

Record of Proceedings

Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on March 28, 2016 at 7:00 p.m. in the municipal building with Mayor Stephen R. Bordenkircher presiding.

Pledge of Allegiance

Prayer

Roll Call: Christie Maurer, Ron Lusk, Rich Wheeler, Craig Bordenkircher and Bo Fortune were present.

- A motion was made by Ron Lusk and seconded by Rich Wheeler to excuse Councilman Tim Cheney. Roll Call 5 yes.
- Sara Warne-Fiscal Officer and David Kadri-Village Administrator.
- A motion was made by Ron Lusk and seconded by Craig Bordenkircher to approve as written, the minutes of the March 14, 2016 council meeting. Roll Call 5 yes.

Mayor's Correspondence:

Mayor Stephen Bordenkircher received a notice today stating that the village may be able to participate in a Class Action Suit regarding Municipal Derivatives and a possible settlement. The letter was given to the fiscal officer to review. The mayor received a letter dated March 18th advising him of the County Health District Advisory Council Board Meeting March 30, 2016 at 7:30 p.m. Dave Dilly's term as board member is expiring this year. Dave does not wish to serve another term noting his leadership will be missed. Dr. Jeff Poland was asked and interested in serving. The mayor plans to attend the meeting. Notification of the Annual Mayor's Conference June 15th, 16th and 17th was received. A motion to attend will be requested during other business.

Citizens' comments:

Department Reports:

Fire: Councilman Ron Lusk had nothing to report.

Fiscal Officer: Fiscal Officer Sara Warne had nothing to report.

Police: No representatives were in attendance to report.

Solicitor: Representative was not in attendance to report.

Village Administrator: Village Administrator David Kadri thanked WTNS for their assistance in getting the village's message out regarding yard clean up. A resident that

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heard the announcement left the village administrator a message today regarding a property that the village administrator is going to go look at. The village administrator clarified that the village does not pick up everyday debris but will clean up after a windstorm. The village administrator will attend a 9 a.m. court hearing regarding the 121 South Maple Street property this Wednesday. The village administrator is following up on a couple of other properties. The EPA response letter has been drafted. With the issue of low hazard devices and backflow the village is working on a plan. The village administrator will have a contingency plan completed in the next couple of days. A response is pending regarding the loss of feed alarm. The village administrator has looked at a system that he believes meets the requirements but is waiting on their approval prior to proceeding. The fourth violation regarding the insulation on the stem tower has been tested and identified as asbestos free. The village administrator is waiting on a cost to get it removed so that it can be replaced. The letter will go out to the agency this week and the village will be well within the 30 day window to respond.

Committee Reports:

Building and Property: Councilman Ron Lusk discussed the letter that was sent regarding a dog issue, noted the Arnold property was taken care of, and discussed Jack Patterson's notification of a possible sale of the American Legion. A possible buyer and the legal hurdles were noted. The legion has to be appraised by the court system for a fair market value. Rectification of having the same issues with the same people annually was discussed.

Community & Business Development: Chairman Bo Fortune had nothing to report.

Community Relations: Chairwoman Christie Maurer reported that the Chamber of Commerce's Yellow Flag Sales will be May 6th and 7th. Those interested in participating can sign up at Brothers Hardware mid-April.

- A motion was made by Bo Fortune and seconded by Ron Lusk to recognize the arrival of Councilman Tim Cheney. Roll Call 6 yes.

Finance: Chairwoman Christie Maurer had nothing to report.

Fire Dependency Board: No representatives were in attendance to report.

Ordinance: Chairman Craig Bordenkircher noted the committee met last week to discuss cosmetic changes to the Payroll Ordinance. The Weed & Grass Ordinance and the Dilapidated Structure Ordinance were discussed. The overlap of the codified number in the Weed & Grass Ordinance will be corrected.

Park Board: Chairman Ron Lusk noted that there has not been another meeting. Councilwoman Christie Maurer informed council that the Rotary Club is allowing the village to have the picnic tables. If the village donates them, the Rotary wants them

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donated to a club and not to individuals upon replacement staying within a 501C type organization within the village. Several suggestions were given.

Planning Commission: Chairman Ron Lusk noted there was nothing local or regional to report.

Public Safety: Councilman Ron Lusk mentioned a need for additional police department coverage at Circle K due to traffic concerns. The mayor will mention the concern to the acting chief as well as the new police chief. Mayor Stephen Bordenkircher stated the village could not commit to the purchase of a fire truck until the grant comes through. Century National Bank has the best terms but the decision is pending until sometime in June.

Public Works: Chairman Rich Wheeler reported the committee met March 21, 2016. A water leak at Paradise Trailer Park was discussed. Village Administrator David Kadri requested that Paradise Trailer Park be given a credit of \$613.36 stating it is the first problem that they have had of this magnitude. They have done a lot of work to try to remedy the situation. The Public Works committee recommended that the credit be given.

- A motion was made by Ron Lusk and seconded by Tim Cheney to give Paradise Trailer Park a \$613.36 credit on their water and sewer bill. Roll Call 6 yes.

The EPA letter that the village administrator already reported on was also discussed.

Records Retention: Mayor Stephen Bordenkircher had nothing to report.

Rules: Mayor Stephen Bordenkircher had nothing to report.

Introduction to ordinances and resolutions:

Ordinance 2016-07: AN ORDINANCE ESTABLISHING 2016 PAY SCHEDULE FOR THE VILLAGE OF WEST LAFAYETTE AND REPEALING ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH. Third Reading

- A motion was made by Craig Bordenkircher and seconded by Bo Fortune to adopt Ordinance 2016-07. Roll Call 6 yes.

