

Record of Proceedings

Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on April 28, 2025 at 7:00 p.m. in the municipal building with Mayor Jessica Tubbs presiding.

Pledge of Allegiance

Prayer

Roll Call: Rich Wheeler, Jason Hursey, Brittany Howell, Adam Fisher, Tim Cheney and Christie Maurer were present. Leonard Hayhurst from the Coshocton Tribune and Todd Drown were also present.

A motion was made by Jason Hursey and seconded by Christie Maurer to approve the minutes from the regular council meeting held on April 14, 2025. Roll call 6 yes.

Mayor's Correspondence: Mayor Tubbs reported having no correspondence.

Citizens' comments: None

Bid Opening for Vacant Lot: One bid was received from Todd Drown on behalf of Family Harmony, LLC in the amount of \$40,500 for parcel number 020000063200 located at 108 E. Main St., West Lafayette, Ohio. A motion was made by Jason Hursey and seconded by Adam Fisher to accept the bid in the amount of \$40,500 from Todd Drown for the vacant lot. Roll call 5 yes. Councilwoman Brittany Howell abstained.

Committee Reports:

Building and Property: Chairman Tim Cheney reported discussing the bid opening for the vacant lot, the flooding at the Police Department and the leaking roof at the Administration building.

Community & Business Development: Mayor Tubbs reported that the construction of the new Baltic State Bank is moving along well.

Community Relations: Chairwoman Brittany Howell reported that the Easter egg hunt was a huge success and thanked the Police Department putting it all together. The Village cleanup day was also a huge success and thank you to Boy Scout troop# 409 for all of their hard work helping people unload their vehicles to the dumpsters. The next cleanup day is scheduled for September 6th. The Yellow Flag sales will be May 2nd & 3rd.

Community Revitalization: No report.

Finance: Chairwoman Brittany Howell reported discussing quotes received for a new IT service provider. A motion was made by Brittany Howell and seconded by Adam Fisher to accept the quote from Mike LaVigne for the new IT service provider for the Village. Roll call 6 yes.

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Discussions were held regarding the ARC Ready grant and reallocating \$7,500 that is designated for a cyber security review to new IT equipment instead. A motion was made by Brittany Howell and seconded by Adam Fisher to approve the reallocation of the \$7,500 to the new IT equipment. Roll call 6 yes.

Fire Dependency Board: No report.

Ordinance: Chairman Jason Hursey reported discussing ordinance 2025-19, which will receive its first reading this evening, establishing rules in the village for trash pick-up.

Park Board: Chairwoman Christie Maurer reported that the parks are being used and rented a lot and a reminder that if people want to have exclusive permission to use specific areas in the park they need to complete a park reservation form. The restrooms at the parks have been opened for the season. The new Rotary shelter roof has been installed.

Planning Commission: County Representative Rich Wheeler reported meeting on April 21st and discussed the staffing of the Planning Commission, proposed fee changes and Conesville Industrial Park updates including an upcoming ribbon cutting ceremony.

Public Safety: Chairman Adam Fisher reported that the new UTV is in service at the Fire Department.

Public Works: Chairman Rich Wheeler reported discussing the village wide trash service and compared the options for trash service. Option A1 will be \$22.62 per month and will not include the trash can. Residents do have the option to reach out to Rumpke to upgrade their service to include a trash can for an additional \$3.50 per month. A motion was made by Rich Wheeler and seconded by Christie Maurer to approve Option A1 for trash service with Rumpke in the village. Roll call 6 yes. The sidewalk project bids were opened and TR Snyder was the lowest and best bid. A motion was made by Rich Wheeler and seconded by Adam Fisher to award the bid from TR Snyder for the sidewalk project for the base bid and Alternates 1 & 2. Roll call 6 yes.

Records Retention: No report.

Rules: No report.

Department Reports:

Fire: No report.

