

Record of Proceedings

Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on April 25, 2016 at 7:00 p.m. in the municipal building with Mayor Stephen R. Bordenkircher presiding.

Pledge of Allegiance

Prayer

Roll Call: Christie Maurer, Ron Lusk, Rich Wheeler, Craig Bordenkircher and Bo Fortune were present.

- A motion was made by Ron Lusk and seconded by Bo Fortune to excuse Councilman Tim Cheney. Roll Call 5 yes.
- Also attending were Bill Owens- Village Solicitor, Sara Warne-Fiscal Officer and David Kadri-Village Administrator.

Councilman Rich Wheeler noted that the Public Works Committee met to discuss the Class III Operator Position Job Description not the position that was already created.

- A motion was made by Ron Lusk and seconded by Christie Maurer to approve the amended minutes of the April 11, 2016 council meeting. Roll Call 5 yes.

Mayor's Correspondence:

W.E. Quicksall notification regarding upcoming public grants was given to the village administrator. A reminder for the Mayor's Conference in June was received. A number of publications and advertisements were received. An invite was received from the Coshocton County Farm Bureau Policy and Development to attend a meeting on May 17, 2016 from 7:30 p.m. to 9 p.m. that the mayor will attempt to attend. An invitation for the graduation ceremony for Leadership Coshocton Class of 2016 for May 12, 2016 at 6 p.m. was received and the mayor will make every effort to attend. The mayor noted the wish to have two different executive sessions tonight. The village administrator requested one to discuss employment and another will be to address a pending legal issue with Village Solicitor Bill Owens. There may or may not be action following those two executive sessions.

Citizens' comments:

None

Department Reports:

Fire: There was nothing new to report.

Fiscal Officer: There was nothing to report.

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Police: Ron Lusk spoke to the chief who stated everyone was treating him well. Mayor Stephen Bordenkircher and Police Chief Stephen Klopfenstein are going to attend a Rotary Dinner Wednesday night.

Solicitor: Village Solicitor Bill Owens noted that most of what he had needed to be addressed under executive session. Village Solicitor Bill Owens noted that the American Legion deal fell through and they are looking for another buyer.

Village Administrator: Village Administrator David Kadri met with the Public Works Committee and all of the paving information to complete the village's 2016 Paving Projects has been submitted to the county. Potholes were addressed village wide. The areas that were hit hard were 7th Street and Oak Street plus North George Street and Fairview. The village administrator guessed over three tons of cold mix was utilized. They have the signs for the cross walk. As soon as they receive clearance from Oops, they will put the crosswalk at the intersection of CR 93 and Railroad Street. Mayor Stephen Bordenkircher spoke to the chief regarding monitoring that area as well. There has been no action at the dilapidated structure at 121 South Maple. The village administrator emailed the village solicitor. Bill Owens will address the issue during the executive session on litigation.

Committee Reports:

Building and Property: Councilman Tim Cheney was not present.

Community & Business Development: Chairman Bo Fortune had nothing to report.

Community Relations: Chairwoman Christie Maurer reported Chamber of Commerce's Yellow Flag Sales would be May 6th and 7th. Those interested in participating can sign up at Brothers Hardware. Tomorrow night is the Chamber's Annual Banquet. Homecoming will be July 28th, 29th and 30th. The theme is Coal was King. The Queen Contest will be Thursday night. The parade will be on Friday at 7 p.m. There will be more information available next month.

Finance: Chairwoman Christie Maurer had nothing to report tonight.

Fire Dependency Board: There was nothing to report.

Ordinance: Chairman Craig Bordenkircher noted the committee met last week to discuss the Weeds and Grass Ordinance, which received a face-lift only. No language was changed.

Park Board: Chairman Ron Lusk reviewed his three quotes for sixteen picnic tables. One was for \$13,840, one was for \$18,504 and one for \$11,540. The Park Board would like to proceed with the quote for \$11,540 requesting permission from council to move forward. The tables were discussed.

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- A motion was made by Craig Bordenkircher and seconded by Rich Wheeler to approve the purchase of sixteen tables from Creekside Vinyl for a total of \$11,540 when the money comes in. Roll Call 5 yes.

Chairman Ron Lusk noted that this purchase would not affect the money that the Rec. Board is going to get. The need for receipts was discussed.

