

# ***Record of Proceedings***

## **Minutes of West Lafayette Village Council Regular Meeting**

West Lafayette Village Council met in regular session on May 23, 2016 at 7:00 p.m. in the municipal building with Mayor Stephen R. Bordenkircher presiding.

Pledge of Allegiance

Prayer

**Roll Call:** Christie Maurer, Ron Lusk, Rich Wheeler, Craig Bordenkircher and Bo Fortune were present.

- A motion was made by Ron Lusk and seconded by Craig Bordenkircher to excuse Councilman Tim Cheney. Roll Call 5 yes.
- Also attending were Bill Owens-Village Solicitor and Sara Warne-Fiscal Officer.
- A motion was made by Ron Lusk and seconded by Craig Bordenkircher to approve the minutes of the May 9, 2016 council meeting. Roll Call 5 yes.

**Mayor's Correspondence:**

**Citizens' comments:**

**Department Reports:**

**Fire:** Mayor Stephen Bordenkircher noted that the grant for tanker financial assistance was denied. Councilman Ron Lusk had nothing to report.

**Fiscal Officer:** Fiscal Officer Sara Warne had nothing to report.

**Police:** Mayor Stephen Bordenkircher noted that the department received a grant for close to \$2,500 to be used to purchase new bulletproof vests and other equipment.

**Solicitor:** Village Solicitor Bill Owens had nothing to report.

**Village Administrator:** Mayor Stephen Bordenkircher reported that the village administrator has been very busy and may need to work close to thirty hours a week for a while due to the amount of projects that he is working on. The village administrator worked on some zoning issues and with an architect regarding details for the new School Bus Garage Building Permit. He has met with two residents regarding dilapidated structures and unsanitary premises. Village Administrator Tom Grier is eliminating electric shock areas at the Police Department and working on the Newell property line issues. The village administrator was part of the BWC Safety Audit last Wednesday. The village administrator is working with ODOT regarding traffic signals. Potholes are also being addressed. The location of the new bus garage being in a state



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of flux was discussed. Property locations being addressed was noted. Village Solicitor Bill Owens noted the considerable improvements made to the property on Maple Street. Under their agreement the fire chief and or the village administrator is able to inspect the inside of the property once a week. The owner has sixty days. The fire chief and or the village administrator is supposed to have a key to the fence so that they can inspect the inside as well.

## **Committee Reports:**

**Building and Property:** Councilman Tim Cheney reported that the committee met May 17, 2016 to discuss the tall grass at 306 West Main which has been addressed. The tall grass at 105 South Oak, which is on the village administrator's list, was discussed. 208 West Russell, which has now been mowed, and the trash, and garage roof was discussed. The grass has now been mowed at 422 East 4<sup>th</sup> and the remaining issues are on the list to be addressed. Broken windows and the roof at 128 Stewart was discussed. 112 West 6<sup>th</sup> was discussed. The committee requested to know what authority they had to speak with individuals regarding issues that need addressed. It was noted that the village administrator had the authority. The village administrator is aware of all of the issues. The police department is aware of the issue on 6<sup>th</sup> Street and the owner has committed to addressing the issue but so far the owner has not.

**Community & Business Development:** Chairman Bo Fortune had nothing to report.

**Community Relations:** Chairwoman Christie Maurer reported Chamber of Commerce's Homecoming will be July 28<sup>th</sup>, 29<sup>th</sup> and 30<sup>th</sup>. The theme is Coal was King. The Chamber will be meeting tomorrow night and Councilwoman Christie Maurer will confirm they are meeting at the park.

- A motion was made by Ron Lusk and seconded by Bo Fortune to recognize Councilman Tim Cheney's arrival. Roll Call 6 yes.

**Finance:** Chairwoman Christie Maurer had nothing to report.

**Fire Dependency Board:** There was nothing further to report.

**Ordinance:** Chairman Craig Bordenkircher noted the committee met again to discuss payroll. The revised Pay Ordinance is on the agenda this evening.

**Park Board:** Chairman Ron Lusk noted that the new picnic tables have arrived and are in place. Four of the old tables were left at Burt Park. The rest went to the Water Works Park. Chairman Ron Lusk will speak to the fiscal officer regarding getting a motion detector light installed at the park in the pavilion.

