

# *Record of Proceedings*

## Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on April 27, 2015 at 7:00 p.m. in the municipal building with Mayor Jack L. Patterson presiding.

Pledge of Allegiance

Prayer

**Roll Call:** Christie Maurer, Tim Cheney, Roger Warne, Rich Wheeler, Craig Bordenkircher, and Ron Lusk were present.

- Also attending were David Kadri – Village Administrator, Glen Hill – Fire Chief, Bill Casteel of Newcomerstown News, Amanda Emmon of WTNS, Steve Bordenkircher, and Sharon McCormick.
- Mayor Jack Patterson introduced to everyone Sara Warne as the new Fiscal Officer of the Village of West Lafayette. The Mayor said her appointment was effective April 16, 2015 and her first day of actual work will be May 4, 2015.
- A motion was made by Craig Bordenkircher and seconded by Ron Lusk to approve as written, the Minutes of the April 13, 2015 Council Meeting. Roll Call was 6 yes.
- A motion was made by Ron Lusk and seconded by Tim Cheney to approve as written, the Minutes of the April 16, 2015 Special Council Meeting. Roll Call was 6 yes.

**Mayor's Correspondence:** Mayor Jack Patterson proclaimed May as "Motorcycle Awareness Month" for the Village. The Mayor indicated he will read the attached proclamation on May 5<sup>th</sup>, 2015 in Coshocton as part of month's activities. Also that the Region 2 Motorcycle Awareness Parade will be held on Sunday, May 17, 2015 starting in Cambridge at the Courthouse.

### **Citizens' comments:**

- Steve Bordenkircher to observe only.
- Sharon McCormick asked about the status of the tree at 213 West Railroad Street. Bill Owens, Village Solicitor, responded that he talked to the home owner and informed them that they had until May 4<sup>th</sup> to get the tree down or he was going to ask for a motion to take legal action. Bill said the tree is the home owners's responsibility to take care of.

### **Department Reports:**

**Fire:** Chief Glen Hill gave an update on MARCS radios that the templates are being prepared, but that requires approval/involvement of several agencies such as the

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County Sheriff's Departments for Muskingum, Tuscarawas, and Coshocton. Junior Firefighter, Brennen Walker is signed up for the firefighter school. Glen also mentioned the new Outdoor Warning Siren is in service. Glen reported that several of the volunteers attended training provided by the railroad on all of the different types of material being transported by the railroad. This included both hazardous and non-hazardous cargo. Glen stated the railroad has a central control center which keeps tracks of all of the railcars and trains. Glen reported the kindergarten classes from Ridgewood will tour the fire station on May 5<sup>th</sup> and 6<sup>th</sup>. Approximately 100 students will attend.

**Fiscal Officer:** Sara Warne attended and had nothing to report.

**Police:** No representatives were in attendance to report.

**Solicitor:** Bill Owens attended and congratulated Fire Chief Glen Hill for being inducted into the Ohio Lions Hall of Fame for all of his community service and volunteer work. A round of applause was given.

**Village Administrator:** David Kadri, VA, the outdoor warning siren is operational. The new roll-up doors have been installed at the Bandstand. Dave reported the county commissioners have awarded the project for widening Orchard Street and paving West Stewart Avenue. The target completion date for the project is early June. Dave asked Council to approve a \$731.80 credit for a water/sewer credit at Given-Dawson Funeral Home. They had a defective water softener.

A motion was made by Ron Lusk and seconded by Craig Bordenkircher to approve the water/sewer credit to Given-Dawson Funeral. Roll Call was 6 yes.

Dave then asked for a motion to start legal action in the event the tree at 213 West Railroad Street was not removed by May 4, 2015.

A motion was made by Ron Lusk and seconded by Roger Warne to give the Village Administrator the authority to contact the Village Solicitor and start legal action in the event the tree at 213 West Railroad Street was not removed by May 4, 2015. Roll Call was 6 yes.

## **Committee Reports:**

**Building and Property:** Chairman Tim Cheney: Nothing to report.

**Community Relations:** Chairwoman Christie Maurer reported that Yellow Flag Yard Sales will be held May 1<sup>st</sup> and May 2<sup>nd</sup>. Maps are available at Brother's Hardware, the Library, and at the Eat Stand.

**Finance:** Chairman Roger Warne reported they met on April 26, 2015 at 6 PM and discussed Josh Mandell's website for reporting village financial information. The topic

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was tabled for discussion at a later date. Part-time labor usage in the Utility Department was reviewed. Ridgewood Recreation re-payment process was reviewed. Roger reported the state of the Village's finances are good at this time.

**Fire Dependency Board:** Mayor Jack Patterson: Nothing to report.

**Ordinance:** Chairman Craig Bordenkircher reported they met on April 22, 2015 and development a plan for reviewing ordinances in the second quarter.

**Park Board:** Chairman Ron Lusk reported he and Rich Wheeler reviewed the construction progress at the Bandstand. Everything looking good.

**Planning Commission:** Chairman Ron Lusk: Nothing to report.

**Public Safety:** Mayor Jack Patterson had nothing to report for the Police Department. Ron Lusk reported the Fire Department made eleven runs since the last meeting. Ron also stated they are still trying to find funds for a new fire truck.

**Public Works:** Chairman Rich Wheeler: Nothing to report.

**Records Retention:** Jack Patterson had nothing to report.

**Hiring Committee:** Chairman Roger Warne: Nothing to report.

## **Introduction to ordinances and resolutions:**

### **Committee Meetings:**

Finance – Tuesday, May 5, 2015 at 9 AM.

Public Works – Wednesday, May 6, 2015 at 10 AM.

Ordinance – Thursday, May 7, 2015 at 6 PM.

Public Safety – Wednesday, May 13, 2015 at 6 PM

### **Other Business:**

- Mayor Jack Patterson asked Council for their comments on the staffing plan prepared by David Kadri, Village Administrator. The plan was distributed to all at the Special Council Meeting on April 16, 2015. A discussion by all members continued for about thirty minutes. The key concerns were the impact on the existing employees, the rates of pay for the new proposed position versus the existing positions, and job descriptions. The VA is recommending not replacing the full-time Class 2 position and creating a Class 3 position. The primary duties of the Class 3 would be water/wastewater. The consensus of Council was to refer this back to the Finance and Public Works Committees.

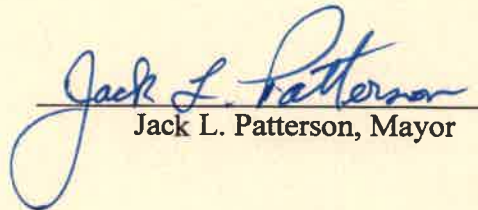
Ron Lusk made a motion to recommending keeping the current Class 2 opening as full-time. The motion failed for the lack of a second.

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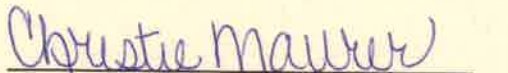
- Mayor Jack Patterson asked Council to consider moving the May 25, 2015 council meeting because of the conflict with the Memorial Day Holiday.

Roger Warne made a motion to move the May 25, 2015 council meeting to May 18, 2015 at 7 PM and the motion was seconded by Ron Lusk. Roll Call was 6 yes.

- A motion was made by Ron Lusk and seconded by Tim Cheney to approve the bills as presented. Roll Call was 6 yes.
- A motion was made by Rich Wheeler and seconded by Craig Bordenkircher to adjourn until the next meeting on Monday, May 11, 2015 at 7:00 P.M. Roll Call was 6 yes.

  
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Jack L. Patterson, Mayor

Attest:

  
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Christie Maurer, Acting Council Clerk