

Record of Proceedings

Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on January 13, 2014 at 7:00 P.M., in the municipal building with Mayor Jack L. Patterson presiding.

Pledge of Allegiance

Roll Call: Roger Warne, Christie Maurer, Tim Cheney, Craig Bordenkircher, Rich Wheeler, and Ron Lusk were present.

Also attending were Lisa Stiteler- Fiscal Officer, David Kadri- Village Administrator, Bill Casteel – Newcomerstown News, Katie Hultz – WTNS, Tiffany Swigert – Director of Regional Planning Commission, Travis Hahn, Assistant Fire Chief Glenn Hill, Brandon Bradford, Travis Goodwill, Todd Shroyer, Toby Manning, Josh McQueen, Damon Gould, Don Lusk, Donnie Bradford, Chad Hains, Adam Fisher, Jessie Farley, Dallas Hill

A motion was made by Lusk and seconded by Warne to approve the minutes of the regular meeting on December 16, 2013 council meeting. (RC 5 yes, 1 abstained-Bordenkircher)

Mayor's Correspondence – First of all, Mayor congratulated the new members and newly re-elected member to council for the Village of West Lafayette.

Mayor received letter of retirement from Fire Chief Gaylord Hill effective December 31, 2013. Gaylord said "Serving 55 years, I have enjoyed serving our Fire District and under the same circumstances I would do it again. Thanks for allowing me to serve our community." Lusk made a motion to accept Gaylord's letter of retirement effective December 31, 2013. Motion seconded by Maurer. (RC 6 yes)

Mayor Patterson would like to appoint Assistant Fire Chief Glenn Hill to the position of Fire Chief. Lusk made a motion to accept the Mayor's recommendation to appoint Glenn Hill to Fire Chief. Motion seconded by Cheney. (RC 6 yes) Several of the fireman where present to observe and congratulate Glenn Hill on the promotion.

Mayor announced the newly reorganized committees. Some of the committees were combined and/or eliminated.

Building & Property	<u>Bordenkircher</u> , Maurer, Lusk
Community Relations	<u>Maurer</u> , Bordenkircher, Cheney
Finance	<u>Warne</u> , Wheeler, Lusk
Fire Dependency Board	<u>Glenn Hill</u> , Chad Hains, (Martin Glazier, Resident), Warne, Maurer
Ordinance	<u>Cheney</u> , Warne, Wheeler
Planning Commission	<u>Lusk</u> , Maurer, Martin Glazier-(Resident), Glenn Hill, Jim Ronshausen
Public Safety	<u>Mayor</u> , Warne, Lusk

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Public Works Wheeler, Cheney, Bordenkircher
Records Retention Mayor, Fiscal Officer, Solicitor,
 Susan Chapdelaine (Citizen/secretary)

Mayor is asking for council to approve his recommendation to appoint Roger Warne to be Council President Pro Tem for 2014. Lusk made a motion to accept Mayor's recommendation to appoint Warne as Council Pro Tem for 2014. Motion seconded by Bordenkircher. (RC 6 yes) Mayor Patterson pointed out an interesting detail. 30 years ago, Mayor Patterson appointed Roger Warne to be Council Pro Tem!

After announcing and approving the committees, the Mayor briefly explained the normal routine for a village council meeting. Along with this brief explanation of some of the councils' duties and responsibilities, Dave printed off new council training classes available through the Ohio Municipal League.

Mayor received a letter from Sam Hall from Jeff Drennen Family of Dealerships extending his services for any vehicles needs the village may have.

