

# *Record of Proceedings*

## Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on July 25, 2016 at 7:00 p.m. in the municipal building with Mayor Stephen R. Bordenkircher presiding.

Pledge of Allegiance

Prayer

**Roll Call:** Christie Maurer, Ron Lusk, Rich Wheeler, Tim Cheney, Craig Bordenkircher and Bo Fortune were present.

- Also attending were Bill Owens-Village Solicitor and Sara Warne-Fiscal Officer.
- A motion was made by Rich Wheeler and seconded by Ron Lusk to approve the minutes of the July 11, 2016 council meeting. Roll Call 6 yes.

### **Mayor's Correspondence:**

A letter was received from Coshocton Soil and Water Conservation extending an invitation to join their tour August 11, 2016 from 4 p.m. to 9 p.m. The mayor will try to attend if his schedule permits. An Appalachian Partnership for Economic Growth Newsletter was received and will be given to the village administrator.

### **Citizens' comments:**

None present

### **Department Reports:**

**Fire:** Councilman Ron Lusk had nothing to report. Mayor Stephen Bordenkircher reiterated the appointment of a new representative to the Fire Dependency Board. Paperwork was given to the fiscal officer from this evenings meeting. The fiscal officer noted that the change was already reported and the paperwork was not needed.

**Fiscal Officer:** Fiscal Officer Sara Warne had nothing to report.

**Police:** Police Chief Stephen Klopfenstein reported that the department would be hosting a kid's event August 20, 2016 from 10 a.m. to 1 p.m. at Burt Park. There will be an inflatable, popcorn and snow cones. The event, popcorn and snow cones will be free. The police chief requested attendees to spread the word.

**Solicitor:** Village Solicitor Bill Owens commended the police chief for his offering assistance to Precious Treasures and the school noting that it was appreciated. The village solicitor also expressed his gratitude for the kid's event on the 20<sup>th</sup>. The chief received a new book pertaining to proposed codification. The village solicitor went through the book and overall finds it very good. With perhaps a few changes, the village solicitor thinks that it is a good thing to do. He likes that everything is in one



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section versus various ordinances. One of the minor changes noted pertained to the Grass Ordinance stating seven inches and the book states twelve. There is not a section pertaining to the village's most recent situation with ducks. The village's ordinances would need to be incorporated. The section in the book is for the protection of animals and preservation of guide dogs. The chief has a new disc coming. Medical marijuana will be an issue in September so it is not in there. All of the sections regarding condemning buildings are specifically stated in the book. The process of condemning a building was discussed. Village Solicitor Bill Owens would recommend the book with minor changes. Miscellaneous items and consequences were discussed. The possible money wrapped up with filing in Municipal Court was noted. The increase in maximum fines getting people's attention was discussed. The mayor and Ordinance Committee will review the book. If the book were to be adopted a book would be purchased for council, the village administrator and the library. The book costs approximately \$300. The police chief noted the ability to post online if adopted not knowing the cost to do so. Per the village solicitor, if adopted the existing ordinances are not abolished. They are to be read together. If they are substantially different then the codebook prevails. The village solicitor's concern is getting into court and their being an argument whether which prevails. The village solicitor would probably go through the miscellaneous ordinances wanted and reenact them. The numbers in the old codified book are different.

**Village Administrator:** Mayor Stephen Bordenkircher noted that the village administrator has been working on many projects. The damage to the alley is currently under investigation from a legal standpoint. The village is not going to repair that alley. Repairing the total damage including the village's time and expense is estimated to be between \$2,500 and \$3,000. William Albert's estimates are just under \$2,400. The village's cost is estimated to be between \$300 and \$600. They are working on a couple of zoning issues. One is at the corner of South Gay and 4<sup>th</sup> Street. There has been some progress at that location. There is a building that was built a foot or so on the neighbor's property. They also had an issue next to the Dairy Hut. A business has stuff out back and out front. The owner was tracked down today and given notice. He said that he would get it taken care of. Grass issues are also being worked on.

### **Committee Reports:**

**Building and Property:** Councilman Tim Cheney had nothing to report.

**Community & Business Development:** Chairman Bo Fortune had nothing to report.

**Community Relations:** Chairwoman Christie Maurer reported that the Homecoming will begin this Thursday with the Queen Contest. The Chamber will meet tomorrow night at the Eat Stand to get the final items taken care of. Everything looks to be going well. Chairman Christie Maurer noted that if anyone has any donations for the merchandise drawing they can take their donations to the Eat Stand tomorrow night at 6 p.m.



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**Finance:** Chairwoman Christie Maurer reported that everything looks fine.

**Fire Dependency Board:** There was nothing to report.

**Ordinance:** Chairman Craig Bordenkircher noted that the committee met last week to discuss the Ohio Basic Code and will continue to work on it.

