

# ***Record of Proceedings***

## Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on November 12, 2018 at 7:00 p.m. in the municipal building with Mayor Stephen R. Bordenkircher presiding.

Pledge of Allegiance

Prayer

**Roll Call:** Christie Maurer, Rich Wheeler, Tim Cheney, Ron Lusk, Craig Bordenkircher and Bo Fortune were present.

A motion was made by Ron Lusk and seconded by Bo Fortune to approve the minutes of the October 22, 2018 regular council meeting. Roll Call 6 yes.

### **Mayor's Correspondence:**

A notice was received for a work truck show and a Cities and Villages magazine.

### **Citizens' comments:**

Addison Miller from the State of Ohio Treasurer's office presented the Village of West Lafayette website for Ohio Checkbook and demonstrated how to use the site.

### **Committee Assignments:**

#### **Coshocton Water Exploration and Negotiation Committee**

##### **Committee Members:**

Mayor - Stephen Bordenkircher

Council Member – Craig Bordenkircher – Chairman

Council Member – Ron Lusk

Council Member – Chris Maurer

Advisor Village Administrator – Heather Stoffer

Technical Advisor Water Operator – David Kadri

Business Advisor – Jay Olinger Lafayette Point Administrator

Resident Advisor – Shannon Lawrence, Pending

### **Negotiation Team:**

Mayor – Stephen Bordenkircher

Council Member – Craig Bordenkircher

Council Member – Ron Lusk

Council Member – Chris Maurer

(The team will determine who will be the lead negotiator)

See attached for further information and updated committee list for 2018.

### **Department Reports:**

**Fire:** See Attached



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**Fiscal Officer:** Fiscal Officer, Amy Bourne reported attending the Ohio Municipal League and Municipal Finance Officers annual conferences. Bills and October month end reports have been passed around for review and approval.

**Police:** See Attached. Police Chief Klopfenstein thanked everyone that supported and voted in favor of the police levy. Chief reported receiving a donation from the Lion's club for 2 vests to cover the 50% not covered by the bullet-proof vest program. Chief also presented a video on the new body cameras being used and the capability of residents sending information/evidence electronically to the department via the Axon Citizen component.

**Solicitor:** No Report.

**Village Administrator:** Village Administrator, Heather Stoffer, reported the Johnson Street Sewer project has been delayed due to the weather. A call is scheduled for later in the week to discuss dropping off supplies. Kirk Street parking has changed. Leaf pick up is in progress. Complaints have been received regarding leaves not being picked up. There are only 2 street workers to complete this as well as several other items on the work list, but it is being addressed. Christmas decorations will be going up within the next couple of weeks. A village Christmas party for the village employees was discussed. There is a Christmas decoration challenge for both residents and businesses. Registration forms due by November 30, 2018 and judging will be held December 22, 2018. Mayor Bordenkircher inquired about trees being cut down on Union that are laying in the street. Heather will reach out to the resident. Mayor inquired about 2 mobile homes being tore down and a timeline of when will be completed. The one on Main Street should be done by Friday. Mayor inquired about a small tree being cut down on the corner of Oak and Main Street. Mayor inquired about parking issues on S. Kirk St. The Police Chief proposed setting up a parking bureau.

### **Committee Reports:**

**Building and Property:** No Report. Mayor Bordenkircher requested a meeting be scheduled.

**Community & Business Development:** No Report.

**Community Relations:** Chamber of Commerce will be meeting on November 27, 2018 at 7:00PM. The Halloween party at Burt Park went well. The Christmas parade will be held on Saturday, December 1, 2018 at 1:00 PM. No meeting for the chamber in December.

**Finance:** Chairwoman, Christie Maurer reported meeting on November 5, 2018 and discussed pay raises. She also reported meeting again on November 12, 2018 and discussed pay raises again as well as reviewed October month end. Christie asked for a motion to approve October month end reports.

A motion was made by Tim Cheney and seconded by Bo Fortune to approve the Cash Summary for October. Roll Call 6 yes.



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**Fire Dependency Board:** No Report

**Ordinance:** Chairman, Craig Bordenkircher reported that they met on November 6, 2018 and discussed merging the pay schedule, benefits schedule and pay allocation ordinances into one ordinance. A response from the Village Solicitor is needed regarding regulations on combining the allocations with the schedules.

**Park Board:** No Report. Mayor Stephen Bordenkircher inquired about estimates to replace the porch roof and restrooms. The estimates were very high for the roof, so it will not be replaced. The restrooms will be included in the ODNR grant in the 2019.

**Planning Commission:** No Report

**Public Safety:** No Report

**Public Works:** Chairman, Rich Wheeler, reported meeting on November 25, 2018 and discussed vacating the alley on the north side of town. The committee agreed as long as there is still access to the man-hole. The Village Solicitor stated that the landowners need to have it surveyed at their expense, then approved by the County. No public hearing necessary. An ordinance will need to be passed by council. Mosquito spraying was discussed and the committee feels we need to buy our own equipment and license our people. The Village Administrator is looking into pricing and it will be discussed again at the next meeting.

**Records Retention:** Mayor Stephen Bordenkircher reported meeting on October 25, 2018 and made some minor changes to the retention schedule.

**Rules:** Mayor Stephen Bordenkircher had nothing to report.

**Introduction to ordinances and resolutions:**

**Resolution No. 2018-65 A RESOLUTION TO APPROVE PURCHASE ORDER 18469 TO WILLIAM ALBERT A THEN & NOW PURCHASE ORDER - First Reading/Emergency**

A motion was made by Christie Maurer and seconded by Bo Fortune to suspend the rules per the emergency clause added to Resolution 2018-65. Roll Call 6 yes.

