

# ***Record of Proceedings***

## Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on July 14, 2025 at 7:00 p.m. in the municipal building with Mayor Jessica Tubbs presiding.

### **Pledge of Allegiance**

### **Prayer**

**Roll Call:** Rich Wheeler, Brittany Howell, Adam Fisher and Christie Maurer were present. Tim Cheney and Jason Hursey were absent. Fire Chief Damon Gould, Police Chief Morgan Eckelberry, Todd Shroyer and Jacob Yoho were also present. A motion was made by Adam Fisher and seconded by Christie Maurer to excuse absent members Jason Hursey and Tim Cheney. Roll call 4 yes.

A motion was made by Christie Maurer and seconded by Adam Fisher to approve the minutes from the regular council meeting held on June 23, 2025. Roll call 4 yes.

**Mayor's Correspondence:** Mayor Tubbs reported receiving correspondence regarding potential one-way streets and alleys in the village. Councilman Adam Fisher will share more in his committee report.

**Citizens' comments:** None

### **Committee Reports:**

**Building and Property:** Chairman Tim Cheney was not present. Village Administrator, Tammy Hicks reported there were no new high grass notices issued. She is working with residents at 112 E. Park on nuisance property preliminary citations and the resident at 520 N. George was to be present this evening to address Council regarding his sheep. There is damage to the WWTP roof and an insurance claim was filed that will pay \$4,162.49 towards a new roof, rather than just repairing the area damaged. It will cost an additional \$1,500 to do the whole roof.

**Community & Business Development:** Chairwoman Christie Maurer reported that Quality Brake is still for sale, and a spot is available in the Brickstone building.

**Community Relations:** Chairwoman Brittany Howell reported that We R WL next meeting is scheduled for July 16<sup>th</sup> at 6pm in Council Chambers. A Police Department vs. Fire Department softball game will be held at Lake Park on July 19<sup>th</sup>. West Lafayette Homecoming is July 24-26<sup>th</sup> with the parade being Friday the 25<sup>th</sup> at 7pm. Anyone wanting to be part of the parade can contact Bo Fortune at 740-502-2825. A Wiffle Ball tournament is scheduled for July 27<sup>th</sup> at 1pm at the Waterworks Park to raise money for the splash pad. Audrey Tubbs has organized a 5k called the Fast and Purrious to help raise money for the Trap Neuter and Release program. Contact her on Facebook or through We R WL. Trick-or-Treat in the Village is scheduled for October 25<sup>th</sup> from 5:30-7pm. Councilwoman Christie Maurer reported that Precious Treasures will be hosting a Back-to-School Bash on August 6<sup>th</sup> from 5:30-7pm and it is open to the

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community. They will be giving away school supplies and having an open house to show the new programming and building.

**Community Revitalization:** No report.

**Finance:** Chairwoman Brittany Howell reported that the 2026 tax budget Public Hearing was held at 6:45pm. The June month end reports were reviewed and the new IT contract was discussed. A motion was made by Brittany Howell and seconded by Christie Maurer to approve the June end of month cash summary. Roll call 4 yes.

**Fire Dependency Board:** No report.

**Ordinance:** Chairman Jason Hursey was not present. Village Administrator, Tammy Hicks, reported that the Urban Forestry grant resolution will receive its 3<sup>rd</sup> reading this evening, but will be rejected because the village is not on the approved list to apply. Ordinance 2025-31 regarding the sewer rates will receive its first reading and Councilman Rich Wheeler will speak more to that in his report. Resolution 2025-33 will receive its first reading to authorize the village to apply for funding for the next phases of storm water studies that will expand on the initial study of the land.

**Park Board:** Chairwoman Christie Maurer reported Ridgewood Rec is working on building their 4<sup>th</sup> ball field at Waterworks Park. Ridgewood Schools donated all of the dirt from the football field to level out the fields at Waterworks.

