

Record of Proceedings

Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on October 26, 2015 at 7:00 p.m. in the municipal building with Mayor Jack L. Patterson presiding.

Pledge of Allegiance

Prayer

Roll Call: Christie Maurer, Ron Lusk, Roger Warne, Rich Wheeler, and Craig Bordenkircher were present.

- Also attending were Sara Warne- Fiscal Officer, David Kadri-Village Administrator, Bill Owens-Village Solicitor, and Diane Merrill -WTNS.
- A motion was made by Ron Lusk and seconded by Roger Warne to excuse Councilman Tim Cheney. Roll Call 5 yes.
- A motion was made by Ron Lusk and seconded by Roger Warne to approve as written, the minutes of the October 12, 2015 council meeting. Roll Call 5 yes.
- A motion was made by Ron Lusk and seconded by Christie Maurer to recognize Councilman Tim Cheney's arrival at 7:12 p.m. Roll Call 6 yes.

Mayor's Correspondence:

Mayor Jack Patterson noted that he received a letter from Governmental Systems regarding software options and requested the information be filed for discussion at a later date.

Citizens' comments:

Steve Bordenkircher had nothing to report.

Shawn Moore was present to observe and had nothing to report.

Department Reports:

Fire: No representatives were in attendance to report.

Fiscal Officer: Fiscal Officer Sara Warne noted that she would be attending the Municipal Finance Officers of Ohio Conference October 29, 2015 and October 30, 2015. The audit testing will conclude this week and it is looking as though the auditors will not be able to provide an official report until after Thanksgiving. Fiscal Officer Sara Warne requested permission to pay the Village's AEP if necessary between council meetings due to receiving the bill for Lafayette Township versus the

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Village's for the second month in a row. The Fiscal Officer also reported that she had received the revised invoice from the State Auditors Office in the amount of \$18,942. The Village has paid \$3,628.50 to date for the 2013 and 2014 audit. The Fiscal Officer closed the original purchase order in the amount of \$13,500 and created a new "Then & Now" purchase order for the remaining \$15,313.50 due. Fiscal Officer Sara Warne noted Resolution 2015-25 was on the agenda for emergency passage this evening.

- A motion was made by Roger Warne and seconded by Christie Maurer to allow the Fiscal Officer to pay the AEP bill upon receipt if necessary. Roll Call 5 yes. Tim Cheney excused.

Mayor Jack Patterson requested the Village Administrator to look into whether the high wattage bulbs at the sewer plant were necessary.

Police: No representatives were in attendance to report.

Solicitor: Village Solicitor Bill Owens had nothing to report.

Village Administrator: Village Administrator David Kadri reported that ODOT patched North Kirk Street at no charge to the Village. The VA noted the county was striping Main Street and reported on the catch basin collapse on the 100 block of West Main Street. Village Administrator David Kadri reported that the Street Department was on their fifteenth load of leaves. The department averages picking up fifty loads a year. The VA requested permission to extend the eighty hour ~~bi~~weekly Labor Pool allowance through December 1, 2015. Prior authorization was originally granted by council through November 1, 2015 to assist with the additional staffing needed for leaf pick up. An employee will be taking vacation in November and the additional staffing is necessary only through December 1st. Hydrant flushing will continue through next week. Council discussed the hiring of a full time employee. Member of the Public Works Committee Craig Bordenkircher noted that per the VA there was no need to hire a permanent employee but the way the Labor Pool has been utilized the proof of the need is clear. The VA agreed. Mayor Jack Patterson noted the reasoning behind the Labor Pool. The Public Works Committee requested that the Finance Committee present them with the cost associated with hiring. Village Administrator David Kadri answered questions regarding the collapsed line on Seventh Street. The blacktopping is on the agenda as a project for 2016.

- A motion was made by Ron Lusk and seconded by Craig Bordenkircher granting Village Administrator David Kadri permission to utilize the Labor Pool eighty hours ~~bi~~weekly through December 1, 2015. Roll Call 6 yes.

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Committee Reports:

Building and Property: Chairman Tim Cheney noted that a meeting needed to be scheduled to discuss detachment. Mayor Jack Patterson clarified that Mr. Green informed him that he was under the impression that no official decision was made during the last council meeting. Council's process and understanding of the issue was discussed as well as the reasoning behind the decision they felt they made October 12, 2015.

