

Record of Proceedings

Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on February 8, 2016 at 7:00 p.m. in the municipal building with Mayor Stephen R. Bordenkircher presiding.

Pledge of Allegiance

Prayer

Roll Call: Tim Cheney, Christie Maurer, Ron Lusk, Rich Wheeler, Craig Bordenkircher and Bo Fortune were present.

- Also attending were Bill Owens-Village Solicitor, Sara Warne-Fiscal Officer and David Kadri-Village Administrator.
- A motion was made by Ron Lusk and seconded by Tim Cheney to approve as written, the minutes of the January 25, 2016 council meeting. Roll Call 6 yes.

Mayor Stephen Bordenkircher noted his request for the footnote to be added to the minutes indicating a full audio recording was available on the village's website.

Mayor's Correspondence:

Mayor Stephen Bordenkircher noted receiving Columbia Gas notification of the public meeting scheduled February 18, 2016 stating the village administrator would provide details in his report. A letter was received from the US Department of Commerce regarding a census survey that they will be sending to the village and it will be completed upon receipt. A notice of a Leadership Development Seminar was received that may be beneficial for the fiscal officer. A request for information was received from the Ohio Secretary of State that will be given to the fiscal officer to complete.

Citizens' comments:

Dave Rogers noted he heard through a conversation that the village's credit allowance had changed and wanted to confirm that residents who work outside the village will only receive a one percent credit versus a one and a half percent credit. Dave was unable to find anything on the village's website. The mayor confirmed that the ordinance was passed last year and does state that residents working outside of the village will only receive a one percent credit versus a full credit of one and a half percent for the 2016 withholding year when filing in the year 2017. Dave Rogers requested that notification be posted in order to allow residents to properly prepare for the increased cost and options were discussed.

Department Reports:

Fire: Assistant Fire Chief Damon Gould reviewed the department's January reports noting their first fatality in around twenty five years. A reminder was given regarding

Record of Proceedings

the department's accepting bids for a tanker during this Wednesday night's meeting at 6:15 p.m. Two or three responses have been received so far.

Fiscal Officer: Fiscal Officer Sara Warne reported that January 2016 was closed noting the Cash Summary being ready for review this evening then approved by motion.

Police: Councilman Ron Lusk reviewed the Police Department's January report.

Solicitor: Village Solicitor Bill Owens noted the village's Fire Department being an exceptional bargain.

Village Administrator: Village Administrator David Kadri explained that residents affected by the Columbia Gas project should have received notification and an explanation from Columbia Gas in the mail. A public information meeting is scheduled February 18, 2016 at 6 p.m. The village administrator reviewed the notification that residents received from Columbia Gas noting the steps that will be taken. Those receiving a card will eventually be receiving new service. Around two hundred and fifty to two hundred and seventy five residents should have received cards. The preferred method of installation was explained. The improvement of infrastructure being good for the village was noted.

Committee Reports:

Building and Property: Chairman Tim Cheney noted a meeting was held January 29, 2016 at 5 p.m. The Columbia Gas project and Time Warner removing their power units off of AEP poles and putting them on the ground was discussed. Time Warner wanted to know if the village had any right away rules and regulations. The village administrator was looking into it. The village administrator noted he had received something from the village solicitor and is planning to make copies. The committee is waiting on an update on 121 South Maple. The property behind the Dairy Hut is going to be cleaned up. A letter was sent to 422 East Fourth Street regarding trash clean up. The village administrator has received a verbal response regarding clean up. The village administrator agreed to move the inspection back a week per request. A letter was sent to 100 West Main Street regarding a dilapidated building. A response has not been received but the deadline has not passed. A letter was sent to 116 East Main Street regarding what is being done with the American Legion. The village administrator has received a verbal response regarding a possible sale.

Community & Business Development: Chairman Bo Fortune had nothing to report.

Community Relations: Chairwoman Christie Maurer noted that this year's Garage Sales would be May 6, 2016 and May 7, 2016. This year's 69th Homecoming Festival held July 28, 2016, July 29, 2016 and July 30, 2016 will have a coalmine theme. The Village's Halloween Party will be October 29, 2016 from 2-4 p.m. Christmas in the Village December 3, 2016 was also discussed.

Record of Proceedings

Finance: Chairwoman Christie Maurer reported the committee met tonight to review finances and everything is in good shape. Chairwoman Christie Maurer requested a motion to allow the mayor and fiscal officer to decide on a credit card change. Mayor Stephen Bordenkircher explained the mayor's total liability for the village's current credit card that has a \$12,000 credit limit which shows on his personal credit report. Mayor Stephen Bordenkircher noted meeting with Home Loan Savings Bank who offered a credit card option that is not local and doesn't look like the mayor will be responsible for the village's credit card debt or a credit line which may be a better option. Details of each option were noted.