**Planning Commission:** No report.

**Public Safety:** Chairman Adam Fisher reported mosquito spraying will be either Tuesday or Wednesday next week. Thank you to the Sheriff's Office for allowing the village to borrow one of their cruisers while 2 of the cruisers were being worked on. Thank you to Dollar General and residents for the donations of Gatorade to the Fire Department, EMS and Police Department. Mayor Tubbs went door-to-door to talk to residents regarding making sections of Kirk and an alley one-way and no one was in favor of the change, therefore, no change will be made.

**Public Works:** Chairman Rich Wheeler reported the catch basins repairs are almost done and looking good. The sewer outfall project is moving forward with the right of way cleared and construction will begin next week. Ordinance 2025-31 establishing sewer rates will receive its first reading and does include an increase of 4% for the next 2 years that will take effect with the October billing cycle.

**Records Retention:** No report.

**Rules:** No report.

## **Department Reports:**

**Fire:** See attached.

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**Fiscal Officer:** Fiscal Officer, Amy Bourne, reported that Resolution 2025-32 will receive its first reading to certify the millage for the renewal tax levy that will be on the ballot this fall. This resolution has already been presented and passed, but there were wording issues that needed to be corrected. A Special Council meeting will need to be scheduled to pass it as an emergency in order to meet the filing deadline with the Board of Elections. Resolution 2025-34 will receive its first reading to add funds in the sewer fund to replace the roof on the wastewater plant due to damage received from a recent storm. A quote was received from ATD to replace the whole roof for \$5,600 and an insurance check will be received for roughly \$4,100 to cover the repairs, leaving \$1,500 that needs to be added to the Sewer fund. The Tax Budget hearing was held prior to the council meeting with no one in attendance. Council's approval was requested in order to deliver the budget to the county auditor's office. A motion was made by Christie Maurer and seconded by Adam Fisher to approve the 2026 Tax Budget. Roll call 4 yes. A County Budget Commission meeting will be held on August 4<sup>th</sup> at 5:30pm in Coshocton and all Council members are welcome to attend. Bills were passed for approval.

**Police:** See attached. Chief Eckelberry thanked everyone that attended the First Responder's event and thanked the Sheriff's office for the use of one of their cruisers while they were short.

**Solicitor:** Village Solicitor, Joel Blue, reported the village should be receiving money from the Opioid settlement. He is working on filing court documents for code violations from Tammy. The new IT contract was reviewed and looks good. The credit card charges that Rumpke has established for online bill pay was reviewed and stated that it is not a violation of the terms of the contract. He stated that it would have been nice to have that mentioned beforehand so the residents were aware but there is nothing wrong with it.

**Village Administrator:** Village Administrator Tammy Hicks reported her business in other committee meetings.

## **Introduction to ordinances and resolutions:**

**2025-28 A RESOLUTION BY THE COUNCIL OF THE VILLAGE OF WEST LAFAYETTE, COSHOCTON COUNTY, OHIO, AUTHORIZING AND DIRECTING THE VILLAGE MAYOR AND/OR VILLAGE ADMINISTRATOR TO SUBMIT A GRANT APPLICATION WITH THE OHIO DEPARTMENT OF NATURAL RESOURCES, DIVISION OF FORESTRY, FOR THE URBAN FORESTRY GRANT 2025 AND ONCE THE GRANT OFFER IS RECEIVED, FURTHER AUTHORIZING THE MAYOR AND/OR VILLAGE ADMINISTRATOR TO EXECUTE THE GRANT CONTRACT AND ALL RELATED DOCUMENTS AND AUTHORIZING THE VILLAGE OF WEST LAFAYETTE TO ACCEPT ANY GRANT MONEY AWARDED TO THE VILLAGE OF WEST LAFAYETTE** Third Reading

A motion was made by Adam Fisher and seconded by Christie Maurer to adopt Resolution 2025-28. Roll call 4 no.

