

# *Record of Proceedings*

## Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on August 12, 2019 at 7:00 p.m. in the municipal building with Mayor Stephen R. Bordenkircher presiding.

Pledge of Allegiance

Prayer

**Roll Call:** Christie Maurer, Rich Wheeler, Ron Lusk, and Tim Cheney were present. Councilman Craig Bordenkircher was running late. Councilman Bo Fortune was on vacation.

A motion was made by Tim Cheney and seconded by Ron Lusk to excuse councilman Bo Fortune. Roll call 4 yes.

A motion was made by Rich Wheeler and seconded by Ron Lusk to approve the minutes of the July 22, 2019 Regular council meeting. Roll Call 4 yes.

A motion was made by Tim Cheney and seconded by Christie Maurer to recognize Councilman Craig Bordenkircher. Roll call 4 yes.

### **Mayor's Correspondence:**

Mayor Bordenkircher reported that Police Chief Klopfenstein received a response from Senator Hottinger's office stating that there are funds available for the flood victims, both residential and business. The Ridgewood Jazz band will be performing in the park on Friday, August 16, 2019. A flyer for an excel course was received as well as a survey from Columbia Gas and Dominion Energy. The FCW magazine was received as well as a flyer for the USDA World Development Funding Infrastructures regarding several upcoming seminars. An invitation from Ohio Means Jobs was received for the Annual Employment Expo at Lake Park Pavilion on Thursday, September 5, 2019 from 11am-2pm. The Mayor will be attending. A letter from AEP dated August 2, 2019 was received regarding distribution services offered in the community. A petition was received, addressed to council, regarding the use of ATV's and Side-by-sides, requesting council to consider permitting the use of such vehicles within the village. The Mayor will be seeking advice from the Village Solicitor to see if the village even has the authority to grant such privilege. Emails and letters were received regarding the transfer of the Fresno sewer system from Coshocton County to the Village. A meeting was also held with the Mayor, Village Administrator, David Kadri and Fred Wachtel to discuss the transfer. Mayor Bordenkircher requested a meeting with the Public Works committee to discuss further.

According to the agreement with the City of Coshocton regarding the purchase of water, and advisory committee was developed. From the Village of West Lafayette, the Village Administrator is appointed as well as a council member. No one volunteered for the position and Mayor Bordenkircher appointed Christie Maurer to sit on the committee. The first meeting will be in late August or early September.

### **Citizens' comments:**

None

### **Department Reports:**

**Fire:** See Attached



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**Fiscal Officer:** Fiscal Officer, Amy Bourne reported having a Finance meeting prior to this council meeting and the July month end cash summary was presented for approval. Bourne took the Notary Public test and passed and will be receiving the certificate within the next week. Bourne attended the Budget Commission meeting last week and reported that the village will be receiving an addition \$447 for local government money as well as \$25,490 for gas tax in 2019. Bourne also attended a Human Resources Law in Columbus and is working on correcting some filing processes for personnel files in order to be compliant. Bourne was accepted into the Leadership Coshocton County Program and will be attending the opening ceremony on August 27, 2019 and will be out of the office at least 1 day each month to attend the program. Newcomerstown confirmed that mosquito spraying should be done tonight, weather pending. Bills were passed around for approval.

**Police:** See Attached. Police Chief Klopfenstein reported that the new vehicle has been delivered and the upfit of the vehicle will be done here on the premises in about 6-8 weeks. He also reported that the kids' event was a success with Chase from Paw Patrol attending. Chief also presented a new Safe Exchange Zone sign that will be posted across from the police department. The Chief has been working on getting this program established for the past couple of years to provide a safe exchange place in the visitor parking lot, recorded by video camera, as a courtesy for the West Lafayette residents engaging in online commerce.

**Solicitor:** Village Solicitor, Julie Dreher was not present. Mayor Bordenkircher reported on her behalf that Randy Moore at 128 E. Stewart St. paid his fine prior to court. Ronnie Johnson at 213 E. Union Ave Rear appeared for the arraignment and found guilty. He has to pay his fines by September 6, 2019. The Solicitor is waiting on response from Baughman with Mid-East Ohio regarding the Brothers store. Shipping containers are supposed to be delivered within the next couple of days to start the clean out process of the building by Chapdelaine. The Solicitor has reviewed the contract that the county used when they turned over water assets to the city and this contract may be used as a guideline if the village moves forward with acquiring the Fresno sewer system.

**Village Administrator:** Village Administrator, Jon Hardesty was not present. Mayor Stephen Bordenkircher reported on his behalf that the No Parking/Loading zone has been painted yellow with the diagonal lines. The VA, Mayor, BK Layer and Engineer have done another walk through of the Johnson Street area. Looking at pictures taken prior to the project, things appear to be back to where they were prior to the project starting. However, manhole #3 is not where it should be and is still holding solid materials. Repair work still needs to be done before the project is complete. Another walk through will be done prior to the Mayor signing off on the project. Zemba Brothers have cleaned the storm sewers and has removed 99% of materials found. The catch basin on Oak at the alley between 5<sup>th</sup> & 6<sup>th</sup> St needs to be replaced and are waiting on an estimate from Albert's. The South catch basin at 5<sup>th</sup> and Oak St needs to be repaired and will need to get an estimate. The contractor found an additional manhole that had been paved over and the village is working to dig that out. The VA met with Burgess and Niple engineering firm to possible use for future projects. A storm drain at 309 W. Russell that is starting to sink and is waiting on an estimate from Albert's. The hole on Main St. still needs to be fixed. Work is being scheduled on the lift station at Pearl Valley, coordinated by David Kadri



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and the County. A draft of the workplan was presented to council. Equipment repairs remain a priority – 4x4 Ranger is still out for repairs, the bucket van needs repairs to the bucket motor, the street sweeper needs hydraulic lines replaced, the F550 needs a new hydraulic tank and is on order, wiring harnesses need replaced on one of the plows, the yellow dump truck needs a hydraulic hose replaced on the spreader.

