

Record of Proceedings

Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on February 24, 2014 at 7:00 P.M., in the municipal building with Mayor Jack L. Patterson presiding.

Pledge of Allegiance

Roll Call: Roger Warne, Christie Maurer, Tim Cheney, Craig Bordenkircher, Rich Wheeler, and Ron Lusk were present.

Also attending were Lisa Stiteler- Fiscal Officer, David Kadri- Village Administrator, Bill Owens – Village Solicitor, Ken Smailes – WTNS, Travis Hahn, Glenn Hill and Dorothy Skowrunski – Coshocton Port Authority Executive Director.

A motion was made by Bordenkircher and seconded by Cheney to approve the minutes of the regular meeting on February 10, 2014 council meeting. (RC 6 yes)

Mayor's Correspondence – Correspondence from Time Warner Cable officially announcing their merge with Comcast Corporation last week.

Citizens' comments – N/A

Department Reports:

Fire: First of all, Chief Hill thanked the street department for helping keep snow cleared around the building and also cleaning around the fire hydrants. Chief also updated the Mayor and Council with the upcoming training classes the department will be participating in. Chief is trying to introduce Travis Goodwill to Mayor and Council; however, Travis's work schedule has not allowed that. Chief would like to go ahead and get council's approval to bring Travis on the department as a volunteer fireman. Chief highly recommends Travis. He has 36 hours of certification. After discussion, Warne made a motion to accept Chief Hill's recommendation to hire Travis Goodwill as a volunteer fireman. Motion seconded by Maurer. (RC 5 yes-1 abstained-Cheney)

Fiscal Officer: Lisa received a request from Solicitor Owens for a check payable to Ohio Municipal Attorneys Association in the amount of \$200.00 for a seminar in March that he would like to attend. Wheeler made a motion to pay the \$200.00 fee. Motion seconded by Warne. (RC 6 yes)

Police: N/A

Solicitor: Bill informed Mayor and Council that he received a phone call from the Board of Elections regarding the ballot language on the levy submitted. The language had to be changed slightly. Could not specifically include the police department and also say general operations. Bill will get more information on the details of the language and report back.

Village Administrator: Dave said he received an email from the county engineer's office informing him that ODOT will be conducting a traffic count during the month of March throughout the county. Dave updated Mayor and Council with the unaccounted for water. There seems to be approximately 2 million gallons of water monthly that is unaccounted for. This is about a 45% increase in water usage within the village. Ohio Rural Water Development has been in to help locate any possible leaks. So

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far not leaks have been found. Dave and Travis will continue to resolve this problem. Dave reported that the street department will start working on fixing potholes after the frost rises.

Committee Reports:

Building and Property: Met on the 13th and discussed amending the dilapidated housing ordinance. This will be sent to the ordinance committee for review.

Community Service: Chamber of Commerce will meet tomorrow evening in the council chambers at 6:00 PM.

Finance: Met this evening at 6:15 PM. Lisa reported that the 2013 financial statements are completed and have been submitted to the Auditor of State. Dave provided a complete list that includes the current condition and recommendation of the vehicle fleet for his departments. The committee has also been discussing implementing the entire village using Circle K gas cards instead of buying the bulk gas. The two main reasons this option was suggested was because the fire chief feels the tanks are not 100% up-to code and accountability. The committee is recommending allowing Lisa to implement this change. Cheney asked how the gas cards will be distributed. Lisa replied that she has spoken to all three department heads and all three departments would like to handle it a little different. Chief Mardis plans to keep his cards in the office and only taken out when needed. Chief Hill plans to keep one card in each vehicle at all times. Dave plans to give each employee his/her own card to carry with them at all times. Each department will be responsible for accounting for their own cards. Lisa agreed and said that each department is operated differently so we may need to have different procedures for each department. After discussion, Cheney made a motion to authorize Lisa to activate the Circle K gas card account. Motion seconded by Lusk. (RC 6 yes)

Fire Dependency Board: N/A

Ordinance: N/A

Planning Commission: N/A

Public Safety: Met and discussed the Circle K gas cards.

Public Works: N/A

Records Retention: Lisa reported that she, Dave, John and Teri had been going thru some of the old boxes in the storage garage.

Introduction to ordinances and resolutions: N/A

Committee Meetings:

Public Works March 3, 2014 10:00 AM

Finance March 10, 2014 6:00 PM

Ordinance March 5, 2014 10:00 AM

A motion was made and seconded to approve the payment of bills as presented.

(RC 6 yes)

A motion was made and seconded to adjourn until the next meeting on March 10, 2014 at 7:00 P.M. (RC 6 yes)

Attest:


Lisa M. Stiteler, Clerk


Jack L. Patterson, Mayor