call 6 yes. Motion carried.

**Park Board:** Chairman Adam Fisher reported discussing putting cameras at Burt Park with the intention of letting the bathrooms to remain unlocked at all times and installing auto-locks to lock them during the night. There has been an influx of children utilizing the new playground at the school and having the restrooms open would be very helpful. A quote was received for 4 cameras and installation for \$2,197.20 that would initially use the school's internet and if that does not work out well, internet service would need to be established.

**Planning Commission:** No report.

**Public Safety:** No report.

**Public Works:** Chairman Jason Hursey reported discussing the Utility's responsibility for restoration. Any utility that does work in the village and tears something up, tears out a driveway/sidewalk/road, it is the utility's responsibility to restore. IGS rates are up for renewal for both Gas and Electric for the Village utilities. IGS made a recommendation of an 18-month term for both with the electric rate increasing from the current rate. A motion was made by Jason Hursey and seconded by Adam Fisher to approve the IGS recommendation of 18-month renewal term for both the Gas and Electric rates. Roll call 6 yes. Motion carried.

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**Records Retention:** No report.

**Rules:** No report.

## **Department Reports:**

**Fire:** See attached.

**Fiscal Officer:** Fiscal Officer, Amy Bourne, reported Resolution 2026-16 will receive its third and final reading to approve the work to the sewer line behind the administration office by Vic Allen. Resolution 2026-17 will receive its third and final reading authorizing the village to sign a new IT agreement with the County Commissioners for the Police Department, allowing our current IT provider to service the computers, but continuing the VPN access to the County for the Zuercher computers. Resolution 2026-18 will receive its third and final reading to add funds in the Fire Fund in the amount of \$15,000 to purchase SCBA equipment utilizing grant funding from the State Fire Marshal. In the 263 Drive to Succeed Grant fund, the remaining grant funds of \$16,509.53 needs appropriated in order to spend the remaining funds prior to the grant deadline of June 30<sup>th</sup>. Resolution 2026-20 will receive its third and final reading to establish a separate fund for the Police Department. Resolution 2026-21 will receive its third and final reading authorizing the purchase of the fire equipment mentioned in the adding funds resolution from Atlantic Emergency Solutions. Resolution 2026-22 will receive its first reading authorizing an advance of \$50,000 back to the General Fund from the ARC Ready Grant fund 265. An ARC grant was awarded last May for \$50,000 and that amount was advanced from the General Fund at that time and needs to be paid back within 12 months, which will be the end of April 2026. There is wording added to the resolution stating that an extension past the 12-month deadline may be required depending on when the money is actually received from ARC. Residents are reminded that the deadline to file village income taxes is Wednesday, April 15<sup>th</sup> and can be done at [www.ritaohio.com](http://www.ritaohio.com). If anyone has questions or needs assistance they can visit or call the village administration office at 740-545-6541. It will soon be time to sign up for the RITA Non-Filer Program to advise residents who are not compliant with village income tax filings. For those that do not respond to the Non-Filing notice, an Administrative Subpoena will be issued at a cost of \$1 per subpoena to the village. In 2024, 582 Non-filing letters were sent and 483 Administrative Subpoenas sent that resulted in \$15,438 of revenue for the village. Auditors will be in the office again to do a Single Audit due to spending over \$1 million in Federal grant funds and they are expected to be around for at least the next couple of weeks. We are on track to need another Single Audit next year due to the amount of Federal Funds spent already this year. Bills were passed for approval.

**Police:** See attached. Corporal Bishop reported that there were over 250 people that attended the Easter Egg Hunt with over 10,000 eggs stuffed, served over 200 hotdogs and chips to the community. Thank you to all that helped with the event.

**Solicitor:** Village Solicitor, Joel Blue reported having a very busy month with the Village, but is mostly privileged information.

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**Village Administrator:** Village Administrator Tammy Hicks reported on a grant opportunity that was applied for last November for the Land and Water Conservation Fund to do improvements to Waterworks Park and the village was not selected for funding. Other funding opportunities are being researched. Sewer revenue for March for the receipt of bulk sewage was over \$10,000. Training was given on the new vac truck last week. Funding for the vac truck was part of the Sewer Outfall grant funding.

