

# ***Record of Proceedings***

## **Minutes of West Lafayette Village Council Regular Meeting**

West Lafayette Village Council met in regular session on December 21, 2015 at 7:00 p.m. in the municipal building with Mayor Jack L. Patterson presiding.

Pledge of Allegiance

Prayer

**Roll Call:** Christie Maurer, Stephen Bordenkircher, Ron Lusk, Rich Wheeler, and Craig Bordenkircher were present.

•Also attending were Sara Warne-Fiscal Officer and David Kadri-Village Administrator.

•A motion was made by Ron Lusk and seconded by Christie Maurer to excuse Councilman Tim Cheney. Roll Call 5 yes.

•A motion was made by Ron Lusk and seconded by Stephen Bordenkircher to approve as written, the minutes of the December 14, 2015 council meeting. Roll Call 5 yes.

•A motion was made Stephen Bordenkircher and seconded by Ron Lusk to recognize Councilman Tim Cheney's arrival at 7:13 p.m. Roll Call 6 yes.

### **Mayor's Correspondence:**

#### **Citizens' comments:**

Jordan Warne was present to observe and noted he was recording tonight's meeting. Christie Patterson was present to observe.

### **Department Reports:**

**Fire:** No representatives were in attendance to report.

**Fiscal Officer:** Fiscal Officer Sara Warne noted the Post Audit is scheduled for December 22, 2015 at 9 a.m. The Fiscal Officer also requested permission to pay bills between meetings if needed.

**Police:** No representatives were in attendance to report.

**Solicitor:** Village Solicitor Bill Owens discussed the criteria needing to be met to appoint individuals to the Tax Review Board.

**Village Administrator:** Village Administrator David Kadri noted the asphalt patch on Russell Avenue was complete. The 2015 Paving Projects are complete. Additional



# ***Record of Proceedings***

crosswalk signs on Main Street were discussed. The Village Administrator will contact Andy Jones for additional information.

## **Committee Reports:**

**Building and Property:** Chairman Tim Cheney will report upon arrival. Councilman Ron Lusk and the Village Administrator discussed the Village Administrator drafting a letter for the property behind the Dairy Hut. The Village Administrator is checking into the old bank building.

**Community Relations:** Chairwoman Christie Maurer had nothing to report.

**Finance:** Chairman Ron Lusk had nothing to report.

**Fire Dependency Board:** No representatives were in attendance to report.

**Ordinance:** Chairman Craig Bordenkircher noted the committee met December 17, 2015 to discuss the changes to the payroll ordinance on the agenda for emergency passage this evening. The benefit ordinance was also discussed.

**Park Board:** Chairman Ron Lusk had nothing to report.

**Planning Commission:** Chairman Ron Lusk had nothing to report.

**Public Safety:** There was nothing to report for Police. Councilman Ron Lusk reported he was following up with Police Chief Terry Mardis and Councilman Stephen Bordenkircher noted he requested a draft ad for the Chief's position. It was noted that the Fire Association meets the first Wednesday of every month.

**Public Works:** Chairman Rich Wheeler had nothing to report.

**Records Retention:** Disposal options were briefly discussed.

## **Introduction to ordinances and resolutions:**

### **2015-33: AN ORDINANCE ESTABLISHING 2015 PAY SCHEDULE FOR THE VILLAGE OF WEST LAFAYETTE AND REPEALING ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH.**

- A motion was made by Craig Bordenkircher and seconded by Stephen Bordenkircher to suspend the rules per the emergency clause added to Resolution 2015-33. Roll Call 6 yes.
- A motion was made by Craig Bordenkircher and seconded by Christie Maurer to adopt Resolution 2015-33. Roll Call 6 yes.



# ***Record of Proceedings***

## **Committee Meetings:**

**Finance-** Pending

**Public Works-** Pending

**Ordinance-** Pending

**Park-** Pending

**Public Safety/ Fire-** Pending

**Building & Property-** Pending

**Council Review-** Pending

## **Other Business:**

Mayor Jack Patterson revisited the November 23, 2015 amendment request. The Open Meetings Act was discussed. Councilman Stephen Bordenkircher noted the proposed change was not made by a voting member. The amendment was discussed and no action was taken.

Mayor Jack Patterson noted that he calculated the Fiscal Officers normal year to date salary through December 31, 2015 using 243 days to come up with the remaining salary due of \$1649.90. The Mayor noted that this amount did not include the additional amount to be received by the Fiscal Officer after passing Resolution 2015-33.

- A motion was made by Ron Lusk and seconded by Stephen Bordenkircher to pay the Fiscal Officer a gross of \$1649.90 for the remainder of 2015 as her normal pay. Roll Call 6 yes.

Mayor Jack Patterson noted the Local Tax Review Board appointees needing to be discussed and his Mayor Appointment of Damon Gould. Allowances, ideas for appointments, fees and the appeal process was discussed. Council's goal is to have their Tax Review Board appointments in order by the first council meeting of 2016. The Village Solicitor explained the old tax ordinance was in place in lieu of the new. The ordinance allows for the administrator to settle claims prior to them being submitted to the board.

- A motion was made by Stephen Bordenkircher and seconded by Ron Lusk to pay those appointed to the Tax Review Board \$10 per case. Roll Call 6 yes.

Councilman Stephen Bordenkircher requested to change the salary pay dates effective January 1, 2016 to the 15<sup>th</sup> and the last day of the month. If the scheduled pay day falls on a weekend or holiday, the pay day will default to the last business day prior to the weekend or holiday.

- A motion was made by Stephen Bordenkircher and seconded by Craig Bordenkircher to change the salary pay date to the 15<sup>th</sup> and last day of every month effective January 1, 2016 paying the Mayor the 15<sup>th</sup> of every month. Roll Call 6 yes.

Councilman Stephen Bordenkircher noted Mayor Jack Patterson's signs, certificates and frames and requested motions to allow those items to be given to Mayor Jack Patterson.



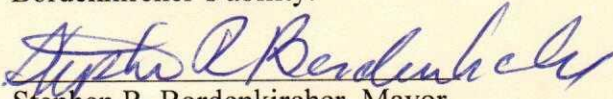
## ***Record of Proceedings***

- A motion was made by Stephen Bordenkircher and seconded by Tim Cheney to give the five Village owned Mayor Jack Patterson signs to Jack Patterson. Roll Call 6 yes.
- A motion was made by Stephen Bordenkircher and seconded by Christie Maurer to give Mayor Jack Patterson his certificates and the certificate frames purchased by the Village. Roll Call 6 yes.

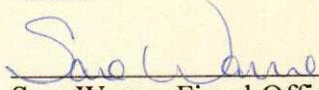
A motion was made by Ron Lusk and seconded by Craig Bordenkircher to pay the bills as presented. Roll Call 6 yes.

A motion was made by Craig Bordenkircher and seconded by Rich Wheeler to adjourn until the next meeting on Monday, January 11, 2016 at 7:00 p.m. Roll Call 6 yes.

Mayor Jack Patterson noted his conclusion of service after a total of a little over 30 years. Mayor Jack Patterson cautioned spending and stated his confidence in Mayor Stephen Bordenkircher's ability.

  
Stephen R. Bordenkircher, Mayor

Attest:

  
Sara Warne, Fiscal Officer