**Planning Commission:** Chairman Ron Lusk noted the commission did not meet last month and has yet to meet this month.



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**Public Safety:** Councilman Ron Lusk noted there would be a fire meeting June 8, 2016 at 7 p.m. The fire department assisted with a trailer fire in Newcomerstown.

**Public Works:** Chairman Rich Wheeler reported the committee met May 16, 2016 to discuss an issue with an alley on Kirk Street and there was further discussion regarding additional staffing for water, wastewater, and the Street Department. The committee received the information needed from the Finance Committee and it does not look promising. The Summer Help Program through Job and Family Services was discussed. Three people are expected which is free help to the village.

**Records Retention:** Mayor Stephen Bordenkircher had nothing to report.

**Rules:** Mayor Stephen Bordenkircher had nothing to report.

### **Introduction to ordinances and resolutions:**

#### **•2016-18 RESOLUTION AUTHORIZING AND DIRECTING THE VILLAGE SOLICITOR TO FILE A COMPLAINT FOR INJUNCTIVE RELIEF REGARDING DARIN R. WELKER'S DUCKS. First Reading/ Emergency**

- A motion was made by Ron Lusk and seconded by Tim Cheney to suspend the rules per the emergency clause added to Resolution 2016-18. Roll Call 6 yes.

- A motion was made by Ron Lusk and seconded by Tim Cheney to adopt Resolution 2016-18. Roll Call 6 yes.

#### **•2016-19 AN ORDINANCE ESTABLISHING 2016 PAY SCHEDULE FOR THE VILLAGE OF WEST LAFAYETTE AND REPEALING ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH. First Reading/ Emergency** Mayor Stephen Bordenkircher noted that adjustments were made to the pay schedule due to the tax administrator stepping down.

- A motion was made by Craig Bordenkircher and seconded by Bo Fortune to suspend the rules per the emergency clause added to Ordinance 2016-19. Roll Call 5 yes. Ron Lusk abstained.

- A motion was made by Christie Maurer and seconded by Bo Fortune to adopt Ordinance 2016-19. Roll Call 5 yes. Ron Lusk abstained.

#### **•2016-20 A RESOLUTION TO ADOPT THE REMAINING YEAR 2016 BASE PAY & BENEFIT ALLOCATION FOR THE EMPLOYEES OF THE VILLAGE OF WEST LAFAYETTE, OHIO, AND TO REPEAL ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH. First Reading/ Emergency**



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- A motion was made by Tim Cheney and seconded by Ron Lusk to suspend the rules per the emergency clause added to Resolution 2016-20. Roll Call 6 yes.
- A motion was made by Craig Bordenkircher and seconded by Tim Cheney to adopt Resolution 2016-20. Roll Call 6 yes.

## **Committee Meetings:**

### **Building & Property-**

**Finance-** Monday, June 13, 2016 at 6:30 p.m. and Monday, June 27, 2016 at 6 p.m.

### **Community & Business-**

### **Ordinance-**

### **Park Board-**

**Public Safety/ Fire-** Wednesday, June 8, 2016 at 7 p.m.

### **Public Works-**

## **Other Business:**

There was a Zoning Board of appeals meeting to discuss 119 West 5<sup>th</sup>. There was a debate pertaining to Brian Weingarh's property lines. He had to arrange for a surveying company to locate the pins. The pins were in the location that the village believed them to be. The pins were eighteen feet from the edge of Oak Street. The board adjourned until tomorrow night at 7 p.m. to look at granting possible variances. A height variance may be granted but there is a water tap in the village's right away along Oak Street.

The mayor received a complaint regarding trash on 317 King Street. The police department is there now looking into the issue. The trash has been there for about three weeks.

There are some potholes between Union and 4<sup>th</sup> between Gay and King Street in the alley that the mayor will have the village administrator address tomorrow.

The village looked for a part time tax administrator after the discussion at last week's council meeting. Three candidates were interviewed and the mayor requested the fiscal officer to take the closest look at the candidates. It is felt that village resident Franc Carpenter would be the best fit for the position. It is the fiscal officer's recommendation to hire Franc Carpenter and the mayor agrees with her decision.