- A motion was made by Ron Lusk and seconded by Bo Fortune to recognize Councilman Tim Cheney's arrival at 7:10 p.m.

Peggy Ball from the elementary school contacted Mayor Stephen Bordenkircher regarding a beautification process at the park and Troop Train Memorial that consisted of planting flowers and putting down some mulch again this year.

- A motion was made by Ron Lusk and seconded by Christie Maurer allowing the elementary school to plant flowers and put down mulch at Burt Park and the Troop Train Memorial. Roll Call 6 yes.

The newly planted trees at the park were discussed.

Planning Commission: Chairman Ron Lusk noted there was a meeting coming up next month.

Public Safety: Councilman Ron Lusk noted that he met with the department. They are still waiting to hear an answer on their grants. Assistance needed at a fire off CR 9 was noted.

Public Works: Chairman Rich Wheeler reported the committee met April 21, 2016 and discussed paving projects and the issue at CR 93 and Railroad Street.

Records Retention: Mayor Stephen Bordenkircher had nothing to report.

Rules: Mayor Stephen Bordenkircher had nothing to report.

Introduction to ordinances and resolutions:

Ordinance 2016-12: AN ORDINANCE RELATING TO THE TRIMMING OF WEEDS AND GRASS Third Reading

- A motion was made by Ron Lusk and seconded by Tim Cheney to adopt Resolution 2016-12. Roll Call 6 yes.

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Ordinance 2016-13: AN ORDINANCE AMENDING ORDINANCE 77-94, 85-11, 2001-09, 2006-08 & 2007-07 TO PROVIDE FOR MAINTENANCE OF ANY DILAPIDATED STRUCTURE OR ANY UNSANITARY PREMISES OR NOXIOUS REAL ESTATE, PROVIDING FOR ERADICATION OF NUISANCES, PROVIDING DEFINITIONS, PENALTIES, AND PROVIDING FOR ABATEMENT Third Reading

- A motion was made by Craig Bordenkircher and seconded by Rich Wheeler to adopt Resolution 2016-13. Roll Call 6 yes.

Committee Meetings:

Building & Property-

Finance- Monday, April 9, 2016 at 6:30 p.m.

Community & Business-

Ordinance-

Park Board-

Public Safety/ Fire- Wednesday, May 11, 2016 at 7 p.m.

Public Works- Monday, May 2, 2016 at 5 p.m.

Other Business:

Mayor Stephen Bordenkircher noted that Pastor Wilson Barlins who has the Nazarene Church on the corner of King and Main Street would like to do a Farmer's Market in their lot on Saturday's this summer. Village Administrator David Kadri noted the only thing that may prohibit them would be a peddler's permit but he thought nonprofits were okay and could be granted a variance. Mayor Bordenkircher requested the village administrator to assist the high school community service group who has the park on Saturday by blocking Oak Street in front of the eat stand with barricades. The mayor inquired on the low spot on Oak Street by the bank noting that it had still not been fixed correctly. The village administrator had not approved the invoice and will call them again regarding the location noting it was better but still not very good. The location was discussed. Mayor Stephen Bordenkircher noted internet services, support from the county, back up services, and email as well as problems with the village website. The village's current website host Dotson's is delayed in rectifying issues with the website. We can migrate our website to Bluehost, a national hosting, who will provide 24/7 support and give the village unlimited email where we can have our own email that we can control. The mayor has had it with the current email system. For those that work in the office with a fixed PC it works fine. It is horrible for those who work on council and the mayor. Individual examples of problems including the server being continuously busy was discussed. The mayor is not ready to move the internet service and the tech support from the county just yet but would like to see the village migrate their website to Bluehost. The village would pay a \$150 set up fee and \$15.95 per month thereafter for the hosting of the village's website and email. The migration will save the village money in the end. The cost is less than \$200 a year after the migration occurs. Our current host will need to be provided with a thirty day notice. The mayor would like to see the village move to Bluehost. He has looked at GoDaddy as well but he believes Bluehost is the better option. The village will not move from the county until it is ready to go and tested. Emails will end in westlafayette.com or village.com depending on

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the domain name that is given. The transfer is estimated to take between thirty and sixty days. The migration will take less than a month.

- A motion was made by Ron Lusk and seconded by Tim Cheney to move the village's website and email hosting to Bluehost. Roll Call 6 yes.