A motion was made by Bo Fortune and seconded by Christie Maurer to adopt Resolution 2018-65. Roll Call 6 yes.

**Ordinance No. 2018-66 AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR AND FIRE CHIEF TO SIGN FIRE CONTRACTS - First Reading/Emergency**

A motion was made by Ron Lusk and seconded by Tim Cheney to suspend the rules per the emergency clause added to Ordinance 2018-66. Roll Call 6 yes.



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A motion was made by Tim Cheney and seconded by Craig Bordenkircher to adopt Ordinance 2018-66. Roll Call 6 yes.

### **Resolution No. 2018-67 A RESOLUTION TO AMEND THE 2018 PERMANENT APPROPRIATIONS ORDINANCE 2017-62, ADDING FUNDS - First Reading/Emergency**

A motion was made by Ron Lusk and seconded by Bo Fortune to suspend the rules per the emergency clause added to Resolution 2018-67. Roll Call 6 yes.

A motion was made by Christie Maurer and seconded by Tim Cheney to adopt Resolution 2018-67. Roll Call 6 yes.

#### **Committee Meetings:**

**Building & Property-** November 20, 2018 @ 7:00 PM

**Community & Business-**

**Fire Dependency Board-**

**Finance-**

**Ordinance-** November 19, 2018 @ 6:30 PM

**Park Board-**

**Public Safety/Fire –**

**Public Works-**

**Records Retention –**

**Coshocton Water Exploration –** November 28, 2018 @ 6:30 PM

#### **Other Business:**

Mayor Stephen Bordenkircher reported attending the Coshocton Foundation Annual Luncheon. Tiffany Swigert from the Port Authority spoke and was very positive. Mayor mentioned an article titled “Walking with The Dead” published in September that he received about our area being dead and dying, however, many people in the area are trying to turn that around and better the communities. Mayor reported attending the Newcomerstown dedication of their solar panels 2 weeks ago and highly recommended that we check it out and seriously consider the same for the village due to the money savings it can bring to the village. Mayor recommended that we change the 2<sup>nd</sup> council meeting in December to December 17, 2018 due to the holidays.

A motion was made by Craig Bordenkircher and seconded by Bo Fortune to change the 2<sup>nd</sup> council meeting of December to December 17, 2018. Roll Call 6 yes.

Chairman Chris Maurer reported for the Christmas Decorating committee that the trees will be put in the lot within the next couple of weeks, lights for the decorations in the park have been checked, replacement lights have been ordered, lights on Main St. will go up within the next week once lights are replaced, Tim Cheney will have the manger scene set up before Thanksgiving and have the park lit up right after Thanksgiving, the Mayor will put up the wreaths.

A motion was made by Craig Bordenkircher and seconded by Bo Fortune to pay the bills. Roll Call 6 yes.

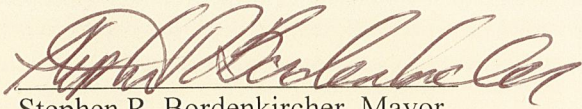


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The mayor had no further business to discuss.

A motion was made by Tim Cheney and seconded by Bo Fortune to adjourn until the next meeting on Monday, November 26, 2018 at 7:00 p.m. Roll Call 6 yes.

A full recording of this evening's minutes can be heard by visiting [www.westlafayettevillage.com](http://www.westlafayettevillage.com) and clicking on the council tab then selecting recorded minutes.



Stephen R. Bordenkircher, Mayor

Attest:

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Amy Bourne, Fiscal Officer



WEST LAFAYETTE POLICE DEPARTMENT  
MONTHLY ACTIVITY REPORT

MONTH: October 2018

Accident Reports	4
Call/Complaints	183
Criminal Arrest	6
Domestic	5
Felony Cases	2
Follow Ups	79
Traffic Arrest	17
Traffic Stops	39
Warnings	28
Miles Driven	2,684
Gas	273.86 gallons

*Chief Stephen Klapfenstein*



## October 2018 Fire Report

### Total calls in October; 11

<b>Incident Type;</b>	<b>Fire</b>		
	111 Building Fire		1
	142 Brush or Brush-and-Grass Mixture Fire		1
	150 Outside Rubbish Fire		1
	<b>Rescue &amp; Emergency Medical Incidents</b>		
	324 Motor Vehicle Accident with no injuries		1
	<b>Hazardous Condition (No Fire)</b>		
	440 Electrical Wiring/Equipment Problem		1
	445 Arcing, Shorted Electrical Equipment		1
	<b>Service Call</b>		
	500 Service Call, Other		1
	<b>Good Intent Call</b>		
	631 Authorized Controlled Burning		3
	652 Steam, Vapor, Fog Thought to be Smoke		1

		October	Year-to-Date
<b>Location of Incident;</b>	Village of West Lafayette	4	40
	Lafayette Township	4	43
	Linton	0	13
	Oxford	2	20
	White Eyes	1	8
	Out of District	0	11

**Payroll;** Pay per Run 67 Firefighters Responded x \$10.00 = \$595.00  
Hours worked on Emergency Calls 24.36  
Volunteer Hours (Vehicle Maint, Training, Etc.) 32.00 Hours

### Total Hours 56.36

<b>Fire Loss;</b>	October 2018	\$5,000.00
	Year-to-Date 10/31/2018	\$96,720.00
	Last Year, Year-to-Date	\$14,000.00

<b>Call History;</b>	Year-to-Date 10/31/2018	135
	Last Year, Year-to-Date	134