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**2025-31 AN ORDINANCE ESTABLISHING SEWER RATES, AND SEWER REGULATIONS FOR THE VILLAGE OF WEST LAFAYETTE, OHIO, AMENDING ORDINANCES AND RESOLUTIONS IN CONFLICT HEREWITH** First Reading

**2025-32 A RESOLUTION FOR CERTIFICATION OF MILLAGE FOR RENEWAL OF TAX LEVY FOR THE VILLAGE OF WEST LAFAYETTE, OHIO** First Reading/Emergency

**2025-33 A RESOLUTION AUTHORIZING THE MAYOR AND/OR FISCAL OFFICER TO APPLY FOR FUNDING TO ADDRESS SEVERE FLOODING ISSUES IN THE VILLAGE OF WEST LAFAYETTE, OHIO** First Reading

**2025-34 A RESOLUTION TO AMEND THE 2025 PERMANENT APPROPRIATIONS ORDINANCE 2024-48, ADDING FUNDS** First Reading/Emergency

**2025-35 A RESOLUTION AUTHORIZING THE FISCAL OFFICER AND/OR MAYOR TO SIGN AND EXECUTE ALL DOCUMENTS NECESSARY WITH ISRESPONSE, LLC, AND DECLARING AN EMERGENCY** First Reading/Emergency

**Other Business:** Mayor Tubbs had no other business to discuss.

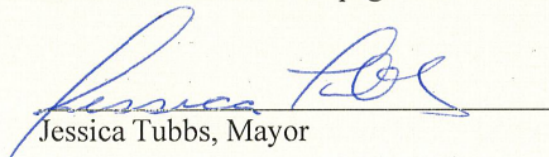
A motion was made by Adam Fisher and seconded by Christie Maurer to pay the bills. Roll call 4 yes.


A motion was made at 7:22pm by Christie Maurer and seconded by Adam Fisher to go into Executive Session to discuss Personnel with the Fiscal Officer and Village Administrator remaining. Roll call 4 yes.

A motion was made at 7:34pm by Adam Fisher and seconded by Christie Maurer to continue in Open session. Roll call 4 yes.

A motion was made by Adam Fisher and seconded by Christie Maurer to adjourn until the next meeting on Monday, July 28, 2025, at 7:00 p.m. Roll Call 4 yes.

A full recording of this evening's minutes can be viewed by visiting [www.westlafayettevillage.com](http://www.westlafayettevillage.com) and clicking on either the Facebook or YouTube link at the bottom of the page under CONTACTS.

  
Jessica Tubbs, Mayor

Attest:   
Amy Bourne, Fiscal Officer



WEST LAFAYETTE POLICE DEPARTMENT  
MONTHLY ACTIVITY REPORT

MONTH: June 2025

<b>Calls For Service</b>	<b>928</b>
<b>Reports Taken</b>	<b>33</b>
<b>Felony Arrests</b>	<b>0</b>
<b>Misdemeanor Arrests</b>	<b>13</b>
<b>Juvenile Arrests</b>	<b>0</b>
<b>Traffic Stops</b>	<b>81</b>
<b>Citations Issued</b>	<b>15</b>
<b>Traffic Crashes</b>	<b>5</b>
<b>OVI Arrests</b>	<b>0</b>
<b>Warrant Arrests</b>	<b>1</b>
<b>Civil Paper Service</b>	<b>3</b>
<b>Fuel Used</b>	<b>\$ 1,429.85</b>