**Park Board:** Chairman Ron Lusk had nothing to report.

**Planning Commission:** Chairman Ron Lusk noted there was nothing to report.

**Public Safety:** Councilman Ron Lusk had nothing to report.

**Public Works:** Chairman Rich Wheeler noted that the committee met on the 14<sup>th</sup> to discuss the Sewer Extension Project. More information is needed. Rate increases are in process but more information is needed.

**Records Retention:** Mayor Stephen Bordenkircher had nothing to report.

**Rules:** Mayor Stephen Bordenkircher had nothing to report.

## **Introduction to ordinances and resolutions:**

### **2016-34 A RESOLUTION TO APPROVE PURCHASE ORDER 16241 TO HACH COMPANY A "THEN & NOW" PURCHASE ORDER** First Reading/. Emergency

- A motion was made by Craig Bordenkircher and seconded by Tim Cheney to suspend the rules per the emergency clause added to Resolution 2016-34. Roll Call 6 yes.
- A motion was made by Tim Cheney and seconded by Christie Maurer to adopt Resolution 2016-34. Roll Call 6 yes.

### **2016-35 A RESOLUTION TO APPROVE PURCHASE ORDER 16270 TO VISA-WALMART A "THEN & NOW" PURCHASE ORDER** First Reading/ Emergency

- A motion was made by Craig Bordenkircher and seconded by Bo Fortune to suspend the rules per the emergency clause added to Resolution 2016-35. Roll Call 5 yes. Councilman Lusk no.
- A motion was made by Christie Maurer and seconded by Tim Cheney to adopt Resolution 2016-35. Roll Call 5 yes. Councilman Lusk no.



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### **2016-36 A RESOLUTION TO APPROVE PURCHASE ORDER 16292 TO VISA-KFC & PHAT DADDY'S A "THEN & NOW" PURCHASE ORDER** First Reading/ Emergency

- A motion was made by Tim Cheney and seconded by Christie Maurer to suspend the rules per the emergency clause added to Resolution 2016-36. Roll Call 6 yes.
- A motion was made by Craig Bordenkircher and seconded by Christie Maurer to adopt Resolution 2016-36. Roll Call 6 yes.

### **2016-37 A RESOLUTION TO AMEND THE 2016 PERMANENT APPROPRIATIONS ORDINANCE 2016-26, ADDING FUNDS** First Reading/ Emergency

- A motion was made by Craig Bordenkircher and seconded by Christie Maurer to suspend the rules per the emergency clause added to Resolution 2016-37. Roll Call 6 yes.
- A motion was made by Craig Bordenkircher and seconded by Bo Fortune to adopt Resolution 2016-37. Roll Call 6 yes.

#### **Committee Meetings:**

##### **Building & Property-**

**Finance-** Monday, August 8, 2016 at 6:30 p.m.

**Community & Business-** Wednesday, August 3, 2016 at 6 p.m.

##### **Ordinance-**

##### **Park Board-**

**Public Safety/ Fire-** Wednesday, August 10, 2016 at 7 p.m.

**Public Works-** Thursday, August 4, 2016 at 5 p.m.

#### **Other Business:**

Mayor Stephen Bordenkircher requested the Public Works Committee to schedule a meeting to go over the packet of information the mayor gave them. The mayor and village administrator met with an engineering firm to discuss Wall Street. The engineering firm is not being suggested but the meeting gave far more direction, which the mayor would like to share at the next meeting. The old engineering study was located but it is ten years old. It can no longer be used and will need to be revisited. The email includes potential costs that will need to be discussed. Councilman Rich Wheeler noted that he had a problem going back to the engineering firm that the mayor and village administrator met with. Councilman Ron Lusk also noted having a problem with it.

Mayor Stephen Bordenkircher stated the need to start producing safety policies between now and the end of September. The mayor will have a Resolution next council meeting granting



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authority to start cranking those policies out. The mayor does not want to adopt them all at once. Mayor Stephen Bordenkircher noted that the policies do not affect the public only village employees. The toughest policy is complete outside of being circulated. The village's insurance carrier requested the Hazardous Communication Policy within 90 days, which the village is up against now.

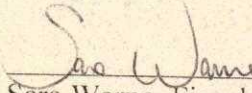
Mayor Stephen Bordenkircher requested the Community Business and Development Committee to schedule a meeting. There is an individual who has interest in addressing the committee with a business development idea. The mayor will notify that individual when the next meeting is to give them the opportunity to share their idea.

- A motion was made by Ron Lusk and seconded by Bo Fortune to pay the bills as presented. Roll Call 6 yes.
- A motion was made by Tim Cheney and seconded by Bo Fortune to adjourn until the next meeting on Monday, August 8, 2016 at 7:00 p.m. Roll Call 6 yes.

\*A full recording of this evening's minutes can be heard by visiting [www.westlafayettevillage.com](http://www.westlafayettevillage.com) and clicking on the council tab then selecting recorded minutes.

  
Stephen R. Bordenkircher, Mayor

Attest:

  
Sara Warne, Fiscal Officer