Mayor Stephen Bordenkircher also wanted to address county tech support and back up. The village can back up all of their data on what is called Carbonite which is an in cloud back up system that is HIPPA compliant used by hospitals and a lot of professional businesses. The mayor would also get a couple of external hard drives that could be used for backup in addition to Carbonite. Carbonite is encrypted so if employees want to access their files when they are not sitting at their desk they can do so by getting into the encryption port. It backs up continuously, once the file is created, versus the current county system which backs up nightly. The mayor would like to wait another couple of weeks before officially proposing the change to council due to the phone systems currently being switched. The mayor's estimation is by switching to an offsite tech support the village can save over \$6,000 a year. If the village goes to Best Buy's Geek Squad, the cost is \$24.99 per user per month. They can get online tech support allowing them to work with anything within the network remotely. If they were to come on site to correct an issue, the cost would be \$99 an hour to do so. Outside of installing switchgear, the village has not had much of a need for tech support to be onsite. The other Geek Squad option is \$49.99 per user which includes onsite service. The onsite option would cost the village approximately \$6,000 a year and the other option would be half that cost. The internet service can be through Uverse who is powering our new phone system. The village is looking at an annual savings of between \$6,000 to \$9,000. A proposal will be put together. The mayor noted that we have a duty to be fiscally responsible. The need for two external hard drives at the cost of \$200 apiece was noted. The village administrator believed the village had a four terabyte in the basement. The mayor believes this new backup system would be a richer back up system than what is currently provided by the county. The counties internet speed of 50/50 was noted as being an unrequired speed in regards to what is needed for the village.

- A motion was made by Tim Cheney and seconded by Ron Lusk to pay the bills as presented. Roll Call 6 yes.

The mayor noted there were two issues that needed addressed in executive sessions. The first executive session will address the village administrator's employment.

- A motion was made by Bo Fortune and seconded by Ron Lusk to go into executive session to discuss personnel matters pertinent to the village administrator's employment with the village at 7:35 p.m. Roll Call 6 yes.

Press and the fiscal officer were dismissed.

Executive session ended at 7:50 p.m.

- A motion was made by Ron Lusk and seconded by Tim Cheney to come out of executive session. Roll Call 6 yes.

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- A motion was made by Ron Lusk and seconded by Tim Cheney to accept David Kadri's offer to accept the Operator III Water/ Wastewater Position at a rate of \$24.07 an hour plus the amount he currently receives for not accepting the village's health benefits. Roll Call 6 yes.

Mayor Stephen Bordenkircher noted his appreciation for David Kadri's acceptance of the position.

- A motion was made by Bo Fortune and seconded by Craig Bordenkircher to go into executive session to discuss pending legal issues at 7:55 p.m. Roll Call 6 yes.

Parties not involved in the executive session were dismissed.

- A motion was made by Ron Lusk and seconded by Tim Cheney to come out of executive session. Roll Call 6 yes.

Mayor Stephen Bordenkircher noted coming out of executive session that there would be no action as a result of the executive session.

Mayor Stephen Bordenkircher noted that there was one last item that he would like to discuss after coming back out of executive session. The village has received twelve to fifteen resumes for the village administrator position and only two of those individuals were qualified. The rest were secretarial people who expressed interest without the necessary experience. The two applicants that were qualified were interviewed. A gentleman from New Philadelphia had twenty years of experience as a service director and the new mayor came in and let go of the current staff. He is highly qualified and very personable. He has a Class I Water Distribution License and could do a great job. He has a strong administrative background. He is willing to work part time. The down side with this gentleman is that he made it very clear to Councilman Rich Wheeler, the fiscal officer and the mayor that he would have to look for additional part time work noting that he had other feelers out for full-time work that would potentially put the village at risk for losing him. The other individual lives in Coshocton and is highly qualified from more of a hands on standpoint. He has worked here in the village on both water and sewer as well as other areas of the village. He is a semi-retired electrician. Tom is highly qualified in the hands on aspect compared to the other gentleman but fully understands the interworkings of city and village government. He is a city councilman in the city of Coshocton. He can start to work immediately and work twenty to twenty five hours a week. He can be kept for some time in the position but the downside is that because he is on city council in Coshocton, he cannot attend the village's council meetings. The only way to rectify the downside would be through reports to council versus his presence. Mayor Stephen Bordenkircher requested council's comments. Councilman Ron Lusk noted his concern regarding the one in Coshocton due to his son in law working for Coshocton and there is a lot of people that do not like him very well. His dad being mayor years ago was discussed. Tom Grier being outspoken in council, which may be why, was noted. Ron Lusk inquired on the applicant from New Philadelphia. Mayor Stephen Bordenkircher noted the assurance would only be by offering him full time work. The budget was noted. The village administrator was spending five to six hours a day between water and sewer, which prevented him from having