*Chief of Police Morgan E. Eckelberry*



650, Lafayette TWP	322	6/2/2025	2500109	Motor Vehicle Accident With Injuries	2-Automatic Aid Received	Monday	2:16:00 PM
651, Lafayette TWP	322	6/1/2025	2500108	Motor Vehicle Accident With Injuries	None	Sunday	4:34:00 PM
651, Lafayette TWP	322	6/29/2025	2500131	Motor Vehicle Accident With Injuries	None	Sunday	11:39:00 AM
651, Lafayette TWP	622	6/7/2025	2500113	No Incident found on arrival at dispatch	None	Saturday	11:07:00 PM
651, Lafayette TWP	162	6/21/2025	2500124	Outside equipment fire	None	Saturday	8:18:00 AM
657, Special Box, Ridgewood School Complex	733	6/19/2025	2500122	Smoke detector activation due to malfunction	2-Automatic Aid Received	Thursday	8:04:00 PM
657, Special Box, Ridgewood School Complex	733	6/24/2025	2500128	Smoke detector activation due to malfunction	1-Automatic Aid Received	Tuesday	5:40:00 AM
658, Special Box, Commons Apartment Complex	445	6/17/2025	2500119	Arcing, shorted electrical equipment	None	Tuesday	2:11:00 AM
659, Village of West Lafayette	311	6/5/2025	2500111	Medical assist, assist EMS crew	None	Thursday	4:13:00 PM
659, Village of West Lafayette	442	6/18/2025	2500114	Overheated Motor	None	Sunday	5:34:00 PM
659, Village of West Lafayette	622	6/18/2025	2500121	No Incident found on arrival at dispatch	None	Wednesday	11:28:00 PM
660, Oxford TWP	111	6/24/2025	2500127	Building Fire	2-Automatic Aid Received	Tuesday	2:33:00 AM
660, Oxford TWP	352	6/5/2025	2500112	Extrication of victim(s) from vehicle	None	Thursday	6:12:00 PM
660, Oxford TWP	733	6/28/2025	2500130	Smoke detector activation due to malfunction	None	Saturday	8:17:00 PM
660, Oxford TWP	342	6/22/2025	2500125	Search for person in water	2-Automatic Aid Received	Sunday	10:21:00 PM
661, Oxford TWP	412	6/29/2025	2500133	Gas leak (natural gas or LPG)	2-Automatic Aid Received	Sunday	3:02:00 PM
661, Oxford TWP	622	6/29/2025	2500132	No Incident found on arrival at dispatch	None	Sunday	12:40:00 PM
662, Oxford TWP	111	6/13/2025	2500117	Building Fire	2-Automatic Aid Received	Friday	11:32:00 AM
670, Linton TWP	322	6/15/2025	2500118	Motor Vehicle Accident With Injuries	None	Sunday	4:36:00 PM
670, Linton TWP	322	6/23/2025	2500126	Motor Vehicle Accident With Injuries	None	Monday	6:59:00 PM
672, Linton TWP	622	6/9/2025	2500115	No Incident found on arrival at dispatch	None	Monday	3:25:00 PM
672, Linton TWP	357	6/26/2025	2500129	Extrication of victim(s) from machinery	None	Thursday	12:33:00 PM
682, White Eyes TWP	311	6/9/2025	2500116	Medical assist, assist EMS crew	None	Monday	3:37:00 PM
682, White Eyes TWP	412	6/20/2025	2500123	Gas leak (natural gas or LPG)	None	Friday	7:46:00 PM
683, White Eyes TWP	444	6/18/2025	2500120	Power Line Down	None	Wednesday	9:56:00 PM
Out Of District	131	6/5/2025	2500110	Passenger Vehicle Fire	4-Automatic Aid Given	Thursday	4:39:00 AM

June 2025: 26

Year-To-Date: 135

June 2025 Loss: \$35,500

Year-To-Date Loss: \$316,500

June 2024: 16

Year-To-Date 2024: 117

June 2024 Loss: \$25,610

Year-To-Date Loss 2024: \$142,610

Township		Monthly Activities		FF Count		Hours	
6	Village of West Lafayette	Emergency Calls	Meetings	139	7	120	13
5	Lafayette Township	Vehicle & Equipment Maintenance	In Person Training	25	7	10	5
7	Oxford Township	On-Line Training	Special Detail	5	0	5	0
4	Linton Township	Totals		183		199	63
3	White Eyes Township						
12	Out of District						
1	Totals						
25							
Per Call Payroll		Training Payroll		Total		Total	
November-24	\$1,800.00	\$45.00	\$1,845.00				
December-24	\$1,008.00	\$0.00	\$1,008.00				
January-25	\$1,632.00	\$0.00	\$1,632.00				
February-25	\$976.00	\$75.00	\$1,051.00				
March-25	\$2,956.00	\$45.00	\$3,001.00				
April-25	\$1,656.00	\$70.00	\$1,726.00				
May-25	\$1,044.00	\$55.00	\$1,099.00				
June-25	\$1,668.00	\$35.00	\$1,703.00				
TOTAL	\$12,540.00	\$325.00	\$12,865.00				