

# *Record of Proceedings*

## Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on February 23, 2026 at 7:00 p.m. in the municipal building with Mayor Jessica Tubbs presiding.

### **Pledge of Allegiance**

### **Prayer**

**Roll Call:** Adam Fisher, Jason Hursey, Kenny Koch, Tyler Maple, Christie Maurer and Jacob Yoho were present. Patrolman King was also present.

A motion was made by Jason Hursey and seconded by Adam Fisher to approve the minutes from the regular council meeting held on February 9, 2026. Roll call 6 yes. Motion carried.

**Mayor's Correspondence:** None

**Citizens' comments:** Bob Snavely with Palmer Energy addressed Council with the Natural Gas Aggregation RFP results. The current pricing contract is \$5.59 expiring in November 2026. Due to the trending increase in cost, he recommended going with the 36-month pricing to lock in current rates, which is \$7.11 as of February 8<sup>th</sup> but should be lower than that once it is time to sign. There is no fee to leave the aggregation or to join back in. A motion was made by Jason Hursey and seconded by Adam Fisher to authorize the Mayor to sign with Palmer Energy for a 36-month term with IGS at approximately \$7.11 mcf. Roll call 5 yes, 1 no. Motion carried.

### **Committee Reports:**

**Building and Property:** Chairman Adam Fisher reported discussing a property on N. George St. that went to court. Owner was given an extension for clean up of the property.

**Community & Business Development:** No report.

**Community Relations:** Chairwoman Christie Maurer reported that the West Lafayette Chamber of Commerce meets the 4<sup>th</sup> Tuesday of each month at the West Lafayette Fire Station meeting room. We R WL has started their American Flag rental program with flags being \$30 each if paid before May 10<sup>th</sup> and \$35 after that date. Forms and payment can be made at the French Press Café or Haarman's Pallet Treasure. The Historical Society meets the 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays of each month at 5pm at the museum and the museum is open from 5-8pm those evenings.

**Community Revitalization:** No report.

**Finance:** Chairwoman Christie Maurer reported discussing setting up some new accounts and more discussion will be held.

**Fire Dependency Board:** No report.

# *Record of Proceedings*

**Ordinance:** Chairman Jason Hursey reported discussing setting up a new Police Fund and separating that from the General Fund in order to allow them to have better control of their budget. Setting up a new Capital Project Fund was also discussed to start planning ahead for capital improvements such as a new municipal building or upkeep of existing structures. More discussions will be held.

**Park Board:** Chairman Adam Fisher reported discussing a State Capital Community Project grant to be used for Waterworks Park for ball diamonds, restrooms, splash pad and more.

**Planning Commission:** No report.

**Public Safety:** Chairman Adam Fisher reported discussing a grant opportunity for IT for up to \$9,500 with a 20% match to upgrade the village from a .com to a .gov domain for security purposes. The Federal government is pushing more security for municipalities. Counseling services for the village first responders was discussed for those employees that are involved in mentally taxing scenes that need someone to talk to. Services offered in the area are being researched and may cost roughly \$100 per session as needed. More to come in the near future.

**Public Works:** Chairman Jason Hursey reported discussing the Sewer Outfall project that should be completed in March. The sidewalk replacement on the West side of Kirk to Stewart. Bids are back for the Orchard St. alley to replace the collapsed sewer line and the lowest bidder was Vic Allen.

**Records Retention:** No report.

**Rules:** No report.

## **Department Reports:**

**Fire:** No report.

**Fiscal Officer:** Fiscal Officer, Amy Bourne, reported Resolution 2026-08 will receive its third and final reading authorizing the Mayor to apply for the next round of Safe Routes to Schools sidewalks. Resolution 2026-09 will receive its third and final reading authorizing the Mayor to apply for the Clean Ohio Trails Fund grant. Resolution 2026-10 will receive its second reading with updates to the village credit card policy. Updates made included names of those employees authorized to use the village fuel cards. Resolution 2026-11 will receive its second reading authorizing Phase II of the sewer study for the Thriving Communities grant. Councilman Fisher spoke to Resolution 2026-12 regarding the .gov domain. Village Administrator Hicks will speak to Resolution 2026-13 in her report. Mayor Tubbs reported that after speaking to the engineers, they suggested dropping pursuing the grant opportunity defined in Resolution 2026-09 as it will negatively impact the village budget due to the cost of the engineering for the project. Residents were reminded that the village income tax filing deadline is April 15, 2026 and can file electronically at [www.ritaohio.com](http://www.ritaohio.com) or can print and mail forms or call the village administration office with questions. The village has a 1.5% income tax and residents that pay income tax to

## *Record of Proceedings*

another municipality can receive up to .75% credit. People that are required to file village taxes include:

- Residents 18 years of age or older
- Non-residents 18 years of age or older that have qualifying income within the village limits and village income taxes have not been paid or withheld from pay
- If a business is owned or operated within the village limits
- If a rental property is owned within the village limits

Bills were passed for approval.