Ordinance 2016-08: AN ORDINANCE ESTABLISHING A PUBLIC RECORDS POLICY FOR THE VILLAGE OF WEST LAFAYETTE AND REPEALING ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH. Third Reading

- A motion was made by Ron Lusk and seconded by Craig Bordenkircher to adopt Ordinance 2016-08. Roll Call 6 yes.

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Ordinance 2016-09: AN ORDINANCE ESTABLISHING AN EMPLOYEE HANDBOOK FOR THE VILLAGE OF WEST LAFAYETTE AND REPEALING ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH. Third Reading

- A motion was made by Ron Lusk and seconded by Rich Wheeler to adopt Ordinance 2016-09. Roll Call 6 yes.

Ordinance 2016-12: AN ORDINANCE RELATING TO THE TRIMMING OF WEEDS AND GRASS First Reading

Ordinance 2016-13: AN ORDINANCE AMENDING ORDINANCE 77-94, 85-11, 2001-09, 2006-08 & 2007-07 TO PROVIDE FOR MAINTENANCE OF ANY DILAPIDATED STRUCTURE OR ANY UNSANITARY PREMISES OR NOXIOUS REAL ESTATE, PROVIDING FOR ERADICATION OF NUISANCES, PROVIDING DEFINITIONS, PENALTIES, AND PROVIDING FOR ABATEMENT First Reading

Mayor Stephen Bordenkircher explained that they are repealing the sections of the original ordinance that dealt with weeds and grass making it its own ordinance.

Committee Meetings:

Building & Property-

Finance- Monday, April 11, 2016 at 6:30 p.m.

Community & Business- Monday, April 4, 2016 at 6 p.m.

Ordinance- Monday, April 4, 2016 at 7 p.m.

Park Board- Monday, April 4, 2016 at 5 p.m.

Public Safety/ Fire- Wednesday, April 13, 2016 at 7 p.m.

Public Works- Saturday, April 2, 2016 at 8 a.m.

Other Business:

Mayor Stephen Bordenkircher requested a motion to approve of his attending the Annual Mayor's Conference May 15th, 16th and 17th. The cost of the conference is \$180 plus the cost of a two night stay at a hotel room. All but one meal is covered.

- A motion was made by Ron Lusk and seconded by Tim Cheney for the mayor to attend the Annual Mayor's Conference. Roll Call 6 yes.

Mayor Stephen Bordenkircher requested a date be set to abolish the full time village administrator position putting someone in as a part time village administrator. The effective date of May 1st was given allowing for time to advertise and hire for the position.

- A motion was made by Craig Bordenkircher and seconded by Bo Fortune to abolish the full time village administrator position effective May 1, 2016. Roll Call 6 yes.

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Mayor Stephen Bordenkircher requested authority to advertise locally for a part time village administrator and water and sewer operator. The water and sewer operator position will first be offered to the village administrator. Advertising for the position is strictly a backup plan for a possible opening May 1, 2016 if the position is turned down.

- A motion was made by Ron Lusk and seconded by Tim Cheney to advertise locally for the part time village administrator and the water and sewer operator position. Roll Call 6 yes.

Mayor Stephen Bordenkircher requested authority by motion to extend an offer to the current village administrator for the Class II Water and Sewer Operator position also requesting a length of time be set for that decision to be made. The village administrator requested the length of time be set after the job description is received. The Public Works Committee will meet to address the concern as soon as possible.

- A motion was made by Tim Cheney and seconded by Craig Bordenkircher to offer the current village administrator the Class II Water and Sewer Operator position granting one week to consider the offer after the job description is received. Roll Call 6 yes.

Mayor Stephen Bordenkircher extended a property clean up reminder. Ron Lusk suggested clean up along the railroad. Mayor Stephen Bordenkircher mentioned a gentleman still having four ducks who is approaching the 90 day window noting that the village's ordinances will be enforced.

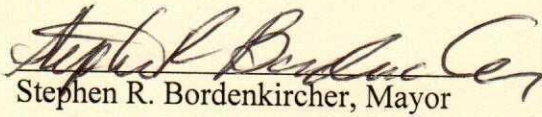
Mayor Stephen Bordenkircher discussed his BWC Safety & Hygiene meeting last week noting the need for the village to get in compliance. In 2010, House Bill 308 formed the Public Employment Safety and Health Protection Program making it a part of the Ohio Bureau of Workers Compensation. As a municipality, the village must comply with PERP. The mayor will comb through the large amount of data then a meeting will be scheduled. Mayor Stephen Bordenkircher reviewed the list of OSHA required standards that the village must be in compliance with. There are a number of policies and procedures that the village must put in place. Mayor Stephen Bordenkircher would like the village to be in compliance within the next six to eight months requiring a group effort. BWC will be conducting a safety audit May 17, 2016 to assess what the village needs to do to get into compliance.

A motion was made by Ron Lusk and seconded by Tim Cheney to pay the bills as presented. Roll Call 6 yes.

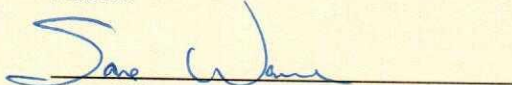
A motion was made by Craig Bordenkircher and seconded by Rich Wheeler to adjourn until the next meeting on Monday, April 11, 2016 at 7:00 p.m. Roll Call 6 yes.

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*A full recording of this evening's minutes can be heard by visiting www.westlafayettevillage.com and clicking on the council tab then selecting recorded minutes.


Stephen R. Bordenkircher, Mayor

Attest:


Sara Warne, Fiscal Officer