

# *Record of Proceedings*

## Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on March 11, 2013 at 7:00 P.M., in the municipal building with Mayor Jack L. Patterson presiding.

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### Pledge of Allegiance

Roll Call: Dave Rogers, Roger Warne, Kelly Gossett, Ron Lusk, and Dean Wears were present.

Lusk made a motion to excuse absent member Christie Maurer. Motion seconded by Gossett. (RC 5 yes)

Also attending were Police Chief Mardis, Lisa Stiteler- Fiscal Officer, David Kadri-Village Administrator, Bill Casteel- Newcomerstown News and Katie Hultz – WTNS.

A motion was made and seconded to approve the minutes of the February 25, 2013 council meeting. (RC 5 yes)

Mayor's Correspondence –N/A

Citizens' comments – The village received a letter from the West Lafayette Chamber of Commerce to renew their annual membership. Membership dues are \$25.00 per year. The Chamber is holding their annual dinner on April 23, 2013 at 6:00 pm at Schumaker's Farm. The cost is \$ 16.00 for adults over 18, ages 12 -18 is \$11.00, ages 4 –11 is \$6.00 and under 4 is free. Lusk made a motion to renew the annual membership dues for \$25.00 with the West Lafayette Chamber of Commerce. Motion seconded by Wears. (RC 4 yes, 1 abstained-Rogers)

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### Reports:

**Village Administrator:** Dave informed Mayor and Council that he met with Travis Thompson, Risk Management Representative from the Ohio Plan. He has 4 recommendations for the Village to implement. We should document and implement an employee manual, conduct annual performance evaluations, annual review of MVR of all employees and develop and utilize a citizen complaint process. Dave also updated Council and Mayor on the CDC grant application process. The surveys have been sent out to all residents. We are actually starting to receive some response back. There is a public hearing scheduled for March 20<sup>th</sup> at 7:00 PM at the Ridgewood Middle School.

**Police:** Chief also met with Travis Thompson, Risk Management Representative from the Ohio Plan and he was very happy stating the Chief got everything done he had requested. Chief Mardis read the resignation letter from Jordan Forbes effective February 24, 2013. Chief then introduced DuCoty Cochran and Christopher Johnson to Council. Chief and the Mayor brought these two men on the department a few months ago. Moving forward Chief will introduce all officers to council and look for approval before having them work. Lusk made a motion to approve hiring Ducoty Cochran and Christopher Johnson for the police department. Motion seconded by Warne. (RC 5 yes) Chief also introduced Bill Buxton. Bill is certified in law enforcement as a civilian

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trainer. The department received their qualifications from Bill in the past. Chief is asking council's approval to bring Mr. Buxton on board as a civilian trainer. Chief feels that he will be a huge asset to the department. He can provide all the qualifications at no cost. After more discussion, Lusk made a motion to approve Bill Buxton on the department as a civilian trainer. Motion seconded by Warne. (RC 5 yes)

February monthly report:

Complaints filed	224	Follow ups	86
Traffic stops	5	Traffic arrest	5
Written warnings	19	Criminal arrest	4
Felony cases	5	Accident Reports	1
Total miles driven	1729	Parking Warning	0

**Annexation:** N/A

**Building and Property:**

**Community Service:** N/A

**Finance:** Met this evening. Auditors have been in the office all week. Lisa didn't get February closed and reconciled yet. The committee will meet again this month to review February reports.

**Fire:** N/A

**Fire Dependency Board:** N/A

**Grant Applications:** Public hearing scheduled for the CDC grant application on Wednesday, March 20<sup>th</sup> at 7:00PM at the Ridgewood Middle School.

**Insurance:** N/A

**Ordinance:** Committee met last week and discussed a few ordinances that need updated. Such as the ordinance regarding water and sewer credits, vehicle policy for employees and the employee handbook.

**Planning Commission:** N/A

**Rep to Chamber of Commerce:** Next meeting scheduled for March 26<sup>th</sup> at 6:00PM

**Street:** Chairman Lusk had several complaints including the traffic lights not working yet and the intersection at Main and Oak still unfinished from the water break from numerous weeks ago.

**Utility:** N/A

**Clerk's report:** NA

Introduction to ordinances and resolutions:

**2013-05 A RESOLUTION TO APPROVE SHURTZ FAMILY FARM APPLICATION PURSUANT TO REVISED CODE SECTION 929.02**

Lusk made a motion to suspend the rules. Motion seconded by Warne. (RC 5 yes) Rogers made a motion to adopt Resolution 2013-05. Motion seconded by Wears. (RC 5 yes)

**2013-06 A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR TO SIGN AN EMPLOYMENT CONTRACT AND COVENANT NOT TO COMPETE** Rogers made a motion to suspend the rules. Motion seconded by

Wears. (RC 5 yes) Rogers made a motion to adopt Resolution 2013-06. Motion seconded by Lusk. (RC 5 yes)

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Committee Meetings:

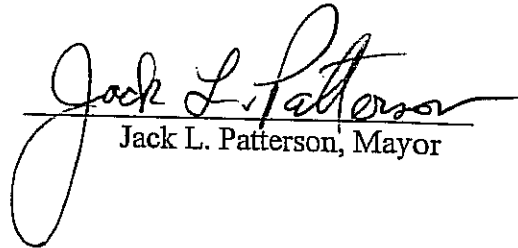
Ordinance	March 18, 2013	5:00 PM
Finance	March 25, 2013	6:15 PM
Grant	March 14, 2013	6:00 PM

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A motion was made and seconded to approve the payment of bills as presented.  
(RC 5 yes)

A motion was made and seconded to adjourn until the next regular meeting on March 25, 2013 at 7:00 P.M. (RC 5 yes)

Attest:

  
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Jack L. Patterson, Mayor

  
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Lisa M. Stiteler, Clerk