

Record of Proceedings

Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on June 13, 2016 at 7:00 p.m. in the municipal building with Mayor Stephen R. Bordenkircher presiding.

Pledge of Allegiance

Prayer

Roll Call: Christie Maurer, Ron Lusk, Tim Cheney, Rich Wheeler, Craig Bordenkircher and Bo Fortune were present.

- Also attending was Sara Warne-Fiscal Officer.
- A motion was made by Ron Lusk and seconded by Tim Cheney to approve the minutes of the May 23, 2016 council meeting. Roll Call 6 yes.

Mayor's Correspondence:

The mayor read a thank you letter to the police chief from Mrs. Henderson's class. A one page letter pertaining to a public notice given that the Ohio Environmental Protection Agency Division of Surface Water has received an application for and has begun to consider whether to issue or deny a Clean Water Act Section 401 water quality certification for a project to replace 10 segments totaling 9.88 miles of natural gas pipeline was received. The mayor read the letter in its entirety.

Citizens' comments:

A gentleman inquired on parking in the village. There has been an issue for 3 months or more with a vehicle being parked right in front of a sidewalk by his daughter's home on Union. The police have been called. They chalk the tire. The owner then gets out in the vehicle and moves it an inch. This has been going on all winter long. He would like to know if something can be done or passed to stop it. They have room to park four vehicles behind their home. His daughter has a driveway going into her garage. She has had issues trying to back out of her driveway into the street. It is a safety issue due to her not being able to see around their vehicle. The vehicle is not being driven. It is felt that it is a tease, harassment to her and he feels something needs to be done in regards to how people like that are handled. A deputy has probably been there a 100 times and can only chalk the tire. They see him chalk the tire then back it up about an inch. Mayor Stephen Bordenkircher noted his understanding of the gentleman's frustration. It is a public street and per the Ordinance, they can stay 72 hours then all they have to do is move the vehicle. Subsequent to his phone call, at the last council meeting the matter was turned over to the Ordinance Committee and the village solicitor. The village solicitor is looking into the matter. He will be present for the next council meeting and it is hoped to have a response. The village solicitor did note that it was going to be a tough one because it is a public street but he will see what he can do.

Record of Proceedings

Department Reports:

Fire: Assistant Chief Damon Gould reviewed the Fire Department's May 2016 Fire Report. The department had a relatively quiet May. They had a total of 6 runs. 2 runs were mutual aid calls in Newcomerstown. There was 1 building fire that was a camper someone was burning to scrap out the steel. There were 3 runs in the village that consisted of 1 medical assist with EMS loading a patient, 1 unauthorized burning, and 1 alarm activation. Pay per run-33 Firefighters responded for a total payroll of \$290 last month. The chief is not paid per run. Hours worked on emergency calls were 20.88. Volunteer hours were 22. There was a \$0 fire loss in May. The department's year to date fire loss is \$53,500. The last year year to date total was \$212,500. The call history year to date is at 62 runs. Last year's year to date total was 76 runs. Mayor Stephen Bordenkircher noted the village's ability to secure financing for the tanker. Documentation was received from Dinsmore pertaining to the bond council and a typo is being rectified. Assistant Chief Damon Gould confirmed that getting everything done by next council meeting would be okay. Mayor Bordenkircher offered to have a special meeting if necessary. Chief Glenn Hill noted that he received good news from the Ohio Department of Commerce State Fire Marshall Office. The department put in for a \$25,000 Equipment Grant. The department received a letter back today letting them know that there were 413 applicants and the funds were exhausted before their request could be fulfilled. The good news is that the department can try again next year.

Fiscal Officer: Fiscal Officer Sara Warne noted that the month of May has been closed. The cash summary is available for review and signage this evening. The Ohio Municipal League is hosting a Tax Seminar July 6th, 7th and 8th. The fiscal officer requested permission for herself and the new tax administrator to attend. There is a Resolution on tonight's agenda requesting to appropriate an additional \$710 to help cover the expense. A motion to pay a \$750 bond council fee is needed to draw up the necessary paperwork for the Fire Department tanker funding. Councilwoman Christie Maurer requested a motion to allow the fiscal officer and tax administrator to attend the Tax Seminar July 6th, 7th and 8th.