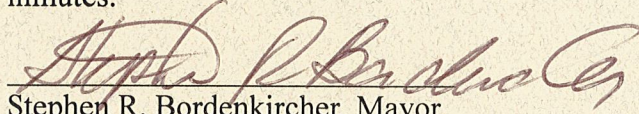
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time in the office. Mayor Stephen Bordenkircher questioned whether the village needed a full time village administrator. Mayor Stephen Bordenkircher would like to fill the position soon asking what risk the village is willing to take. Mayor Stephen Bordenkircher noted he would be happy with either one but asked who would be present to get the job done. With the one not being able to be at council meetings the mayor believes the village can probably get around that. Councilman Rich Wheeler noted that the other guy noted that if the village was ready to appoint someone May 1st he may not be willing to commit by then because he has been on other interviews and has other feelers out there. Mayor Stephen Bordenkircher noted the ability to get by for a week or two if necessary noting after three weeks of advertising those are the only two applicants that the village has received that are qualified. Councilman Bo Fortune noted the concern of the applicant from New Philadelphia getting the position and leaving for full time work. The applicant from New Philadelphia not needing health insurance and making over \$60,000 annually prior versus around \$20,000 for the village was noted. His needing three to three and a half years to get his PERS time in being his interest in working for the village was noted. Village Solicitor Bill Owens notified council that Grant Daugherty was back in town and very knowledgeable and may not know that the village is looking for someone. The mayor noted that the village could get by for a few weeks and council could have a special meeting to make the appointment. Mayor Stephen Bordenkircher noted his thankfulness to have one critical position filled repeating the village could get by without a village administrator for a couple of weeks if necessary. Grant's prior employment with the village and the mayor's speaking with him was briefly discussed. The mayor is looking for a candidate that is hands on and is not just going to sit behind a desk. Village Solicitor Bill Owens noted his like for Tom. Mayor Stephen Bordenkircher noted his like for Tom. The possibility of moving council times was discussed. Councilman Craig Bordenkircher noted the expectation of a detailed report being submitted to council and complaints being addressed immediately. Councilman Craig Bordenkircher noted his feeling of Tom Grier being the better choice noting that if the reporting does not work they look at the possibility of changing their meeting dates. Councilman Craig Bordenkircher noted his concern of hiring someone that openly stated that they are interested but going to continue to look elsewhere. The applicant not being faulted and it just being a concern was noted. Ron Lusk inquired whether there was a potential problem with hiring a city council member and Village Solicitor Bill Owens stated there was not. The only conflict would be if the village and city were after money but most of that money is funneled through the commissioner anyway. Mayor Stephen Bordenkircher noted the requirement for the village administrator to live within the village is no longer in place. Tom Grier being the village's electrician on call for years was noted. Tom's still doing flexible part time work for Hilscher Clark was noted. Tom's skills possibly being able to save the village money was also noted. Mayor Stephen Bordenkircher stated that he would call Tom Grier and if he says he will accept the appointment there will be a special meeting Wednesday at 5 p.m. Councilman Ron Lusk inquired on the village administrator's position. Village Solicitor Bill Owens noted the easiest way to think of it is that the village administrator's position is the same as the Board of Public Affairs. The village administrator's position is spelled out in the Village Officer's Handbook. There is section that clearly states streets.

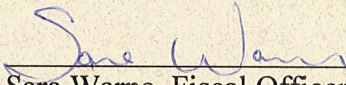
- A motion was made by Craig Bordenkircher and seconded by Rich Wheeler to adjourn until the next meeting on Monday, May 9, 2016 at 7:00 p.m. Roll Call 6 yes.

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*A full recording of this evening's minutes can be heard by visiting www.westlafayettevillage.com and clicking on the council tab then selecting recorded minutes.


Stephen R. Bordenkircher, Mayor

Attest:


Sara Warne, Fiscal Officer