Citizens' comments – Tiffany Swigert, Director of Regional Planning Commission, explained to Mayor and Council the organization and history of the commission. After receiving our annual membership dues, Mayor and Council questioned "what benefit does the Village of West Lafayette receive from this" Tiffany said the most important benefit of being a member is your voice and the open communication line. She reassured the village that her level of service would not change if the village decided not to continue their membership. However, she would hate to lose the village's vote. Tiffany said that Lusk, village representative, brings a lot of good ideas and suggestions to the commission. After discussion with Tiffany, Mayor and Council suggested to continue the annual membership. Warne made a motion to continue membership with the Coshocton County Regional Planning Commission. Motion seconded by Lusk. (RC 6 yes)

Department Reports:

Fire: Chief Hill introduced Travis Goodwill to Mayor and Council. Travis has currently relocated into town. He is currently a member at Three Rivers Fire District. Chief will be bringing him to council in the near future for approval to be added to our fire department.

Fiscal Officer: Lisa reported that she has closed the end of the year financial reports and certified fund balances to the County Auditor. Lisa is working on getting local income tax returns mailed out. Also, Lisa put new employee information in the three new council members' folder. Please complete forms and return to Lisa. Lisa set up the email accounts for the new council members. After password policy is reviewed, they must get in contact with Mike LaVigne to have password set up to access their email account.

Police: N/A

Solicitor: N/A

Village Administrator: Dave reported that we had two water breaks last week during the cold weather. Both breaks were fixed relatively easily. Dave also reported

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that they are noticing a lot of water being used at the water plant but it cannot be accounted for. Both Dave and Travis have been trying to find any breaks to account for the high usage. They will continue to find something and Dave will report back on this issue.

Committee Reports:

Building and Property: N/A

Community Service: N/A

Finance: N/A

Fire: N/A

Fire Dependency Board: N/A

Ordinance: N/A

Planning Commission: N/A

Public Safety: N/A

Public Works: N/A

Records Retention: N/A

Introduction to ordinances and resolutions:

2014-01 RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX IN EXCESS OF THE TEN MILL LIMITATION. First reading.

Committee Meetings:

Finance	1/27/14	6:00 PM
Ordinance	1/20/14	9:00 AM

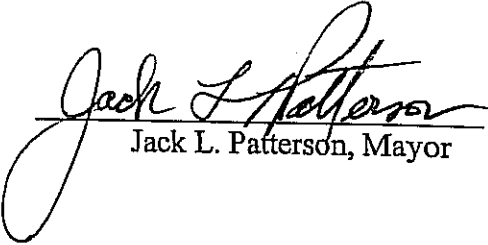
Other Business: The Mayor had reported that Fire Chief Hill had brought some issues and concerns to his attention regarding the village's storage tanks for fuel. He said the tanks are not up-to-code and are a liability to the village. Chief Hill and other firemen expressed their interests in acquiring a fleet card from Circle K. Lusk approached Circle K about this. They gave him an informational pamphlet; which he forwarded this information onto Lisa. Lusk asked Lisa to contact Circle K and get more information. Lisa reported that she completed the application and submitted it only for approval. They said it will take 3-5 business days. Lisa said that Circle K can offer a lot of additional information to the departments that may be helpful; such as miles per gallon and employee usage data. Dave explained that during the village's annual visit from The Ohio Plan, our property and casualty insurance carrier, there was no mention about the storage tanks being a liability issue to the village. Dave said that the tanks are in compliance with codes. They are double walled and they do not need a spill protection area. The automatic shut off is not required on pumps that do not have an auto gas pump lock on the handle. Dave said that he had just recently talked with Chief Hill since Hill's original conversation with the Mayor last week. However, Dave agrees that the fleet cards maybe an advantage for the village but we need to have a contingency plan. In the event we lose power for a long period of time, we need to have other sources to get fuel to continue to operate the village departments.

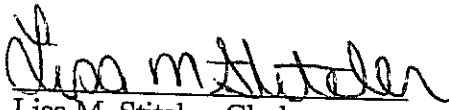
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A motion was made and seconded to approve the payment of bills as presented.
(RC 6 yes)

A motion was made and seconded to adjourn until the next meeting on January 27, 2014
at 7:00 P.M. (RC 6 yes)

Attest:


Jack L. Patterson, Mayor


Lisa M. Stiteler, Clerk