- A motion was made by Tim Cheney and seconded by Ron Lusk to allow the fiscal officer and tax administrator to attend the Tax Seminar July 6th, 7th and 8th. Roll Call 6 yes.

Councilwoman Christie Maurer requested a motion to approve the \$750 bond council fee needed to draw up the necessary paperwork for the Fire Department tanker.

- A motion was made by Ron Lusk and seconded by Craig Bordenkircher to approve the \$750 bond council fee. Roll Call 6 yes.

Police: Chief Stephen Klopfenstein noted for the month of May there were 2 accident reports, 192 call/ complaints, 12 criminal arrests, 6 domestics, 1 felony case, 67 follow ups, 1 traffic arrest, 30 traffic stops and 29 warnings were issued. The department

Record of Proceedings

drove approximately 2,201 miles consuming 270.98 gallons of fuel. Tuesday was the department's most active day last month. The department's arrest count for 11 offenses was reviewed. The department's average response time was three minutes forty-nine seconds. Mayor Stephen Bordenkircher noted receiving the report back pertaining to Councilman Ron Lusk's concern with the speed limit on Main Street. The Ohio Department of Transportation noted that the speed limit would remain at 35 MPH with exception of the business district where it will be 25 MPH per statute. Mayor Stephen Bordenkircher noted his being proud of the positive things that the chief is doing to get community involvement. He has scheduled two forums. The first forum regarding a community watch will be on the 21st in council chambers at 7 p.m. The second forum pertaining to a business watch will be on the 28th at 7 p.m. in council chambers. The public is invited. The chief and mayor will be on the WTNS Talk Show on Monday at 10:30 a.m. to introduce those programs and try to get some community involvement.

Solicitor: Village Solicitor Bill Owens was not present.

Village Administrator: Mayor Stephen Bordenkircher reported that a copy of the EPA letter was put in each of the councilmember's mailboxes showing the status of where the village is with getting into compliance. 1 of the 4 items has been taken care of. The other 3 are in the works. The deadline for 2 of the remaining is July 30th and the other 1 is June 30th. It appears that the village is on track to get that accomplished. The mayor has him working on getting rid of the sludge that has built up at the Waste Water Treatment Plant. Mayor Stephen Bordenkircher has addressed what he considers somewhat excessive overtime accumulated by the Water/ Sewer Operator. A directive has been given that overtime is to be approved by the village administrator or mayor. The only weekend overtime that there will be is an hour to pull water samples on Saturday and Sunday as mandated by the Ohio EPA.

Committee Reports:

Building and Property: Councilman Tim Cheney had nothing to report. Councilman Ron Lusk requested that the committee be updated on the complaints that they turn in. Councilman Ron Lusk noted 112 W 6th Street has broken windows. Councilman Ron Lusk called the person himself who stated they were going to get it taken care of a month and a half ago. Mayor Stephen Bordenkircher noted that the police chief and village administrator have been involved. 10 or 12 Ten Day Warning Letters were issued last week. They have to go through the due process. There is a list of about a dozen places that they are working on that need to be addressed. It has been a challenge to track some individuals down.

Community & Business Development: Chairman Bo Fortune had nothing to report.

Community Relations: Chairwoman Christie Maurer reported that the Queen's Royal Glow Run would be 8:30 p.m. this Friday at Burt Park to benefit the March of Dimes. The Homecoming Queen's Court is hosting the event. The information for the Queen Contest is at the West Lafayette Library. The theme is Coal was King. The Chamber is

Record of Proceedings

seeking names of people who were involved with the coal industry- Coshocton County residents living or deceased. The Queen Contest is July 28th. The parade is July 29th. There are many activities planned for the 3 days. There will be more information to come. The next Chamber meeting is 6 p.m. June 28th in the Band Stand at Burt Park. They are still looking for vendors. Mayor Stephen Bordenkircher noted that he received a call from a resident who thought that council handled most of the Homecoming. They had a complaint pertaining to the lack of advertising for the Queen Contest. The mayor also received a complaint regarding the village flag at the park that was replaced.

