Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on January 14, 2019 at 7:00 p.m. in the municipal building with Mayor Stephen R. Bordenkircher presiding.

Pledge of Allegiance

Prayer

**Roll Call:** Christie Maurer, Rich Wheeler, Tim Cheney, Ron Lusk, Craig Bordenkircher and Bo Fortune were present.

A motion was made by Ron Lusk and seconded by Rich Wheeler to approve the minutes of the December 17, 2018 regular council meeting. Roll Call 6 yes.

A motion was made by Bo Fortune and seconded by Ron Lusk to approve the minutes of the January 7, 2019 special council meeting. Roll Call 6 yes.

**Mayor’s Correspondence:**

Mayor Bordenkircher received a survey from the Coshocton Fairfield Licking Perry Solid Waste District of municipalities and townships, which was completed and submitted the Mayor. Mayor received a fax from a Cynthia Milford Mills with a 10-page document regarding questions on donations to the city. The Mayor passed it along to the Village Solicitor for review, who in turn stated it is a scam. Mayor welcomed visitors from the local Boy Scout Troop 419 who are earning their merit badge in Citizenship and Community by attending and observing the council meeting.

**Citizens’ comments**:

**Department Reports:**

**Fire:** Asst. Fire Chief Gould reported that they have a new volunteer to join the department and requesting approval to add him. A motion was made by Ron Lusk and seconded by Bo Fortune to add Dillon Shepler as a volunteer to the Fire Department. Roll Call 6 yes. See attached for December report and the Annual Fire Report for 2018. Infrared masks have been received that were purchased with a grant. Finley Fire will be doing training soon.

**Fiscal Officer:**  Fiscal Officer, Amy Bourne reported presenting December month-end reports as well as end of year figures that were reported to the county auditor’s office. Amy will be attending the monthly Safety Council meeting on Thursday, January 17, 2019. An employee meeting was held on January 10, 2019 where Mike Zalusky, with Zalusky Insurance, presented the new health insurance coverage to all employees. Mayor Stephen Bordenkircher mentioned that he was very pleased with the financial carry-over this year.

**Police**: See attached. Police Chief Klopfenstein read a commendation letter received from Fire Chief Hill regarding Corporal Eckelberry responding to a fire at the Lafayette Pointe nursing facility on November 26, 2018. Eckelberry was first to respond to the call and went above and beyond his required duties in helping the residents to safety and out of the cold.

**Solicitor:** No Report

**Village Administrator**: Village Administrator, Heather Stoffer, reported a resident request for improved handicap parking in front of the Music Depot on Main St. due to her disabled son living in the area. A motion was made by Tim Cheney and seconded by Ron Lusk to move the existing handicap spot down and to paint the appropriate striping for the handicap spot. Roll Call 6 yes. The Johnson Street Sewer project is still moving along well. There was discussion about ownership of the new lateral lines. A resolution is on the table to approve adding funds to pay the contractor, B.K. Layer, directly for the lines rather than including the cost in the OPWC loan to avoid any conflict with the homeowners. The application for the park project needs to be submitted by February 1, 2019 for the first phase and a resolution is on the table to approve moving forward with the ODNR application. A resolution will also be presented to begin the application process with the USDA for the purchase of guns and vehicles.

 **Committee Reports:**

**Building and Property**: No Report. Mayor Bordenkircher reported that the residents at 217 E. Main were given a preliminary citation on December 3, 2018 to submit a plan for abatement within 30 days. A verbal report was given. A motion was made by Ron Lusk and seconded by Bo Fortune to grant the resident 10 days to produce a contract for repairs. Roll Call 6 yes. Mayor also reported that the roof is falling in at the business located at 101 W. Main. The Mayor has consulted the Village Solicitor and is waiting for a response before taking any action on doing a fire inspection. The Village Administrator reported that all of the trees have been taken down by the residents that had been cited.

**Community & Business Development:** No Report.

**Community Relations:** No Report

**Coshocton Water Exploration**: Chairman Craig Bordenkircher reported meeting on January 3, 2019 and a negotiation meeting is scheduled.

**Finance:** Chairwoman, Christie Maurer, reported that finances look very good and requested approval for the December Cash Summary. A motion was made by Bo Fortune and seconded by Tim Cheney to approve December Cash Summary.

**Fire Dependency Board:** No Report

**Ordinance:** No report

**Park Board:** No Report

**Planning Commission**: No Report

**Public Safety**: No Report

**Public Works:** No Report

 **Records Retention:** Mayor Stephen Bordenkircher had nothing to report.

**Rules:** Mayor Stephen Bordenkircher reported that he has requested the 3 department heads, Village Administrator, Fiscal Office and Police Chief, to review the Village Employee handbook for any changes and then present to the committee.

