

Record of Proceedings

Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on September 9, 2019 at 7:00 p.m. in the municipal building with Mayor Stephen R. Bordenkircher presiding.

Pledge of Allegiance

Prayer

Roll Call: Christie Maurer, Rich Wheeler, Ron Lusk, Craig Bordenkircher, Tim Cheney and Bo Fortune were present.

A motion was made by Ron Lusk and seconded by Bo Fortune to approve the minutes of the August 26, 2019 regular council meeting. Roll Call 5 yes, 1 abstain.

Mayor's Correspondence:

Mayor Bordenkircher received a letter from the Ohio EPA regarding Pearl Valley maintenance recommendations. A notice from Kids America & Kiwanis regarding the 2019 summer camps and thanking the Village for supporting the programs. The Coshocton County Health Department responded to a complaint of a village employee smoking in prohibited areas and provided a copy of the complaint as well as the regulations. Mayor Bordenkircher addressed the complaint with the Street Department employees. Mayor Bordenkircher reported looking into Solar Smith Data out of Columbus, a company similar to Mobile 311, and that the cost to implement and use would be 1/3 of the cost of Mobile 311, should we want to look into using it.

Citizens' comments:

Bob Snavelly from Palmer Energy spoke on Gas Aggregation for the Village of West Lafayette. The process is the same as the Electric Aggregation that was implemented in 2018. The Public Works committee will discuss and bring back their recommendations to council.

Department Reports:

Fire: See Attached

Fiscal Officer: Fiscal Officer, Amy Bourne reported that the 2nd half of the Park Levy money was received in the amount of \$11,850 that will go into the Park Fund. Resolution 2019-38 is for adding funds in the amount of \$2,500 into the Sewer fund to cover the remaining expenses to BK Layer for the Johnson Street Sewer project. Resolution 2019-39 is a "Then & Now" for BK Layer for the most recent distribution request. There were change orders submitted that increased the projected expenses for BK Layer and an additional purchase order is needed to cover the current disbursement request as well as the final payment. A village appraisal occurred back in April 2019 by CBIZ from McBane Insurance and the final report was delivered last week. The appraised amounts were presented to council noting that there are some large differences in coverage, some covered for much more and others for much less than the actual value. CBIZ recommended that we approve the appraised values to be covered to be properly insured as well as to avoid any penalties for not having proper coverage. There will be no increase until June 2020 and shortly after that, the water department will go to the City of

Record of Proceedings

Coshocton and will no longer need coverage. A motion was made by Bo Fortune and seconded by Christie Maurer to approve the adjustments in coverage according to the recent CBIZ appraisal. Roll call 6 yes. Bills have been passed around for approval.

Police: See Attached

Solicitor: Village Solicitor, Julie Dreher was unable to attend. Mayor Bordenkircher reported she is working on a foreclosure and tax assessments as a result of the foreclosure as well as dilapidated structures.

Village Administrator: Mayor Bordenkircher reported that the search for a new Village Administrator continues. All the trucks that needed repaired have all been repaired. The rails in front of the Administration building have been painted. William Albert's Excavating has fixed the area on Main St across from the Beverage Barn. There will be a meeting tomorrow with BK Layer tomorrow regarding the Y in manhole #3 that was placed as there are still solids still sitting in the line. They will be bringing a camera out to scope the line and locate the issue. They will also be coming back to reseed several areas towards the end of the month. Mayor Bordenkircher reported that there is an old leaf box at the Street Dept that does not fit any of the trucks and suggested that it be sold. Councilman Rich Wheeler mentioned that he thought Newcomerstown was looking for one and that they had a truck that would fit the box. Mayor Bordenkircher recommended that the village donate the leaf box to the Village of Newcomerstown since they bent over backwards to assist us during the flood. It is unknown what the value of the box is. A motion was made by Ron Lusk and seconded by Bo Fortune to donate the leaf box to the Village of Newcomerstown if they can use it, otherwise sell it. Roll call 6 yes.

Committee Reports:

Building and Property: No Report. Mayor Bordenkircher reported that a letter was sent out to the resident at 205 E. Union Ave regarding the fence that is falling apart as well as a lot of grass and weeds.

Community & Business Development: No Report.

Community Relations: No Report

Coshocton Water Exploration: No report

Finance: Chairwoman Christie Maurer reported that they met tonight at 6:30 PM and that finances look good, though things are getting a little tight, which is expected this time of year. Maurer requested approval for the August Cash Summary. A motion was made by Bo Fortune and seconded by Craig Bordenkircher to approve August Cash Summary. Roll call 6 yes.