## **Introduction to ordinances and resolutions:**

**2026-16 A RESOLUTION AUTHORIZING THE FISCAL OFFICER AND VILLAGE ADMINISTRATOR TO EXECUTE ALL DOCUMENTS NECESSARY WITH VIC ALLEN CONSTRUCTION, LLC, FOR THE PURPOSE OF REPAIRING A SANITARY SEWER MAIN IN THE VILLAGE OF WEST LAFAYETTE, OHIO** Third Reading

A motion was made by Jason Hursey and seconded by Kenny Koch to adopt Resolution 2026-16. Roll call 6 yes. Motion carried.

**2026-17 A RESOLUTION AUTHORIZING THE FISCAL OFFICER AND/OR POLICE CHIEF TO SIGN AND EXECUTE ALL DOCUMENTS NECESSARY WITH THE BOARD OF COMMISSIONERS OF COSHOCTON COUNTY, OHIO** Third Reading/Emergency

A motion was made by Christie Maurer and seconded by Jason Hursey to adopt Resolution 2026-17. Roll call 6 yes. Motion carried.

**2026-18 A RESOLUTION TO AMEND THE 2026 PERMANENT APPROPRIATIONS ORDINANCE 2025-63, ADDING FUNDS** Third Reading/Emergency

A motion was made by Christie Maurer and seconded by Tyler Maple to adopt Resolution 2026-18. Roll call 6 yes. Motion carried.

**2026-20 A RESOLUTION ESTABLISHING A POLICE FUND (217) FOR THE ACCOUNTING OF FUNDS FOR THE VILLAGE OF WEST LAFAYETTE** Third Reading

A motion was made by Jason Hursey and seconded by Adam Fisher to adopt Resolution 2026-20. Roll call 6 yes. Motion carried.

**2026-21 A RESOLUTION AUTHORIZING THE FISCAL OFFICER AND FIRE CHIEF TO EXECUTE ALL DOCUMENTS NECESSARY WITH ATLANTIC EMERGENCY SOLUTIONS FOR THE PURPOSE OF PURCHASING FIRE EQUIPMENT** Third Reading

A motion was made by Christie Maurer and seconded by Tyler Maple to adopt Resolution 2026-21. Roll call 6 yes. Motion carried.

**2026-22 A RESOLUTION TO ADVANCE \$50,000 TO THE GENERAL FUND (101) FROM THE ARC READY GRANT FUND (265) AND DECLARING AN EMERGENCY** First Reading/Emergency

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**2026-23 A RESOLUTION BY THE COUNCIL OF THE VILLAGE OF WEST LAFAYETTE, COSHOCTON COUNTY, OHIO, AUTHORIZING AND DIRECTING THE MAYOR AND FISCAL OFFICER TO SUBMIT A GRANT APPLICATION WITH THE FEDERAL EMERGENCY MANAGEMENT AGENCY, (FEMA), FOR THE BUILDING RESILIENT INFRASTRUCTURE AND COMMUNITIES, (BRIC), GRANT AND IF THE GRANT OFFER IS RECEIVED, FURTHER AUTHORIZING THE MAYOR AND FISCAL OFFICER TO EXECUTE THE GRANT CONTRACT AND ALL RELATED DOCUMENTS AND AUTHORIZING THE VILLAGE OF WEST LAFAYETTE TO ACCEPT ANY GRANT MONEY AWARDED AND DECLARING AN EMERGENCY** First Reading/Emergency

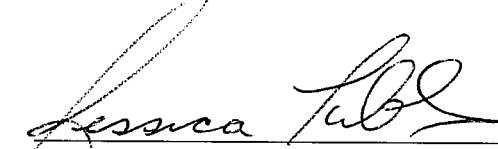
**2026-24 AN ORDINANCE PERMITTING THE VILLAGE OF WEST LAFAYETTE IN COSHOCTON COUNTY OHIO TO ESTABLISH A MOSQUITO CONTROL SERVICES AGREEMENT TO SPRAY FOR MOSQUITOES IN NEIGHBORING LOCAL MUNICIPALITIES AND NEIGHBORHOODS** First Reading

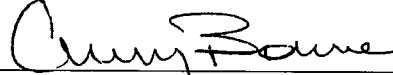
**Other Business:** None

A motion was made by Christie Maurer and seconded by Adam Fisher to pay the bills. Roll call 6 yes. Motion carried.