- A motion was made by Tim Cheney and seconded by Ron Lusk declining Mr. Green's request for detachment in addition to the other three requests for detachment that they received. Roll Call 6 yes.

Community Relations: Chairwoman Christie Maurer reported there were approximately 60 attendees at the Village Halloween Party held Saturday October 24, 2015 at Burt Park. Trick or Treat will take place Thursday, October 29, 2015 from 5:30 p.m. to 6:30 p.m. The West Lafayette Lion's Club Breakfast at the West Lafayette Methodist Church will be starting up again November 7, 2015 from 7:30 a.m. to 10 a.m. Christmas in the Village will be held December 5, 2015.

Finance: Chairman Roger Warne noted the meetings scheduled for Tuesday, Wednesday and Thursday of this week at 10 a.m. The meetings were scheduled last council meeting.

Fire Dependency Board: No representatives were in attendance to report. The 2016 Fire Dependency Board was discussed as well as the need to appoint members.

Ordinance: Chairman Craig Bordenkircher had nothing to report.

Park Board: Chairman Ron Lusk reported the Band Stand restroom doors had been painted.

Planning Commission: Chairman Ron Lusk noted there was nothing local to report.

Public Safety: Ron Lusk reported that the Fire Department had eleven runs last month. Councilman Craig Bordenkircher inquired on the Fire Ordinance changes. Councilman Ron Lusk stated nothing further was discussed and noted the next meeting scheduled November 11, 2015 at 5 p.m.

Public Works: Chairman Rich Wheeler reported that the committee met October 14, 2015 to discuss the "No Parking" signs on Main Street. A business owner negatively affected by the signage wrote a letter noting their concerns. Village Administrator David Kadri felt that he had the right to make the decision to put up the signs without council's approval. Chief Terry Mardis confirmed that the signs were enforceable. The Village Administrator's authority to put up signs without councils approval was

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discussed. Councilman Roger Warne noted that according to the VA he had the right to post the signs without council's approval. Past practice has always been that the Village Administrator brought the request for signage to the committee and the Mayor. Village Solicitor Bill Owens noted the document that the VA provided stating his authority was not clear and he was willing to issue an opinion if requested. Various scenarios on how to be fair to the business owners affected by the signage were discussed.

- A motion was made by Ron Lusk and seconded by Tim Cheney for it to be procedure for the Village Administrator to get council's approval prior to putting up any signs. Roll Call 6 yes.
- A motion was made by Ron Lusk and seconded by Roger Warne for the Village Administrator to remove the two signs recently posted on Main Street without council's approval. Roll Call 4 yes. Christie Maurer and Craig Bordenkircher abstained.

Records Retention: Mayor Jack Patterson reported that no meetings have been held. Village Administrator David Kadri recently destroyed records and will provide the Fiscal Officer with a list of what was destroyed.

Introduction to ordinances and resolutions:

2015-17: AN ORDINANCE TO AMEND, REAFFIRM, & PRESERVE CHAPTER 801 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF WEST LAFAYETTE, STATE OF OHIO REGARDING MUNICIPAL INCOME TAX AND CREATE A NEW CHAPTER 802, INCOME TAX ORDINANCE EFFECTIVE JANUARY 1, 2016, REFLECTING MANDATORY AMENDMENTS REQUIRED BY HOUSE BILL 5

Second Reading

2015-18: ORDINANCE TO HIRE A SOLICITOR FOR THE YEAR 2016 & 2017

Second Reading

2015-19: A RESOLUTION AUTHORIZING FREDERICK T. WACHTEL, COSHOCTON COUNTY ENGINEER, TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAMS AND TO EXECUTE CONTRACTS AS REQUIRED.

- A motion was made by Craig Bordenkircher and seconded by Roger Warne to suspend the rules per the emergency clause added to Resolution 2015-19. Roll Call 6 yes.
- A motion was made by Craig Bordenkircher and seconded by Rich Wheeler to adopt Resolution 2015-19. Roll Call 6 yes.

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2015-20: A RESOLUTION AUTHORIZING THE FISCAL OFFICER TO CERTIFY FUNDS FOR LOCAL RESURFACING PROGRAM 2016

- A motion was made by Roger Warne and seconded by Christie Maurer to suspend the rules per the emergency clause added to Resolution 2015-20. Roll Call 6 yes.
- A motion was made by Craig Bordenkircher and seconded by Tim Cheney to adopt Resolution 2015-20. Roll Call 6 yes.

