

Record of Proceedings

Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on February 25, 2019 at 7:00 p.m. in the municipal building with Mayor Stephen R. Bordenkircher presiding.

Pledge of Allegiance

Prayer

Roll Call: Christie Maurer, Rich Wheeler, Tim Cheney, Craig Bordenkircher and Bo Fortune were present.

A motion was made by Christie Maurer and seconded by Bo Fortune to excuse councilman Ron Lusk. Roll Call 5 yes.

A motion was made by Tim Cheney and seconded by Bo Fortune to approve the minutes of the February 11, 2019 regular council meeting. Roll Call 5 yes.

Mayor Bordenkircher welcomed Brandon Blythe and Christian Ford from Boy Scout Troop #406 who are working on their Communication merit badge and Citizenship and Community merit badge.

Mayor's Correspondence:

Mayor Bordenkircher received a flyer from Microsoft Excel for training, and an Asphalt Contractors magazine. The Kirk Street Events Center and the Chamber of Commerce will be hosting a blood drive on May 28, 2019. Mayor Bordenkircher has a sign-up sheet for those interested in donating blood. A notice of public hearing was received from Coshocton County regarding applying for funding under the Community Development Block Grant (CDBG). The first hearing will be held on Monday, March 11, 2019 at 10:00 AM at the Coshocton County Commissioners Office. A resignation letter was received by Heather Stoffer, Village Administrator, dated May 18, 2019.

A motion was made by Bo Fortune and seconded by Craig Bordenkircher to accept the Village Administrators resignation. Roll Call 4 no, 1 yes. The resignation will still be effective at the end of the day on March 1, 2019.

Citizens' comments:

Department Reports:

Fire: No Report

Fiscal Officer: Fiscal Officer, Amy Bourne reported attending the Safety Council meeting discussing BWC mistakes and filings. AJ Caldwell with the IT department has been very helpful with suggestions on ways for the village to save money with the phone and internet systems. Accounts have been combined and moved to save the village over \$500 each month. Amy stated that she has been working with Heather Stoffer in researching new financial software. The

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current product, CMI, is outdated and will no longer be supported at the end of 2019 so a change needs to be made. Amy and Heather sat in on an online demonstration with Tyler Technologies to learn about their financial software and will be looking into other options. Work is still in progress with updating the Village Employee Handbook and is expected to be ready to present to the committee by the end of the quarter with suggestions. The annual financial report is in progress and will be submitted before month end to the state auditor's site.

Police: No Report

Solicitor: No Report

Village Administrator: Village Administrator, Heather Stoffer, reported that the force main will be completed for the Johnson Street sewer project and setting the last man hole Tuesday and hoping to finish with electric this week. They will also attempt testing this week. Estimated completion is April 30, 2019. Cold mix will be picked up this week and start to fill pot holes as the weather allows. Grindings were used in parking areas by the recycle bins, and the public parking on Main Street. The ASHRAE level audit results are not in yet but will be soon and once complete will make the village eligible for any of the state energy programs. ODNr walking trail grant has been submitted and received. Diversified is the main point of contact for that project. The second phase of the park project is in process and estimates should be available by the end of the week. Heather handed out an illustration of a park goal banner to hang as a visual aide of the project progress. The first donation has been received for the project from AEP. A quote for the gazebo roofs in Burt Park has been received and will be presented in the next Park Board committee meeting. Village flags have been ordered from Annin. All lawn equipment has been serviced and is ready for spring. A new zero-turn mower has been purchased due to the bad condition of the existing mower. New tires for all utility vehicles have been purchased between last year and now, so they are all updated. Heather thanked everyone for their support over the past year and having the opportunity to make the village a better place and wished everyone luck in the future. Mayor Bordenkircher also expressed his appreciation for the work Heather has done for the village as the Village Administrator.

Committee Reports:

Building and Property: No Report. Mayor Bordenkircher reported receiving a trash complaint for 316 W. Russell and the resident given a 10-day notice on February 19, 2019.

Community & Business Development: No Report.

Community Relations: Chairman Tim Cheney reported the Chamber of Commerce will have a meeting on February 26, 2019 at 6PM

Coshocton Water Exploration: Chairman Craig Bordenkircher reported meeting on February 19, 2019 and discussed language for a joint news release that was sent out today regarding a tentative agreement with Coshocton. Ordinance 2019-09 has the first reading tonight. Mayor Bordenkircher extended his thanks to the negotiating team and committee for all of their work.

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Finance: No Report

Fire Dependency Board: No Report

Ordinance: No report

Park Board: No Report

Planning Commission: No Report

Public Safety: No Report

Public Works: Chairman Rich Wheeler reported meeting on February 19, 2019 and discussing the Safe Routes to School project and the information was also passed along to the school. The water meter at the Commons needs replaced and they have been notified and given 60 days to replace. An update on the Johnson Street sewer project was given by the Village Administrator.

Records Retention: Mayor Stephen Bordenkircher had nothing to report.

Rules: Mayor Stephen Bordenkircher had nothing to report.

Introduction to ordinances and resolutions:

Resolution No. 2019-08 A RESOLUTION TO AMEND THE 2019 PERMANENT APPROPRIATIONS ORDINANCE 2018-68, ADDING FUNDS First Reading/Emergency

A motion was made by Craig Bordenkircher and seconded by Bo Fortune to suspend the rules per emergency clause added to Resolution 2019-08. Roll Call 5 yes

A motion was made by Bo Fortune and seconded by Rich Wheeler to adopt Resolution 2019-08. Roll Call 5 yes.

Resolution No. 2019-09 AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OF THE VILLAGE OF WEST LAFAYETTE TO SIGN AN AGREEMENT FOR THE VILLAGE TO PURCHASE WATER FROM COSHOCTON First Reading

Committee Meetings:

Building & Property-

Community & Business-

Fire Dependency Board-

Finance- March 11, 2019 @ 6:30 PM

Ordinance-

Park Board- February 27, 2019 @ 6:30 PM

Public Safety/Fire –

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Public Works-
Records Retention –
Coshocton Water Exploration –
Coshocton Water Negotiations –

Other Business:

Mayor Stephen Bordenkircher requested that the Public Works committee assist him in finding a replacement appointment for the Village Administrator and for the council to grant authorization to start advertising for the position immediately.

A motion was made by Craig Bordenkircher and seconded by Christie Maurer to grant authorization to start advertising for the Village Administrator position. Roll Call 5 yes.

Mayor Stephen Bordenkircher had no further business to discuss.

A motion was made by Tim Cheney and seconded by Bo Fortune to pay bills. Roll Call 5 yes.

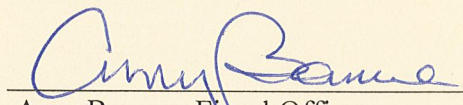
The 2nd meeting in May falls on Memorial Day. A motion was made by Craig Bordenkircher and seconded by Bo Fortune to adjust the May 27, 2019 council meeting to May 20, 2019. Roll Call 5 yes.

A motion was made by Craig Bordenkircher and seconded by Bo Fortune to adjourn until the next meeting on Monday, March 11, 2019 at 7:00 p.m. Roll Call 5 yes.

A full recording of this evening's minutes can be heard by visiting www.westlafayettevillage.com and clicking on the council tab then selecting recorded minutes.


Stephen R. Bordenkircher, Mayor

Attest:


Amy Bourne, Fiscal Officer