A motion was made by Adam Fisher and seconded by Kenny Koch to adjourn until the next meeting on Monday, April 27, 2026, at 7:00 p.m. Roll call 6 yes. Motion carried.

A full recording of this evening's minutes can be viewed by visiting [www.westlafayettevillage.com](http://www.westlafayettevillage.com) and clicking on the Facebook or YouTube link at the bottom of the page under CONTACTS.

  
\_\_\_\_\_  
Jessica Tubbs, Mayor

Attest:   
\_\_\_\_\_  
Amy Bourne, Fiscal Officer



WEST LAFAYETTE POLICE DEPARTMENT

MONTHLY ACTIVITY REPORT

MONTH: March 2026

<b>Calls For Service</b>	<b>1,520</b>
<b>Business Checks</b>	<b>1,262</b>
<b>Reports Taken</b>	<b>31</b>
<b>Felony Arrests</b>	<b>0</b>
<b>Misdemeanor Arrests</b>	<b>9</b>
<b>Juvenile Arrests</b>	<b>0</b>
<b>Traffic Stops</b>	<b>82</b>
<b>Citations Issued</b>	<b>9</b>
<b>Traffic Crashes</b>	<b>0</b>
<b>OVI Arrests</b>	<b>0</b>
<b>Warrant Arrests</b>	<b>0</b>
<b>Civil Paper Service</b>	<b>6</b>
<b>Fuel Used</b>	<b>\$ 997.89</b>