Finance: Chairwoman Christie Maurer reported that the finances look good. Councilwoman Christie Maurer requested a motion to approve the Cash Summary.

- A motion was made by Ron Lusk and seconded by Bo Fortune to approve the May Cash Summary. Roll Call 6 yes.

Mayor Stephen Bordenkircher noted that he and the fiscal officer met with the department heads since last council meeting to review the budget. They are waiting on a few comments from the village administrator. There will be a review of what has been done at the next meeting scheduled prior to the next council meeting.

Fire Dependency Board: There was nothing further to report.

Ordinance: Chairman Craig Bordenkircher had nothing to report.

Park Board: Chairman Ron Lusk noted that he had a conversation with the village administrator regarding a motion detector light. The mayor received a call from one of the mini queens noting that they have to do a Public Service Project. They are requesting to do a Public Service Project either at the park or somewhere else in the village. They suggested possibly power washing the gazebos, cleaning up the park, edging the sidewalks or beautifying the village signs. Mayor Stephen Bordenkircher will give them a call allowing them to pick.

Planning Commission: Chairman Ron Lusk noted that there was nothing new.

Public Safety: Councilman Ron Lusk noted there was a heated meeting with the Fire Department on Wednesday. One of the complaints received is that they do not know what they are doing. They also received a complaint that they are having trouble getting a purchase order for emergency purposes. The mayor will confer with the fiscal officer. Councilman Tim Cheney noted his understanding was that Assistant Chief Damon Gould does most of the requesting and he was out of town. They stated that they needed something and could not get one.

Public Works: Chairman Rich Wheeler had nothing to report at this time.

Records Retention: Mayor Stephen Bordenkircher had nothing to report.

Record of Proceedings

Rules: Mayor Stephen Bordenkircher had nothing to report.

Introduction to ordinances and resolutions:

2016-21 2016 Amended Permanent Annual Appropriations Ordinance First Reading/ Emergency

- A motion was made by Christie Maurer and seconded by Craig Bordenkircher to suspend the rules per the emergency clause added to Ordinance 2016-21. Roll Call 6 yes.
- A motion was made by Craig Bordenkircher and seconded by Ron Lusk to adopt Ordinance 2016-21. Roll Call 6 yes.

2016-22 A RESOLUTION TO AMEND THE 2016 PERMANENT APPROPRIATIONS ORDINANCE 2016-21, ADDING FUNDS First Reading/ Emergency

- A motion was made by Craig Bordenkircher and seconded by Christie Maurer to suspend the rules per the emergency clause added to Resolution 2016-22. Roll Call 6 yes.
- A motion was made by Ron Lusk and seconded by Tim Cheney to adopt Resolution 2016-22. Roll Call 6 yes.

2016-23 RESOLUTION ESTABLISHING A FIRE DEPARTMENT DEBT SERVICE FUND (211) FOR THE ACCOUNTING OF FUNDS RECEIVED FROM THE HOME LOAN SAVINGS BANK FOR THE VILLAGE OF WEST LAFAYETTE AND DECLARING AN EMERGENCY. First Reading/ Emergency

- A motion was made by Ron Lusk and seconded by Tim Cheney to suspend the rules per the emergency clause added to Resolution 2016-23. Roll Call 6 yes.
- A motion was made by Ron Lusk and seconded by Craig Bordenkircher to adopt Resolution 2016-23. Roll Call 6 yes.

