

Record of Proceedings

Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on November 9, 2015 at 7:00 p.m. in the municipal building with Mayor Jack L. Patterson presiding.

Pledge of Allegiance

Prayer

Roll Call: Christie Maurer, Ron Lusk, Roger Warne, Rich Wheeler, and Craig Bordenkircher were present.

- Also attending were Sara Warne- Fiscal Officer, Bill Casteel – Newcomerstown News, and Diane Merrill -WTNS.
- A motion was made by Ron Lusk and seconded by Roger Warne to excuse Councilman Tim Cheney. Roll Call 5 yes.
- A motion was made by Ron Lusk and seconded by Craig Bordenkircher to approve as written, the minutes of the October 26, 2015 council meeting. Roll Call 5 yes.
- A motion was made by Roger Warne and seconded by Ron Lusk to recognize Councilman Tim Cheney's arrival at 7:12 p.m. Roll Call 6 yes.

Mayor's Correspondence:

Mayor Jack Patterson noted that he received a letter from the Ohio Mayor Association welcoming comments for the quarterly newsletter, noting Mr. Gotheman's retirement and the 2016 conference being held in Dublin, OH. Mayor Jack Patterson will give the information to Steve Bordenkircher.

Citizens' comments:

Steve Bordenkircher was present to observe and thanked everyone for their support.

Shawn Moore was present to observe and had nothing to report.

Jordan Warne was present to observe.

Donny Bradford was present to inquire on the lack of uniform allowance and raise for the part time police officers. The question was discussed and Mayor Jack Patterson noted that the committee did not have a lot of money to work with and decided on a raise strictly for the full time staff.

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Department Reports:

Fire: No representatives were in attendance to report. Mayor Jack Patterson noted his signage of the revised Linton Fire Contract.

Fiscal Officer: Fiscal Officer Sara Warne requested to a motion allowing her to do a credit adjustment totaling \$23.65 to bring the village's books into balance. Fiscal Officer Sara Warne noted the Cash Summary for the month of October will be passed around for council's signature this evening.

- A motion was made by Rich Wheeler and seconded by Tim Cheney granting the Fiscal Officer permission to do a credit adjustment in the amount of \$23.65. Roll Call 5 yes. Roger Warne abstained.

Fiscal Officer Sara Warne also made council aware of the necessity of issuing a check for the Fire Departments training in the amount of two hundred and fifty dollars. The Fiscal Officer noted that the transaction was authorized by the Mayor and the details were attached to the bill pay report for council's review. Fiscal Officer Sara Warne also noted that she had two "Then and Now" purchase orders for councils review and approval. The expenditures were made while she was at a conference October 29, 2015 and October 30, 2015. Fiscal Officer Sara Warne reminded council she is requesting all "Then and Now" purchase orders be approved by council even within her authorization unless a true emergency exists. It is crucial for the village to be in compliance.

- A motion was made by Roger Warne and seconded by Craig Bordenkircher to authorize "Then and Now" Purchase Order 15294 payable to Chase for David Kadri and John Newell's clothing allowance expenditures totaling \$689.07.
- A motion was made by Roger Warne and seconded by Tim Cheney to table "Then and Now" Purchase Order 15297 payable to David Kadri due to Village Administrator David Kadri not being present to explain the purchase.

Police: No representatives were in attendance to report.

Solicitor: No representative was in attendance to report.

Village Administrator: Mayor Jack Patterson noted that the Village Administrator was unable to be present to report. The Village Administrator is requesting a Public Works meeting in order to discuss the trailer park. Mayor Jack Patterson noted that the Street Department will pick up leaves one more time after Thanksgiving. The Labor Pool increase through December 1, 2015 was briefly discussed.

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Committee Reports:

Building and Property: Chairman Tim Cheney had nothing to report. Councilman Ron Lusk noted the condition of the back of the property on East Main Street behind the Dairy Hut. A possible animal issue on East 4th Street was noted.

Community Relations: Chairwoman Christie Maurer reported Christmas in the Village will be held December 5, 2015. There will be a craft show at 9 a.m. held at the First Baptist Church. The Christmas Parade will take place at 1 p.m. The West Lafayette Lion's Club Breakfast at the West Lafayette Methodist Church has started up again from 7:30 a.m. to 10 a.m.