**Introduction to ordinances and resolutions:**

**Ordinance No. 2019-01 AN ORDINANCE ESTABLISHING 2019 PAY AND BENEFIT SCHEDULE FOR THE VILLAGE OF WEST LAFAYETTE** First Reading

**Resolution No. 2019-02 A RESOLUTION AUTHORIZING THE VILLAGE OF WEST LAFAYETTE TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE UNITED STATES DEPARTMENT OF AGRICULTURE FEDERAL ASISTANCE PROGRAM AND TO EXECUTE CONTRACTS AS REQUIRED AND DECLARING AN EMERGENCY** First Reading/Emergency

A motion was made by Ron Lusk and seconded by Christie Maurer to suspend the rules per the emergency clause added to Resolution 2019-02. Roll Call 6 yes.

A motion was made by Ron Lusk and seconded by Craig Bordenkircher to adopt Resolution 2019-02. Roll Call 6 yes.

**Resolution No. 2019-03 A RESOLUTION AUTHORIZING THE VILLAGE OF WEST LAFAYETTE TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO DEPARTMENT OF NATURAL RESOURCES RECREATIONAL TRAILS PROGRAM AND/OR CLEAN OHIO TRAILS FUND AND TO EXECUTE CONTRACTS AS REQUIRED AND DECLARING AN EMERGENCY** First Reading/Emergency

A motion was made by Ron Lusk and seconded by Christie Maurer to suspend the rules per the emergency clause added to Resolution 2019-03. Roll Call 6 yes.

A motion was made by Tim Cheney and seconded by Christie Maurer to adopt Resolution 2019-03. Roll Call 6 yes.

**Resolution No. 2019-04 A RESOLUTION TO APPROVE PURCHASE ORDER 19071 TO WILLIAM ALBERT, INC “THEN & NOW” PURCHASE ORDER** First Reading/Emergency

A motion was made by Craig Bordenkircher and seconded by Tim Cheney to suspend the rules per the emergency clause added to Resolution 2019-04. Roll Call 6 yes.

A motion was made by Ron Lusk and seconded by Tim Cheney to adopt Resolution 2019-04. Roll Call 6 yes.

**Resolution No. 2019-05 A RESOLUTION TO AMEND THE 2019 PERMANENT APPROPRIATIONS ORDINANCE 2018-68, ADDING FUNDS** First Reading/Emergency

A motion was made by Bo Fortune and seconded by Ron Lusk to suspend the rules per the emergency clause added to Resolution 2019-05. Roll Call 6 yes.

A motion was made by Ron Lusk and seconded by Rich Wheeler to adopt Resolution 2019-05. Roll Call 6 yes.

**Committee Meetings**:

**Building & Property**-

**Community & Business-**

**Fire Dependency Board**-.

**Finance**-

**Ordinance**-

**Park Board**- January 22, 2019 @ 6:30 PM

**Public Safety/Fire –** Fire on January 16, 2019 @ 7:00 PM

**Public Works**-

**Records Retention –**

**Coshocton Water Exploration** – January 22, 2019 @ 7:30 PM

**Coshocton Water Negotiations** – January 17, 2019 @ 7:00 PM

**Other Business:**

Nominations were taken for Council President Pro Tem. A motion was made by Bo Fortune and seconded by Tim Cheney to nominate council member Christie Maurer. Roll Call 6 yes.

Mayor Bordenkircher presented an updated 2019 list of committees and members. Mayor presented the 2019 Planning Commission. David Rogers will replace Jim Ronshausen for 2019. Mayor presented the 2019 Zoning Board of Appeals. Richie Carpenter was re-appointed with a 1-year term and Dennis Cabot with a 2-year term. Mayor presented the 2019 Village Tax Review Board with Damon Gould as the Mayor Appointment and Tim Dickerson and Susan Schuck as the Council Appointments. Dickerson no longer lives in the village and needs a new appointment. A motion was made by Bo Fortune and seconded by Christie Maurer to approve the Tax Review Board with Damon Gould as the Mayor Appointment and Gwen Bordenkircher and Susan Schuck as the Council Appointments. Roll Call 5 yes. 1 abstained.

A motion was made by Ron Lusk and seconded by Rich Wheeler to approve the Rules of Notification. Roll Call 6 yes.

A motion was made by Bo Fortune and seconded by Craig Bordenkircher to approve the Rules of Council for 2019. Roll Call 6 yes.

Mayor Bordenkircher reported he and the Village Administrator will be attending a meeting in Coshocton with their engineers to view a presentation about progress of the Coshocton Water project.

The mayor had no further business to discuss.

A motion was made by Ron Lusk and seconded by Bo Fortune to pay bills. Roll Call 6 yes.

A motion was made by Tim Cheney and seconded by Craig Bordenkircher to adjourn until the next meeting on Monday, January 28, 2019 at 7:00 p.m. Roll Call 6 yes.

A full recording of this evening’s minutes can be heard by visiting [www.westlafayettevillage.com](http://www.westlafayettevillage.com) and clicking on the council tab then selecting recorded minutes.

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 Stephen R. Bordenkircher, Mayor

Attest:

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 Amy Bourne, Fiscal Officer