2015-21: A RESOLUTION AUTHORIZING FREDERICK T. WACHTEL, COSHOCTON COUNTY ENGINEER, TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAMS AND TO EXECUTE CONTRACTS AS REQUIRED.

- A motion was made by Roger Warne and seconded by Tim Cheney to suspend the rules per the emergency clause added to Resolution 2015-21. Roll Call 6 yes.
- A motion was made by Craig Bordenkircher and seconded by Ron Lusk to adopt Resolution 2015-21. Roll Call 6 yes.

2015-22: A RESOLUTION AUTHORIZING THE FISCAL OFFICER TO CERTIFY FUNDS FOR COUNTY RESURFACING PROGRAM 2016

- A motion was made by Craig Bordenkircher and seconded by Tim Cheney to suspend the rules per the emergency clause added to Resolution 2015-22. Roll Call 6 yes.
- A motion was made by Craig Bordenkircher and seconded by Tim Cheney to adopt Resolution 2015-22. Roll Call 6 yes.

2015-23: A RESOLUTION TO AMEND THE 2015 PERMANENT APPROPRIATIONS ORDINANCE 2014-29, ADDING FUNDS

- A motion was made by Tim Cheney and seconded by Ron Lusk to suspend the rules per the emergency clause added to Resolution 2015-23. Roll Call 6 yes.
- A motion was made by Tim Cheney and seconded by Craig Bordenkircher to adopt Resolution 2015-23. Roll Call 6 yes.

2015-24: A RESOLUTION TO APPROVE PURCHASE ORDER 15290 TO WILLIAM ALBERT EXCAVATING A "THEN & NOW" PURCHASE ORDER

- A motion was made by Tim Cheney and seconded by Craig Bordenkircher to suspend the rules per the emergency clause added to Resolution 2015-24. Roll Call 6 yes.

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- A motion was made by Rich Wheeler and seconded by Tim Cheney to adopt Resolution 2015-24. Roll Call 6 yes.

2015-25: A RESOLUTION TO APPROVE PURCHASE ORDER 15293 TO TREASURER OF STATE OF OHIO A "THEN & NOW" PURCHASE ORDER

- A motion was made by Roger Warne and seconded by Tim Cheney to suspend the rules per the emergency clause added to Resolution 2015-25. Roll Call 6 yes.
- A motion was made by Roger Warne and seconded by Christie Maurer to adopt Resolution 2015-25. Roll Call 6 yes.

Committee Meetings:

Finance- Reminder:

Tuesday, October 27, 2015 at 10 a.m.; Wednesday, October 28, 2015 at 10 a.m.;
Thursday, October 29, 2015 at 10 a.m.

Public Works- Tuesday, November 3, 2015 at 6 p.m.

Ordinance- Thursday, November 12, 2015 at 6 p.m.

Park- Pending

Public Safety/ Fire- Wednesday, November 11, 2015 at 5 p.m.

Building & Property- Pending

Other Business:

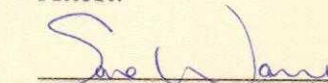
Councilman Ron Lusk requested a breakdown of the committees that were combined.

Fiscal Officer Sara Warne requested that council approve a monthly cash summary in addition to the bill pay report. The Fiscal Officer noted that she was providing council with a copy of the August and September cash summary for review and signing this evening. The Fiscal Officer noted the \$23.65 difference between the bank and the book clarifying the bank was higher possibly due to the running of the Mayor's payroll early.

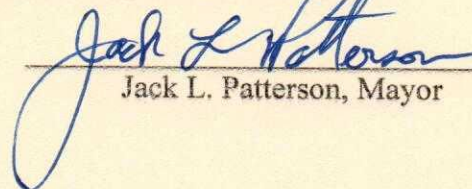
A motion was made by Ron Lusk and seconded by Tim Cheney to pay the bills as presented. Roll Call 6 yes.

A motion was made by Tim Cheney and seconded by Craig Bordenkircher to adjourn until the next meeting on Monday, November 9, 2015 at 7:00 p.m. Roll Call 6 yes.

Attest:



Sara Warne, Fiscal Officer



Jack L. Patterson, Mayor