

# *Record of Proceedings*

## Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on December 10, 2018 at 7:00 p.m. in the municipal building with Mayor Stephen R. Bordenkircher presiding.

Pledge of Allegiance

Prayer

**Roll Call:** Christie Maurer, Rich Wheeler, Tim Cheney, Ron Lusk, Craig Bordenkircher and Bo Fortune were present.

A motion was made by Ron Lusk and seconded by Bo Fortune to approve the minutes of the November 26, 2018 regular council meeting. Roll Call 6 yes.

### **Mayor's Correspondence:**

Mayor Bordenkircher received a letter from W. Quicksaw & Associates regarding grants. A notice regarding a seminar for How Managers Become Great Leaders and a Public Works magazine. A letter was received from the Ohio EPA with the results from the sanitary survey conducted in November. Several recommendations were made, which were potential violations, but since we are in the process of talking to Coshocton about purchasing water, they would go through as recommendations. Mayor Bordenkircher asked the Village Administrator to report back by Monday, December 17, 2018 with explanations as to why certain items have not been taken care of.

### **Citizens' comments:**

### **Department Reports:**

**Fire:** See Attached. Chief Hill addressed the council regarding the Volunteer Fire Fighters' Dependents Fund and the 2019 members.

**Fiscal Officer:** Fiscal Officer, Amy Bourne reported attending a Payroll Law seminar last week. The month of November has been closed and is ready for approval. Bills were passed around for approval.

**Police:** See Attached.

**Solicitor:** Solicitor Brett Hillyer reported preparing a new easement for the Johnson Street Sewer project and that he is working on some court items for the village.

**Village Administrator:** Village Administrator, Heather Stoffer, reported 50 tons of salt has been purchased that should get us through the winter. An electrician is looking park and council chamber lights for repair. Contact has been made with the USDA to learn how to complete the application to apply for grants for vehicles and rifles. Leaf pickup is complete and truck has been cleaned and put away. The 2 smaller red dump trucks have been serviced and ready for winter. Johnson Street Sewer project required a new easement, which the village solicitor

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provided. Work is to begin this week. Mayor Bordenkircher reported that the trees in the road in the 100 block of Union are being cleaned up. The Mayor and the Village Administrator addressed a local business operating within a residential area and a letter to cease and desist was delivered.

## **Committee Reports:**

**Building and Property:** Chairman Tim Cheney reported they met on Tuesday, December 4, 2018 and discussed the property on N. Vine & West Railroad regarding the fencing problem. The Village Administrator will work with the Village Solicitor to decide what should be done. There was an anonymous complaint regarding a property at the intersection of E. Park and N. Kirk and a large rock in the intersection. No action was made by council. Mayor Bordenkircher reported meeting with the owner of 217 E. Main St. and warning of citation given. Resident has 30 days to comply or will be cited in municipal court.

**Community & Business Development:** No Report.

**Community Relations:** Chairman Tim Cheney reported that Christmas parade is Saturday, December 1, 2018 was cancelled. Santa still appeared at the Baptist church to hand out treats. No meeting in December and possibly no meeting in January.

**Finance:** Chairwoman Christie Maurer reported meeting December 10, 2018 and that finances look good. November cash summary was reviewed and passed around for approval.

A motion was made by Ron Lusk and seconded by Bo Fortune to approve the November Cash Summary. Roll Call 6 yes.

Employee health insurance was discussed and changing the funding mechanism from an H.S.A. to an HRA.

A motion was made by Craig Bordenkircher and seconded by Bo Fortune to replace the existing H.S.A. with an HRA. Roll Call 6 yes.

**Fire Dependency Board:** Chairwoman Christie Maurer reported meeting December 10, 2018 and that the same board members will carry through for 2019.

**Ordinance:** No report

**Park Board:** No Report

**Planning Commission:** No Report

**Public Safety:** Chairman Ron Lusk reported the Police Chief requested more of a discount on tokens for washing the cruisers. Fire Department requested postponing meetings for now. All fire contracts have been signed for 2019.

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**Public Works:** Chairman Rich Wheeler reported meeting on December 4, 2018 and discussed a proposed a water/sewer extension project that may be coming in the future. The Village Administrator is researching further.

**Records Retention:** Mayor Stephen Bordenkircher had nothing to report.

**Rules:** Mayor Stephen Bordenkircher had nothing to report.

## **Introduction to ordinances and resolutions:**

**Ordinance No. 2018-68 2019 PERMANENT ANNUAL APPROPRIATIONS ORDINANCE**  
Second Reading/Emergency

**Ordinance No. 2018-70 AN ORDINANCE ESTABLISHING 2019 PAY AND BENEFIT SCHEDULE FOR THE VILLAGE OF WEST LAFAYETTE** Second Reading/Emergency

**Resolution No. 2018-71 A RESOLUTION TO APPROVE THE PUBLISHING OF THE OHIO CHECKBOOK TRANSPARENCY WEBSITE FOR THE VILLAGE OF WEST LAFAYETTE**  
Second Reading.