Finance: Chairman Roger Warne noted that the committee met October 27, 2015 at 10 a.m. and began the appropriation process for 2016. The October 28, 2015 and October 29, 2015 meetings scheduled at 10 a.m. were cancelled due to the audit coming to a close. The cancelled meetings will be rescheduled this evening.

Fire Dependency Board: No representatives were in attendance to report. Mayor Jack Patterson requested that the Fire Chief be reminded of the importance of having the Fire Dependency Board in place for January. Councilwoman Christie Maurer volunteered to be on the board again next year.

Ordinance: Chairman Craig Bordenkircher had nothing to report.

Park Board: Chairman Ron Lusk reported the trees have yet to be planted at the park.

Planning Commission: Chairman Ron Lusk noted there was nothing local to report. An executive meeting was scheduled today for 3:30 p.m. regarding outside the Village's jurisdiction.

Public Safety: Ron Lusk reported that members of the Fire Department attended a training over the weekend.

Public Works: Chairman Rich Wheeler reported a meeting was held November 3, 2015 to discuss hiring part time versus full time. The Village Administrator has yet to provide the committee with his estimated staff usage. Chairman Rich Wheeler requested for the Finance Committee to discuss the ability to pay another permanent employee. A motion was requested regarding the one hour parking sign(s) on Main Street. Mayor Jack Patterson informed council that the matter was discussed with both business owners and they were both agreeable to one of the one hour parking signs being posted outside of Shampoodles.

- A motion was made by Rich Wheeler and seconded by Ron Lusk to post one of the one hour parking signs outside of Shampoodles. Roll Call 5 yes. Craig Bordenkircher abstained.

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It was noted that the Village Administrator would be informed November 10, 2015 of council's decision. The fence request on the north end of town was discussed and its risk of creating a blind spot.

Records Retention: Mayor Jack Patterson asked the Fiscal Officer whether she had received the list of records destroyed by the Village Administrator. The Fiscal Officer informed the Mayor she had not.

Introduction to ordinances and resolutions:

Committee Meetings:

Finance- Reminder:

Tuesday, November 17, 2015 at 10 a.m.; Wednesday, November 18, 2015 at 10 a.m.;
Thursday, November 19, 2015 at 10 a.m.

Public Works- Monday, November 16, 2015 at 11 a.m.

Ordinance- Thursday, November 12, 2015 at 6 p.m.

Park- Pending

Public Safety/ Fire- Wednesday, November 11, 2015 at 5 p.m.

Building & Property- Pending

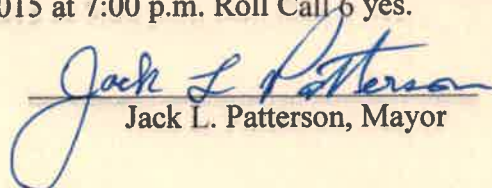
Other Business:

Councilman Roger Warne requested to know whether the Mayor received a response regarding the high voltage bulbs at the sewer plant. The Mayor stated he had not.

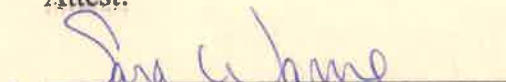
Councilman Roger Warne noted that several months ago there was discussion regarding the Village Administrator transferring to strictly water and sewer and being paid at an hourly rate. It is council's feeling that the offer still stands. It was discussed that the Ordinance Committee, the Finance Committee and the Public Works Committee need to revisit the idea. Mayor Jack Patterson noted that the idea has been lying on the back burner. Mayor Jack Patterson also noted that he was told that the position was not going to be accepted by the employees but it was up to council.

A motion was made by Tim Cheney and seconded by Christie Maurer to pay the bills as presented. Roll Call 6 yes.

A motion was made by Ron Lusk and seconded by Craig Bordenkircher to adjourn until the next meeting on Monday, November 23, 2015 at 7:00 p.m. Roll Call 6 yes.


Jack L. Patterson, Mayor

Attest:


Sara Warne, Fiscal Officer