Fiscal Officer: Fiscal Officer, Amy Bourne, reported that Resolution 2025-16 will receive its second reading to adopt the plan for Ohio Deferred Compensation for village employees. Resolution 2025-20 will receive its first reading to create a new fund 265 to account for expenditures from the ARC Ready Grant in the amount of \$50,000. Resolution 2025-21 will receive its first reading to add funds. In the new 265 ARC Ready fund, the \$50,00 needs to be appropriated for the grant funding. The grant money will be used to purchase a push camera for the sewer department, upgrades to the finance software to include budgeting purchase order

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components, new IT equipment and iPads for the Council members. In the Park fund, \$1,500 needs added to cover the new roof for the Rotary shelter. A donation was received in the amount of \$1,500 from the West Lafayette Rotary Club to go towards the new rotary pavilion roof. Bills were passed for approval.

Police: Police Chief Eckelberry reported that the Easter egg hunt went very well and thanked several people for all of their help and donations for the event. He stated that many more eggs were purchased and there will be roughly 10,000 eggs next year.

Solicitor: Village Solicitor, Joel Blue, had nothing to report.

Village Administrator: Village Administrator Tammy Hicks reported sidewalk plans are available to view in the village administration office. Cory with Rumpke clarified that residents will be billed on a quarterly basis for trash services. Citations will be issued soon to residents that have high grass taller than 7". The mosquito sprayer needs recalibrated and should be done by the end of May and needs done before spraying can begin.

Introduction to ordinances and resolutions:

2025-16 A RESOLUTION ADOPTING THE PLAN UNDER THE OHIO PUBLIC EMPLOYEES DEFERRED COMPENSATION PROGRAM ADMINISTERED BY THE OHIO PUBLIC EMPLOYEES DEFERRED COMPENSATION BOARD FOR PARTICIPATION BY "ELIGIBLE EMPLOYEES" OF THE VILLAGE OF WEST LAFAYETTE Second Reading

2025-19 AN ORDINANCE RELATING TO RESIDENTIAL REFUSE PICK-UP AND DISPOSAL SERVICE First Reading

2025-20 A RESOLUTION ESTABLISHING AN ARC READY GRANT FUND (265) FOR THE ACCOUNTING OF FUNDS FOR THE VILLAGE OF WEST LAFAYETTE AND DECLARING AN EMERGENCY First Reading/Emergency

A motion was made by Christie Maurer and seconded by Jason Hursey to waive the three required readings for Resolution 2025-20. Roll call 6 yes.

A motion was made by Christie Maurer and seconded by Jason Hursey to adopt Resolution 2025-20. Roll call 6 yes.

2025-21 A RESOLUTION TO AMEND THE 2025 PERMANENT APPROPRIATIONS ORDINANCE 2024-48, ADDING FUNDS First Reading/Emergency

A motion was made by Christie Maurer and seconded by Jason Hursey to waive the three required readings for Resolution 2025-21. Roll call 6 yes.

A motion was made by Christie Maurer and seconded by Adam Fisher to adopt Resolution 2025-21. Roll call 6 yes.

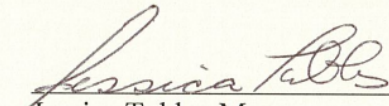
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Other Business: The 2nd meeting of the month of May falls on Memorial Day. A motion was made by Jason Hursey and seconded by Christie Maurer to reschedule the 2nd meeting of May to Tuesday, May 27th at the regular time of 7:00pm.

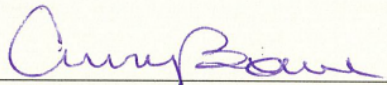
A motion was made by Jason Hursey and seconded by Adam Fisher to pay the bills. Roll call 6 yes.

A motion was made by Adam Fisher and seconded by Christie Maurer to adjourn until the next meeting on Monday, May 12, 2025, at 7:00 p.m. Roll Call 6 yes.

A full recording of this evening's minutes can be viewed by visiting www.westlafayettevillage.com and clicking on either the Facebook or YouTube link at the bottom of the page under CONTACTS.



Jessica Tubbs, Mayor

Attest: 

Amy Bourne, Fiscal Officer