- A motion was made by Ron Lusk and seconded by Christie Maurer granting the mayor and fiscal officer permission to enter into either a credit card or line of credit agreement with Home Loan Savings Bank once the mayor and fiscal officer decide which option is the most financially responsible. Roll Call 6 yes.

Mayor Stephen Bordenkircher noted having what they hope is a finalist for the police chief position. They are probably going to want to increase the police chief salary to about \$40,000 a year, which according to research is a bargain. If everything works out the mayor is hoping to be able to be making that appointment next council meeting.

Fire Dependency Board: Mayor Stephen Bordenkircher stated there was nothing to report.

Ordinance: Chairman Craig Bordenkircher reported that the committee met February 2, 2016. Several ordinances were discussed. The Public Records Draft Ordinance is in development. The Payroll Ordinance regarding the development of new positions surrounding water and sewer and the police department is being addressed. Changes needed to the Benefits Ordinance regarding insurance compensation was discussed. Mayor Stephen Bordenkircher noted his concern with the clothing allowance notation in the Benefit Ordinance especially in regards to the police department and firearms. The ordinance needs to be cleaned up and defined as to clothing, equipment and village use. The village solicitor noted it has to be a service weapon for village and not for personal use. Past procedure was discussed.

Park Board: Chairman Ron Lusk reported that he met with the Recreation Board on the fourth to discuss thoughts for the upcoming year. Information was also given to the Recreation Board about a turf management class opportunity.

Planning Commission: Chairman Ron Lusk reported there was a meeting today at 4 p.m. but there was nothing local to report.

Public Safety: Councilman Ron Lusk noted that the committee made phone calls to applicants for the position of police chief. The committee has an appointment with a candidate tomorrow. Councilman Ron Lusk made a recommendation for council to go ahead and approve a \$40,000 wage for the police chief. Mayor Stephen Bordenkircher

Record of Proceedings

noted the finance committee reviewed the cost and it was not an issue. The Pay Ordinance will need to be updated and a resolution adding funds may be needed.

- A motion was made by Ron Lusk and seconded by Tim Cheney to increase the salary of the new police chief to \$40,000. Roll Call 6 yes.

The Ordinance Committee will make the necessary changes. Five total resumes were received. One person was not qualified. The applicants were narrowed down to two. One applicant was very impressive over the telephone.

Public Works: Chairman Rich Wheeler reported the committee met on January 28, 2016. Scheduled residents were unable to attend. They will proceed with the village administrator's plan regarding the waterline freezing. Work will be done when the weather permits in either spring or summer unless something is heard from the resident to the contrary. Staffing options were discussed. The committee recommends moving forward with a part time village administrator position, moving the present village administrator to water and wastewater, and then looking into hiring a certified operator or trainee-possibly an additional one down the road. Street paving utilizing funds available was discussed. Mayor Stephen Bordenkircher noted that the Ordinance Committee chair has an appointment with the fiscal officer to discuss the classifications and financial implications of the staffing changes. Once that is resolved then it will be time to move forward. Albert's spreading grindings was questioned. The village administrator noted that the department could not spread the grindings with their current equipment. The cost of Albert's to spread the grinding is approximately four thousand dollars per day. The ability to cover all of the alleys is dependent on the amount of material.

Records Retention: Mayor Stephen Bordenkircher had nothing to report.

Rules: Mayor Stephen Bordenkircher reported that a meeting is scheduled for February 10, 2016 at 5 p.m. for a final review of the handbook.

Introduction to ordinances and resolutions:

Committee Meetings:

Building & Property-

Finance-

Ordinance- Wednesday, February 17, 2016 at 5 p.m.

Park Board-

Public Safety/ Fire- Wednesday, February 10, 2016 at 6 p.m.

Public Works- Thursday, February 11, 2016 at 5 p.m.

Public Safety/ Police- Wednesday, February 10, 2016 7:15 p.m.

Record of Proceedings

Other Business:

Mayor Stephen Bordenkircher noted that a complaint was received and the mayor, village administrator and tax administrator are drafting a response. Everyone will be included in the response.

A motion was made by Tim Cheney and seconded by Bo Fortune to approve the January 2016 Cash Summary as presented. Roll Call 6 yes.

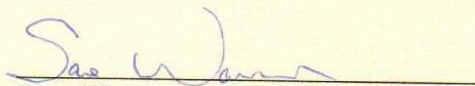
A motion was made by Ron Lusk and seconded by Christie Maurer to pay the bills as presented. Roll Call 6 yes.

A motion was made by Craig Bordenkircher and seconded by Tim Cheney to adjourn until the next meeting on Monday, February 22, 2016 at 7:00 p.m. Roll Call 6 yes.

*A full recording of this evening's minutes can be heard by visiting www.westlafayettevillage.com and clicking on the council tab then selecting recorded minutes.


Stephen R. Bordenkircher, Mayor

Attest:


Sara Warne, Fiscal Officer