

Record of Proceedings

Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on February 23, 2015 at 7:00 p.m. in the municipal building with Mayor Jack L. Patterson presiding.

Pledge of Allegiance

Roll Call: Christie Maurer, Tim Cheney, Roger Warne, Rich Wheeler and Ron Lusk were present.

A motion was made by Tim Cheney and seconded by Christie Maurer to excuse Craig Bordenkircher. (RC 5 yes)

Also attending were Roberta Moore- Fiscal Officer, David Kadri- Village Administrator, Damon Gould- Fire Department, Bill Casteel-Newcomerstown News, and Amanda Emmons-WTNS.

A motion was made by Ron Lusk and seconded by Roger Warne to approve the minutes of the regular meeting on February 9, 2015. (RC 5 yes)

Mayor's Correspondence –The Coshocton Board of DD is inviting the community to celebrate March as DD Awareness Month. Roberta Moore's letter of resignation was read. Based on a recommendation, Craig Bordenkircher and Rich Wheeler are being appointed to a committee to develop an employee handbook, with Roger Warne serving as chair.

Citizens' comments – Nothing to Report.

Department Reports:

Fire: The Fire Department completed 20 runs in January and had already had 16 in February.

Fiscal Officer: The 2014 Financials have been filed with the State. The advertisement announcing availability will be created this week.

Police: Nothing to Report.

Solicitor: Nothing to Report.

Village Administrator: All projects are halted due to the weather. John Newell and Teresa Johnson worked very hard to clear the streets of Saturday's snowfall, and they did a great job. The hydraulic pump is down on the V plow, it will be repaired this week.

Committee Reports:

Building and Property: Nothing to report

Community Relations: Chamber of Commerce is scheduled to meet February 24, 2015 at 6:00 p.m. in the Council Chambers. The Rotary Club health fair will be held March 21, 2015 at the Baptist Church. .

Finance Met tonight and discussed Resolution 2015-05 and January month end numbers

Fire Dependency Board: Nothing to report.

Record of Proceedings

Ordinance: Nothing to Report.

Park Board: Nothing to Report.

Planning Commission: Nothing to Report.

Public Safety: Fire met and discussed funding options for a new fire truck..

Public Works: Met February 18, 2015 and discussed projects and staffing as well as the water and sewer rates.

Records Retention: Nothing to Report

Introduction to ordinances and resolutions:

2015-02 A RESOLUTION TO APPROVE 675 KIRK STREET LAND TRUST APPLICATION PURSUANT TO REVISED CODE SECTION 929.02
Second Reading.

2015-03 A RESOLUTION TO REFUND PARTIAL INSURANCE PREMIUMS TO EMPLOYEES.
Second Reading.

2015-05 A RESOLUTION TO AMEND THE 2015 PERMANENT APPROPRIATIONS ORDINANCE 2014-29 ADDING FUNDS
A motion was made by Ron Lusk and seconded by Roger Warne to suspend the rules. (RC 5 yes) A motion was made by Roger Warne and seconded by Rich Wheeler to adopt Resolution 2015-05. (RC 5 yes)

Committee Meetings:

Ordinance: Thursday February 26, 2015 at 6:00 pm.

Public Safety: Wednesday March 11, 2015 at 6:00 pm.

Park- Thursday March 12, 2015 at 6:00pm.

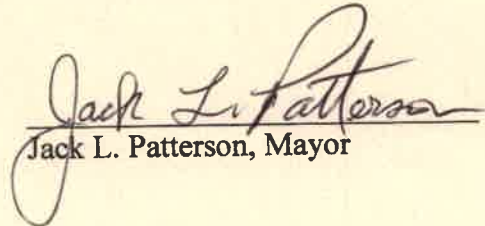
Hiring Committee- Thursday February 26, 2015 at 5:00 pm.

Other Business:

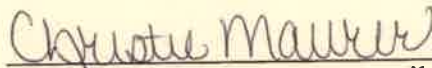
Mayor Patterson brought up for Council's consideration the appointing of Shannon Hains, Office Manager, to the Tax Administrator's position for the Village. Mayor Patterson indicated he has reviewed this change with the Village Solicitor W. Owens who approved the combined position of Office Manager/Tax Administrator. The Village Solicitor recommended a 40% wage allocation to the General Fund and a 60% allocation to the Water/Sewer Funds. Mayor Patterson also indicated to Council that Shannon has agreed to perform the duties of Tax Administrator at her current salary during the probationary period. Mayor Patterson also presented the Village Administrator's recommendation of adding additional duties to the Office Manager's position. The Village Administrator recommended adding \$0.63 per hour for the additional duties of Web Site Manager and Records Retention Clerk. After a short discussion, Roger Warne recommended the Administrator's recommendation be tabled until a later date. The rest of Council agreed.

Record of Proceedings

- A motion was made by Roger Warne and seconded by Tim Cheney to accept Roberta Moore's resignation. (RC 4 yes, Lusk no)
- A motion was made by Ron Lusk and seconded by Roger Warne to accept Roberta Moore's offer to serve as part time fiscal officer at a rate of \$20.00 an hour. (RC 5 yes)
- A motion was made by Roger Warne and seconded by Rich Wheeler to make office manager Shannon Hains full time at 40 hours per week with daily hours of 7am-4pm. (RC 4 yes, Lusk abstain)
- A motion was made by Rich Wheeler and seconded by Christie Maurer to appoint Shannon Hains as tax administrator with a 90 day probationary period beginning March 2, 2015. (RC 4 yes, Lusk abstain)
- A motion was made by Ron Lusk and seconded by Rich Wheeler to pay the bills as presented. (RC 5 yes)
- A motion was made by Tim Cheney and seconded by Rich Wheeler to adjourn until the next meeting on Monday, March 9, 2015 at 7:00 P.M. (RC 5 yes)


Jack L. Patterson, Mayor

Attest:


Christie Maurer, Acting Council Clerk