*Chief of Police Morgan E. Eckelberry*

# West Lafayette Fire Department Monthly Report March 2026)

Station	Date	Time	Description	Run Count	Year-To-Date 2026: 67	Year-To-Date 2025: 34	Loss
650, Lafayette TWP	3/1/2026	12:26:00 AM	2600036 Motor vehicle accident with injuries	None	None	None	\$0.00
650, Lafayette TWP	3/15/2026	6:32:00 PM	2600061 Arcing, Shorted Electrical Equipment	None	None	None	\$0.00
650, Lafayette TWP	3/10/2026	12:31:00 PM	2600039 No incident found on arrival at dispatch	None	None	None	\$0.00
650, Lafayette TWP	3/12/2026	2:41:00 PM	2600040 No incident found on arrival at dispatch	None	None	None	\$0.00
650, Lafayette TWP	3/13/2026	5:22:00 PM	2600047 Brush or brush-and-grass mixture fire	Automatic Aid Received	Automatic Aid Received	Automatic Aid Received	\$0.00
650, Lafayette TWP	3/13/2026	5:22:00 PM	2600048 Brush or brush-and-grass mixture fire	None	None	None	\$0.00
650, Lafayette TWP	3/13/2026	5:32:00 AM	2600049 No incident found on arrival at dispatch	None	None	None	\$0.00
650, Lafayette TWP	3/14/2026	11:17:00 AM	2600056 CO detector activation due to malfunction	None	None	None	\$0.00
659, Village of West Lafayette	3/8/2026	4:14:00 PM	2600038 Grass fire	None	None	None	\$0.00
659, Village of West Lafayette	3/13/2026	4:29:00 PM	2600044 Power Line Down	None	None	None	\$0.00
659, Village of West Lafayette	3/13/2026	5:34:00 PM	2600050 Power Line Down	None	None	None	\$0.00
659, Village of West Lafayette	3/13/2026	9:31:00 PM	2600054 Power Line Down	None	None	None	\$0.00
661, Oxford TWP	3/13/2026	9:06:00 PM	2600053 Power Line Down	None	None	None	\$0.00
682, White Eyes TWP	3/15/2026	2:43:00 PM	2600057 Brush or brush-and-grass mixture fire	None	None	None	\$0.00
682, White Eyes TWP	3/13/2026	2:52:00 PM	2600043 Brush or brush-and-grass mixture fire	None	None	None	\$0.00
682, White Eyes TWP	3/13/2026	4:56:00 PM	2600045 Brush or brush-and-grass mixture fire	None	None	None	\$0.00
682, White Eyes TWP	3/13/2026	5:09:00 PM	2600046 Forest, Woods or wildland fire	Automatic Aid Received	Automatic Aid Received	Automatic Aid Received	\$0.00
682, White Eyes TWP	3/14/2026	12:08:00 AM	2600055 Forest, Woods or wildland fire	None	None	None	\$0.00
682, White Eyes TWP	3/26/2026	7:56:00 PM	2600066 Gas leak (natural gas or LPG)	None	None	None	\$0.00
Out Of District	3/15/2026	4:38:00 PM	2600058 Building Fire	Automatic Aid Given	Automatic Aid Given	Automatic Aid Given	\$0.00
Out Of District	3/19/2026	9:01:00 AM	2600065 Passenger vehicle fire	Automatic Aid Given	Automatic Aid Given	Automatic Aid Given	\$0.00
662, Oxford TWP	3/13/2026	7:37:00 PM	2600052 Power Line Down	None	None	None	\$0.00
680, White Eyes TWP	3/15/2026	4:47:00 PM	2600059 Dispatched & Canceled en route	None	None	None	\$0.00
652, Lafayette TWP	3/15/2026	5:31:00 PM	2600060 Forest, Woods or wildland fire	Automatic Aid Received	Automatic Aid Received	Automatic Aid Received	\$0.00
660, Oxford TWP	3/13/2026	6:18:00 PM	2600051 No incident found on arrival at dispatch	None	None	None	\$0.00
660, Oxford TWP	3/18/2026	5:53:00 PM	2600062 HazMat release investigation w/no HazM	None	None	None	\$0.00
681, White Eyes TWP	3/17/2026	5:13:00 PM	2600064 Power Line Down	None	None	None	\$0.00
681, White Eyes TWP	3/18/2026	8:55:00 PM	2600063 Carbon monoxide detector activation, no	None	None	None	\$0.00
670, Linton TWP	3/13/2026	2:51:00 PM	2600042 No incident found on arrival at dispatch	None	None	None	\$0.00
683, White Eyes TWP	3/6/2026	10:34:00 PM	2600037 Authorized controlled burning	None	None	None	\$0.00
673, Linton TWP	3/13/2026	11:39:00 AM	2600041 Power Line Down	None	None	None	\$0.00
			31				\$0.00
			Run Count				\$0.00
			31				\$0.00
			Year-To-Date 2026: 67				\$0.00
			Year-To-Date 2025: 34				\$0.00
			March 2026 Loss: \$0.00				\$0.00
			Year-To-Date Loss: \$30,000.00				\$0.00
			February 2025 Loss: \$100,000.00				\$0.00
			Year-To-Date Loss 2025: \$281,000.00				\$0.00

Township	Run Count	Year-To-Date 2026: 67	Year-To-Date 2025: 34	Loss
4	13	13	13	\$0.00
9	21	21	21	\$0.00
4	6	6	6	\$0.00
2	4	4	4	\$0.00
10	13	13	13	\$0.00
2	10	10	10	\$0.00
31	67	67	34	\$0.00
			Run Count	
			67	
			Year-To-Date 2026: 67	
			Year-To-Date 2025: 34	
			March 2026 Loss: \$0.00	
			Year-To-Date Loss: \$30,000.00	
			February 2025 Loss: \$100,000.00	
			Year-To-Date Loss 2025: \$281,000.00	

Monthly Activities	FF Count	Hours
Emergency Calls	258	252.05
Meetings	18	16.50
Vehicle & Equipment Maintenance	37	72.00
In Person Training	19	36.00
On-Line Training	24	24.00
Special Detail	0	0.00
Totals	356	400.55