## **Committee Meetings:**

**Building & Property-**  
**Community & Business-**  
**Fire Dependency Board-**  
**Finance-**  
**Ordinance-**  
**Park Board-**  
**Public Safety/Fire –**  
**Public Works-**  
**Records Retention –**

**Coshocton Water Exploration –** December 11, 2018 @ 6:30 PM

**Coshocton Water Negotiations –** December 18, 2018 @ 7:00 PM

## **Other Business:**

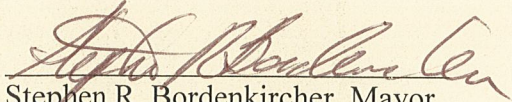
The mayor had no further business to discuss.

A motion was made by Craig Bordenkircher and seconded by Bo Fortune to pay bills. Roll Call 6 yes.

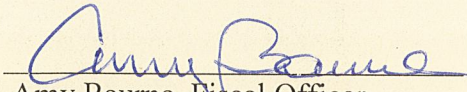
A motion was made by Tim Cheney and seconded by Craig Bordenkircher to adjourn until the next meeting on Monday, December 17, 2018 at 7:00 p.m. Roll Call 6 yes.

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A full recording of this evening's minutes can be heard by visiting [www.westlafayettevillage.com](http://www.westlafayettevillage.com) and clicking on the council tab then selecting recorded minutes.

  
Stephen R. Bordenkircher, Mayor

Attest:

  
Amy Bourne, Fiscal Officer

VOLUNTEER FIRE FIGHTERS'  
DEPENDENTS FUND I,D, 16013  
WEST LAFAYETTE FIRE DEPARTMENT

Christie Maurer 301 E. Fourth St. West Lafayette

Legislative authority Council

Tim Cheney 200 E. Seventh St. West Lafayette

Legislative Authority council

Glenn Hill 604 E. Russell Ave. West Lafayette

Fire Department

Don Lusk 617 S. Fair St. West Lafayette

Fire department

Martin Glazier 308 E. Russell Ave. West Lafayette

Board Member elected by other Members

Glenn Hill 604 E. Russell Ave. West Lafayette

Board Member to serve as Chairperson

Christie Maurer 301 E. Fourth St. West Lafayette

Signature of Board Secretary 25 JULY 2016



WEST LAFAYETTE POLICE DEPARTMENT  
MONTHLY ACTIVITY REPORT

MONTH: November 2018

Accident Reports	1
Call/Complaints	144
Criminal Arrest	2
Domestic Complaints	5
Felony Cases	0
Follow Ups	55
Traffic Arrest	9
Traffic Stops	30
Warnings	25
Speed Warnings Issued	2
Speed Citations Issued	0
Miles Driven	1,745
Gas	187.83 gallons

*Chief Stephen Klopfenstein*



## November 2018 Fire Report

<b>Incident Type;</b>		<b>Total calls in November; 13</b>	
<b>Incident Type;</b>	<b>Fire</b>	111 Building Fire	1
	<b>Rescue &amp; Emergency Medical Incidents</b>		
		311 Medical Assist, Assist EMS Crew	1
		322 Motor Vehicle Accident with injuries	3
		324 Motor Vehicle Accident with no injuries	1
	<b>Hazardous Condition (No Fire)</b>		
		424 Carbon monoxide incident	1
		442 Overheated Motor	1
		444 Power Line Down	2
	<b>Good Intent Call</b>		
		631 Authorized Controlled Burning	1
		671 HazMat release investigation	1
	<b>False Alarm &amp; False Call</b>		
		736 CO Detector Activation due to malfunction	1
<b>Location of Incident;</b>		November	Year-to-Date
	Village of West Lafayette	4	44
	Lafayette Township	6	49
	Linton	0	13
	Oxford	2	22
	White Eyes	1	9
	Out of District	0	11
<b>Payroll;</b>	Pay per Run 75 Firefighters Responded x \$10.00 = \$690.00		
	Hours worked on Emergency Calls 54.04		
	Volunteer Hours (Vehicle Maint, Training, Etc.) 38.00 Hours		
	<b><u>Total Hours 92.04</u></b>		
<b>Fire Loss;</b>	November 2018	\$2,500.00	
	Year-to-Date 11/30/2018	\$99,220.00	
	Last Year, Year-to-Date	\$15,700.00	
<b>Call History;</b>	Year-to-Date 11/30/2018	148	
	Last Year, Year-to-Date	143	