2016-24 A RESOLUTION TO AMEND THE 2016 PERMANENT APPROPRIATIONS ORDINANCE 2016-21, ADDING FUNDS. First Reading/ Emergency

- A motion was made by Ron Lusk and seconded by Craig Bordenkircher to suspend the rules per the emergency clause added to Resolution 2016-24. Roll Call 6 yes.
- A motion was made by Craig Bordenkircher and seconded by Bo Fortune to adopt Resolution 2016-24. Roll Call 6 yes.

Record of Proceedings

Committee Meetings:

Building & Property-

Finance- Monday, June 27, 2016 at 6 p.m.

Community & Business-

Ordinance-

Park Board-

Public Safety/ Fire-

Public Works-

Other Business:

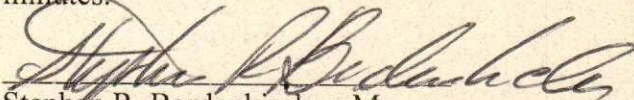
The mayor noted that the village has received the findings from the Safety Audit. Council was emailed a copy. It is about 30 pages in length. The village has a lot of work to do. Most of it is simple inexpensive fixes. A few things will be more of a cost. The list has already been started on. The mayor also emailed everyone a copy of the new Village Officer's Handbook for 2016. Mayor Stephen Bordenkircher noted that Councilman Lusk brought up grass, weeds and dilapidated structures as well as garbage issues that are being worked on. The mayor reiterated about a dozen letters went out last week. The mayor's intent is to fully enforce the Ordinances. It was brought to the mayor's attention that there were additional concerns with the building at the corner of Kirk and Main. The mayor and village administrator took photographs. They are going to try to get a meeting with them. There is a severe structural crack on the alley side/rear of building. There is a severe crack on the street side. There are busted out window frames. A drone was flown to take photographs of the roof due to reports received of sagging. The roof appears to be in good shape. There appears to be some loose bricks on the corner by the alley and Kirk Street. The wall appears to be bending in. Councilman Ron Lusk inquired on the ability to tear down the small building beside the Carryout. Mayor Stephen Bordenkircher did not know if it met any of the requirements of a dilapidated structure. Councilman Rich Wheeler noted the curb that needed taken care of that is village property on Main Street. Mayor Bordenkircher will see that it is addressed. Mayor Stephen Bordenkircher spoke with the Gas Company. They will be finishing Russell next week. The Gas Company is starting to wrap things up on this side of the tracks. They are working on some of the commercial buildings. The Gas Company is going to start to patch and pave Russell. They are waiting on their permit to come down Kirk Street and go under the railroad. The Gas Company is hoping the permit is approved while the crews are here in town. Otherwise, they will be sent elsewhere which will delay the project. Their projection is to be out of the village in the next four to six weeks. They will have Russell clear before the Homecoming. A quote was received from RITA pertaining to taxes. In the mayor's opinion, it is currently outside of our financial picture. The estimate is \$22,000 to \$25,000 a year. With the current tax administrator, the cost is planned to be at about half of that. If finances were to improve, it may be worthwhile to think about. It would take a lot of stress away. Mayor Stephen Bordenkircher noted that the fiscal officer and tax administrator attended two days of training at the Dover office. They are attempting to clean up a train wreck that will not be an easy or quick fix. It was left to become

Record of Proceedings

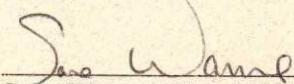
quite a mess and will take some time to rectify. Everyone will need to be educated and on top of it.

- A motion was made by Ron Lusk and seconded by Tim Cheney to pay the bills as presented. Roll Call 6 yes.
- A motion was made by Craig Bordenkircher and seconded by Ron Lusk to adjourn until the next meeting on Monday, June 27, 2016 at 7:00 p.m. Roll Call 6 yes.

*A full recording of this evening's minutes can be heard by visiting www.westlafayettevillage.com and clicking on the council tab then selecting recorded minutes.


Stephen R. Bordenkircher, Mayor

Attest:


Sara Warne, Fiscal Officer