- A motion was made by Ron Lusk and seconded by Christie Maurer to hire Franc Carpenter for the tax administrator position. Roll Call 6 yes.

The mayor noted a phone call that he received and a complaint received by the police department regarding a vehicle being parked in front of a resident's home on Union. Per the current ordinance the vehicle can remain parked there for seventy two hours before rolling the tires and staying an additional seventy two hours. It was requested that the Ordinance



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Committee look at Ordinance 452.05E1. The mayor is not sure how to make the ordinance any more stringent. Councilman Craig Bordenkircher noted that the committee is referring to the village solicitor for guidance. The village solicitor noted that this is not the first time the issue has come up. He will look at it again. The issue being with a running vehicle that has plates was noted.

The mayor noted that the village must comply with PERRP, which is the state's version of OSHA. The village had a Ohio BWC Safety Consultant visit the village last Wednesday to do a walk through. They are consultative and not enforcement. A formal report will not be generated for two or three more weeks. Based on the list compiled, there are over seventy issues that need to be addressed. Some of the simpler issues were noted. There is a list of about seventy five physical issues that need to be fixed. The village administrator is addressing those issues now. Policies are required. The village's insurance company has requested a Hazard Communication Policy that has been moved to the top of the list. The policy has been drafted by the mayor and sent to the Rules Committee for review. Items that have been rectified were noted. The only building that wasn't walked through was the Fire Department. The mayor hopes to have all of the safety policies drafted and in place by the end of the summer as well as training completed. Most of the items needing fixed can be repaired relatively quickly. The most serious issue being the ceiling tiles with mold on them where the jet truck is stored was noted. Those tiles will most likely need replaced. Several old files stored in that building have gotten wet. Those files need reviewed.

There is a potential opportunity that will not come into fruition until fall. Dennis Cabot did an evaluation on Plain Hill for the village. There are a hundred and fifty four trees that they believe the village can harvest and sell. He estimates that the village can sell the timber for approximately \$15,000. The mayor spoke to the village solicitor. The sale will have to be put out for bid. The mayor will sit down with Dennis Cabot when he returns in September along with the village solicitor to put together the bid specs for council's approval. The harvesting and proper handling of the environment was noted. Per the village solicitor, it must be put out for bid once a week for five weeks. Councilman Rich Wheeler mentioned creating a better road to the reservoir.

The contractor arrived today to properly fix the road on Oak Street in front of the bank. The repair was discussed.

Councilman Ron Lusk inquired on the village's reserve pertaining to options for a tanker. Mayor Stephen Bordenkircher noted real numbers are needed before going to the bank. Mayor Stephen Bordenkircher noted that taking \$100,000 out of the general fund reserve cuts things too tight. Firm numbers are needed from the fire department before proceeding.

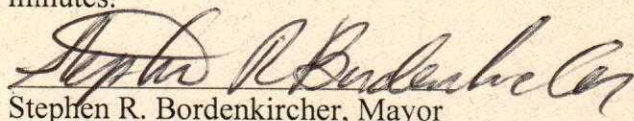
Councilman Rich Wheeler inquired on hiring another street worker. Mayor Stephen Bordenkircher noted the overall cost to do so and the fact that a new fire truck is needed. The purchase of a fire truck along with a few other things need worked out prior to making that annual commitment in his opinion. Council discussed the matter. Waiting until the end of June, beginning of July was noted.



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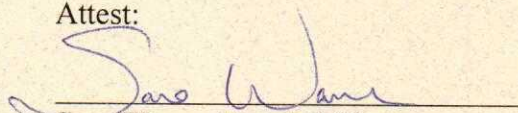
- A motion was made by Christie Maurer and seconded by Craig Bordenkircher to pay the bills as presented. Roll Call 6 yes.
- A motion was made by Rich Wheeler and seconded by Craig Bordenkircher to adjourn until the next meeting on Monday, June 13, 2016 at 7:00 p.m. Roll Call 6 yes.

\*A full recording of this evening's minutes can be heard by visiting [www.westlafayettevillage.com](http://www.westlafayettevillage.com) and clicking on the council tab then selecting recorded minutes.



Stephen R. Bordenkircher, Mayor

Attest:



Sara Warne, Fiscal Officer