

## **Record of Ordinances**

**Ordinance No.: 2015-09**

**Passed: June 22, 2015**

AN ORDINANCE ESTABLISHING 2015 PAY SCHEDULE FOR THE VILLAGE OF WEST LAFAYETTE AND REPEALING ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH.

BE IT ORDAINED by the Council of the Village of West Lafayette, State of Ohio as follows:

### **Section 1. Pay Schedules**

A. The rates of compensation of various officials and officers and employees of the Police Department of the Village of West Lafayette shall be and herewith are established as follows:

1. Chief of Police:                 \$38,228 per year
2. Patrolmen Class II             \$13.12 per hour (Full-Time)
3. Patrolmen Class II             \$12.00 per hour (Full-Time - Probationary)
4. Patrolmen Class I             \$12.00 per hour (Part-Time)
5. Patrolmen Class I             \$10.50 per hour (Part-Time – Probationary)

B. The rates of compensation of various positions and classes of the Street, Water and Sewer Departments of the Village of West Lafayette shall be and herewith are established as follows:

1. Class II Labor                 \$12.68 per hour (Full-Time)
2. Class II Labor                 \$11.56 per hour (Full-Time - Probationary)
3. Class I Labor                 \$10.50 per hour (Part-Time )

C. The rates and compensation for administrative and office employees of the Village of West Lafayette shall be and herewith are established as follows:

1. Village Administrator                 \$49,800  
Includes all adjustments for O-EPA Water/Sewer Licenses and no health insurance benefits.
2. Fiscal Officer                     \$32,740 per year
3. Office Manager/Tax Administrator     \$13.05 per hour (Full-Time)
4. Office Manager                     \$10.30 per hour (Probationary)
5. Mayor                             \$5,500.00 annual salary.
6. Council member                     \$2,004.00 annual salary.

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- D. Council Members missing scheduled Committee Meetings shall have their compensation reduced \$83.50 for every two unexcused absences. The Committee Chairman is responsible for granting the excused absence and shall report any unexcused absences to the Fiscal Officer.
  
- E. (Section was deleted).
  
- F. For non-exempt employees over-time shall be paid at the rate of one and one half (1½) times the regular per hour rate:
  - 1. Hours in excess of forty (40) hours worked within a scheduled pay week.
  - 2. Any village employee scheduled to work on a holiday shall receive 1.5 times their regular rate in addition to his regular holiday pay.
  - 3. If an employee is called back to work after leaving the workplace at the completion of their normal scheduled shift. Over-time pay will stop at the beginning of the normal scheduled shift or when the employee leaves the workplace when the work/task is completed.
  - 4. There shall be no compounding of overtime hours.
  
- G. Employee requested changes to their normal scheduled shift shall not create any Over-time pay. This does not apply to an employee using Vacation, Personal Leave, or Sick Time.
  
- H. Un-worked holidays will be considered as time worked for the purpose of computing overtime when the holiday falls on a regularly scheduled worked day. Un-worked holidays will not be considered as time worked for the purpose of computing overtime when the holiday falls on a regularly scheduled day off.
  
- I. For the purposes of computing over time hours; Vacation, Personal Leave, Death in the Family, or Sick Days will not be considered time worked. This section (1G) does not apply to Section 1D3.
  
- J. If an employee has eligible "paid time off" (Vacation, Personal, Death in the Family, or Sick Leave) it must be used before an employee can request "no pay".
  
- K. For the following employees who have successfully taken and completed the training required and passed the required examinations to obtain a Class I, or

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Class II operator's license for the water or wastewater treatment plants in the year 2015 or in such subsequent years as may be approved by Council in future pay ordinances, the pay rate for said employee shall be increased by the amounts given below. This amount will be added to the pay rates in the above sections.

- L. 100% of the amount in Section 9 Paragraph K will be paid when the license is issued by the Ohio EPA.
- M. The rate of compensation of the Fire Chief, Assistant Fire Chief of the Village of West Lafayette and bonus payment of the Volunteer Fire Fighter officers and firemen of the Fire Department of the Village of West Lafayette shall be and herewith are established as follows:
  - a. Fire Chief \$2,000.00 per year, to be paid annually
  - b. Assistant Chief \$2,000.00 per year, to be paid annually
  - c. Volunteer Firemen \$10.00 per fire run
  - d. Notes: The per fire run payment does not apply to either the Fire Chief or the Assistant Fire Chief
    - i. The Volunteer Firemen will be paid annually per reports provided by the Fire Chief
    - ii. The bonus payment for the purpose of this ordinance shall be defined as compensation for services rendered in reporting to emergency calls. The bonus payment is paid only when the person reports to and arrives at the fire station.
- N. A village employee may also serve as a village volunteer fireman. A village employee may not be paid for a fire run simultaneously with his pay for village work. If the fire run commences before the end of the village employee's work shift, the employee may be paid for his village shift work and the fire run if the fire run lasts for any period of time after the end of the employee's work shift.
- O. Non-exempt employees in the Police Department working Special Events will be paid at a rate of 1.5 times their normal straight time rate for working said event. A Special Event is defined as an event whereby the Village is reimbursed by the third party sponsoring the Special Event. The Police Chief will negotiate a rate

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### Section 2. Applicable Time Periods

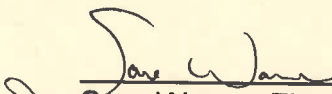
- A. This ordinance shall be applicable to all employees of the Village of West Lafayette, Ohio, on and after January 1, 2015 in regard to all employee benefits covered herein. Pursuant to Ohio Revised Code Section 9.44 it is herewith declared that the anniversary date of employment is the anniversary date of the most recent hiring as a full time employee.
- B. All provisions of Ordinances and Resolutions inconsistent with the provisions herein shall be and herewith are amended to the extent they otherwise would be applicable to the pay rates of the above pay categories and classifications on and after January 1, 2015, otherwise however, they shall remain in full force and effect.

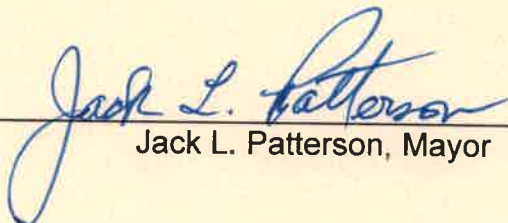
### Section 3.

- A. All provisions of Ordinances and Resolutions in conflict with the provisions and terms of this ordinance shall be and is herewith amended in accordance with this ordinance.
- B. That this resolution shall be and is hereby declared to be an emergency measure for reason that the Village needs to establish pay rates, and for reason thereof this ordinance shall be effective immediately upon passage, signing by the Mayor, and posting.

Passed on this 22 day of June, 2015

Attest:

  
\_\_\_\_\_  
Sara Warne, Fiscal Officer

  
\_\_\_\_\_  
Jack L. Patterson, Mayor

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**This Revision Log is for reference only and is not part of the Ordinance**

### Revision Log:

Date:

Revision:

6/22/15

Changed Ordinance Number from 2014-31 to 2015-09.

6/22/15

Page 1, Section 1, Paragraph C; Changed adding Tax Administrator to Office manager indicating rate of pay to \$13.05 per hour