### **Committee Reports:**

**Building and Property:** No Report

**Community & Business Development:** No Report.

**Community Relations:** No Report

**Coshocton Water Exploration:** No report

**Finance:** Councilwoman, Christie Maurer reported that the Finance committee met, and finances look good. She also reported that Amy Bourne, Fiscal Officer, is looking at upgrading to the newest version of CMI for the financial software in 2020. The July month end cash summary was presented. A motion was made by Rich Wheeler and seconded by Ron Lusk to approve the July cash summary. Roll call 5 yes.

**Fire Dependency Board:** No Report

**Ordinance:** No Report

**Park Board:** No Report

**Planning Commission:** No Report

**Public Safety:** No Report

**Public Works:** No Report

**Records Retention:** Mayor Stephen Bordenkircher had nothing to report.

**Rules:** Mayor Stephen Bordenkircher had nothing to report.

### **Committee Meetings:**

**Building & Property-**

**Community & Business-**

**Community Relations -**

**Fire Dependency Board-**

**Finance-**

**Ordinance-** August 22, 2019 @ 8:00PM



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**Park Board-** August 21, 2019 @ 6:30PM

**Public Safety/Fire** – Fire August 14, 2019 @ 7:00

**Public Works-** August 22, 2019 @ 7:00PM

**Records Retention –**

**Rules –**

**Coshocton Water Exploration –**

## **Other Business:**

Mayor Stephen Bordenkircher reported receiving an email from a 12yr old, Riley Gonter requesting approval from council to plant trees in the community to help the environment. Riley has offered to cover the expenses and gather the people to assist with the planting. A meeting will need to be held with Riley to get more details on where and when to plant the trees. A motion was made by Ron Lusk and seconded by Christie Maurer to approve moving forward with Riley Gonter's request. Roll call 5 yes.

Mayor Bordenkircher reported that Councilman Ron Lusk will not be running again this fall for council. Councilman Bo Fortune will be running unopposed. A replacement for Lusk will need to be found.

A motion was made by Ron Lusk and seconded by Tim Cheney to pay the bills. Roll call 5 yes.

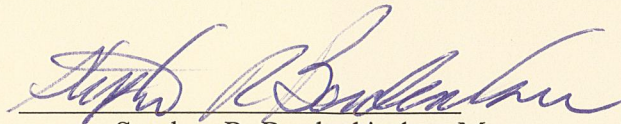
A motion was made by Craig Bordenkircher and seconded by Tim Cheney to go into executive session to discuss personnel with the Fiscal Officer to remain. Roll call 5 yes.

A motion was made by Craig Bordenkircher and seconded by Ron Lusk to continue in open session. Roll call 5 yes.

Mayor Stephen Bordenkircher had no further business to discuss.

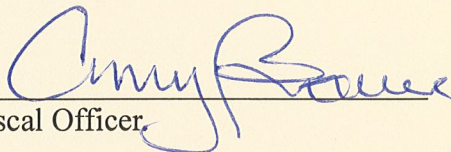
A motion was made by Ron Lusk and seconded by Tim Cheney to adjourn until the next meeting on Monday, August 26, 2019 at 7:00 p.m. Roll Call 4 yes, 1 no.

A full recording of this evening's minutes can be heard by visiting [www.westlafayettevillage.com](http://www.westlafayettevillage.com) and clicking on the recorded minutes tab.

  
Stephen R. Bordenkircher, Mayor

Attest:

Amy Bourne, Fiscal Officer





WEST LAFAYETTE POLICE DEPARTMENT  
MONTHLY ACTIVITY REPORT

MONTH: July 2019

Accident Reports	4
Call/Complaints	145
Criminal Arrest	1
Domestic	1
Felony Cases	0
Follow Ups	85
Traffic Arrest	8
Traffic Stops	25
Warnings	19
Miles Driven	2,213
Gas	272.03 gallons

*Chief Stephen Klopfenstein*



## July 2019 Fire Report

**Total calls in July; 20**

<b>Incident Type;</b>	<b>Fire</b>	
	111 Building Fire	6
	132 Vehicle Fire	1
	140 Natural Vegetation Fire	1
	151 Outside Rubbish Fire	1
	<b>Rescue &amp; Emergency Medical Incidents</b>	
	322 Motor Vehicle Accident with Injuries	2
	324 Motor Vehicle Accident with no injuries	2
	<b>Hazardous Condition (No Fire)</b>	
	444 Power Line Down	2
	<b>Service Call</b>	
	500 Service Call, Water Problem	2
	<b>Good Intent Call</b>	
	622 No Incident Found on Arrival	1
	631 Authorized Controlled Burning	1
	<b>False Alarm &amp; False Call</b>	
	743 Smoke Detector Activation	1

<b>Location of Incident;</b>	<u><b>July</b></u>	<b>Year-to-Date</b>
Village of West Lafayette	6	29
Lafayette Township	6	36
Linton	1	10
Oxford	1	26
White Eyes	4	14
Out of District	2	11

**Payroll;** Pay per Run 157 Firefighters Responded = \$1,430.00  
Hours worked on Emergency Calls 162.71  
Volunteer Hours (Vehicle Maint, Training, Etc.) 36 Hours

**Total Hours 198.71**

<b>Fire Loss;</b>	<b><u>July 2019</u></b>	\$243,500.00
	Year-to-Date July 2019	\$365,500.00
	Last Year, Year-to-Date	\$46,720.00

<b>Call History;</b>	Year-to-Date July 2019	126
	Last Year, Year-to-Date	105