**Police:** No report.

**Solicitor:** Village Solicitor, Joel Blue reported that the nuisance case went to trial and she pled guilty and was ordered to clean up her property.

**Village Administrator:** Village Administrator Tammy Hicks reported Resolution 2026-13 will receive its first reading authorizing the Mayor to request funding from the State Capital Budget Community Project Funding for Waterworks Park improvements such as baseball field, splash pad, restrooms, trees, benches, etc. The grant filing deadline is mid-March and will be read a second time and then requested to pass as an emergency due to the filing deadline. All other topics were covered in committee meetings.

### **Introduction to ordinances and resolutions:**

**2026-08 A RESOLUTION AUTHORIZING THE MAYOR OF THE VILLAGE OF WEST LAFAYETTE HEREIN AFTER REFERRED TO AS THE LOCAL PUBLIC AGENCY (LPA), TO PREPARE AND SUBMIT AN APPLICATION TO THE SAFE ROUTES TO SCHOOL (SRTS) PROGRAM** Third Reading/Emergency

A motion was made by Christie Maurer and seconded by Jason Hursey to adopt Resolution 2026-08. Roll call 4 yes, 2 no. Motion carried.

**2026-09 A RESOLUTION BY THE COUNCIL OF THE VILLAGE OF WEST LAFAYETTE, COSHOCTON COUNTY, OHIO, AUTHORIZING AND DIRECTING THE VILLAGE MAYOR TO SUBMIT A GRANT APPLICATION WITH THE OHIO DEPARTMENT OF NATURAL RESOURCES, FOR THE CLEAN OHIO TRAILS FUND, (COTF), AND ONCE THE GRANT OFFER IS RECEIVED, FURTHER AUTHORIZING THE VILLAGE MAYOR TO EXECUTE THE GRANT CONTRACT AND ALL RELATED DOCUMENTS AND AUTHORIZING THE VILLAGE OF WEST LAFAYETTE TO ACCEPT ANY GRANT MONEY AWARDED TO THE VILLAGE OF WEST LAFAYETTE AND DECLARING AN EMERGENCY** Third Reading/Emergency

Resolution dies for lack of a motion to adopt.

**2026-10 A RESOLUTION REGARDING CREDIT CARD USE** Second Reading

# *Record of Proceedings*

**2026-11 A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR, FISCAL OFFICER AND ENVIRONMENTAL DESIGN GROUP TO FILE AN APPLICATION TO THE GREAT LAKES ENVIRONMENTAL JUSTICE THRIVING COMMUNITIES GRANT MAKING PROGRAM PHASE II** Second Reading

**2026-12 A RESOLUTION BY THE COUNCIL OF THE VILLAGE OF WEST LAFAYETTE, COSHOCTON COUNTY, OHIO, AUTHORIZING AND DIRECTING THE VILLAGE MAYOR TO SUBMIT A GRANT APPLICATION WITH THE DEPARTMENT OF HOMELAND SECURITY (DHS) AND STATE AND LOCAL CYBERSECURITY GRANT PROGRAM (SLCGP) FOR THE ROUND 3 .GOV DOMAIN MIGRATION AND DECLARING AN EMERGENCY** First Reading/Emergency

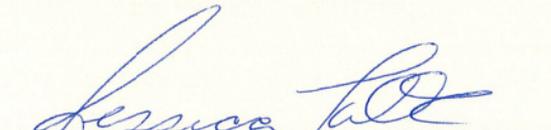
**2026-13 A RESOLUTION BY THE COUNCIL OF THE VILLAGE OF WEST LAFAYETTE, COSHOCTON COUNTY, OHIO, AUTHORIZING AND DIRECTING THE VILLAGE MAYOR TO REQUEST FUNDING FOR THE WATERWORKS PARK IMPROVEMENTS PROJECT THROUGH THE STATE CAPITAL BUDGET COMMUNITY PROJECT FUNDING AND DECLARING AN EMERGENCY** First Reading/Emergency

**Other Business:** None

A motion was made by Christie Maurer and seconded by Adam Fisher to pay the bills. Roll call 6 yes. Motion carried.

A motion was made by Adam Fisher and seconded by Christie Maurer to adjourn until the next meeting on Monday, March 9, 2026, at 7:00 p.m. Roll call 6 yes. Motion carried.

A full recording of this evening's minutes can be viewed by visiting [www.westlafayettevillage.com](http://www.westlafayettevillage.com) and clicking on the Facebook link at the bottom of the page under CONTACTS.

  
\_\_\_\_\_  
Jessica Tubbs, Mayor

Attest:

  
\_\_\_\_\_  
Amy Bourne, Fiscal Officer