Fire Dependency Board: No Report

Record of Proceedings

Ordinance: Councilman Craig Bordenkircher reported that ordinance 2019-40 is on the table for the first reading this evening. The ordinance is to approve the change in pay for the police officers when providing security coverage for special events. There are a couple of other ordinances that are being worked on and hope to have before council before the end of the month.

Park Board: No Report. Mayor Bordenkircher reported that during the yellow flag sales, a lady walked up on the stairs at the grandstand and fell. Mayor directed the street department to paint the steps yellow for better visibility.

Planning Commission: No Report

Public Safety: No Report

Public Works: No Report

Records Retention: Mayor Stephen Bordenkircher had nothing to report.

Rules: Mayor Stephen Bordenkircher had nothing to report.

Introduction to ordinances and resolutions:

Resolution No. 2019-38 A RESOLUTION TO AMEND THE 2019 PERMANENT APPROPRIATIONS ORDINANCE 2018-68, ADDING FUNDS First Reading/Emergency

A motion was made Christie Maurer and seconded by Tim Cheney to suspend the rules per the emergency clause added to Resolution 2019-38. Roll call 6 yes.

A motion was made by Ron Lusk and seconded by Tim Cheney to adopt Resolution 2019-38. Roll call 6 yes.

Resolution No. 2019-39 A RESOLUTION TO APPROVE PURCHASE ORDER 19405 TO BK LAYER, A "THEN & NOW" PURCHASE ORDER First Reading/Emergency

A motion was made by Bo Fortune and seconded by Christie Maurer to suspend the rules per the emergency clause added to Resolution 2019-39. Roll Call 6 yes.

A motion was made by Ron Lusk and seconded by Bo Fortune to adopt Resolution 2019-39. Roll call 6 yes.

Ordinance No. 2019-40 AN ORDINANCE ESTABLISHING 2019 PAY AND BENEFIT SCHEDULE FOR THE VILLAGE OF WEST LAFAYETTE AND REPEALING ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH First Reading

Other Business:

Mayor Stephen Bordenkircher reported that the County Commissioners, at the request of the EMA director, have opened up the Code Red system county-wide at not cost. There would be training of the administrators to use the system. The other option for the village is to go with a different solution on

Record of Proceedings

our own. Council expressed concern of Code Red being used too much for non-emergency issues and residents beginning to not pay attention to the messages. The cost for the village to go with a different solution using Bright House would be \$50/year for the membership fee and the initial \$200 to purchase 400 minutes, then \$100 for any additional 200 minutes. A motion was made by Bo Fortune and seconded by Christie Maurer for the village to go with an alert system separate from Code Red. Roll call 6 yes.

The water faucet in the council chambers kitchen is not working. Mayor Bordenkircher will ask John Newell to replace. Mayor Bordenkircher has finalized the flood map and included information from the West Lafayette United Methodist church and found addresses that had not been included in the original mapping. The information has been sent to Fred Wachtel's office and the GIS office for them to update the flood map on their side and send us updated copies. There are also drone photos from the county and Kyle Dobbins on file for historical purposes. Burt Park will close on Monday, November 3, 2019 and will be winterized. Hydrant flushing will be done by Ryan Cottrell and has been scheduled for the first of October. Mayor Bordenkircher has asked Councilman Craig Bordenkircher and the Ordinance committee to update an ordinance that was originally passed in April 2017 (2017-10, 2018-23, 2019-12) to adopt the Ohio Basic Code. These ordinances include a listing of ordinances to keep in addition to the OBC and the one for mobile homes is missing and needs to be added. OMEGA will be having its quarterly luncheon meeting towards the end of this month at Keim Lumber and Mayor Bordenkircher will be attending. Mayor Bordenkircher will also be attending a meeting on September 17, 2019 with the county commissioners for the census. The Mills apartments are still not open and there is debris from the flood still there. Mayor Bordenkircher spoke to them and they indicated it will be cleaned up within the next 60 days by the contractors. The Fresno sewer is still being worked on but is flowing much better now. We are waiting on the county to let us know who will be handling the legal work of transferring the assets of the Pearl Valley/Fresno to the village. There are several easements that need to be worked out.

Committee Meetings:

**Building & Property-
Community & Business-
Community Relations -
Fire Dependency Board-**

**Finance-
Ordinance-**

Park Board- September 18, 2019 @ 5:00 PM

Public Safety/Fire –

Public Works- September 19, 2019 @ 8:00 PM

Records Retention –

Rules –

Coshocton Water Exploration –

A motion was made by Ron Lusk and seconded by Bo Fortune to pay the bills. Roll call 6 yes.

A motion was made at 7:50 PM by Craig Bordenkircher and seconded by Bo Fortune to go into executive session to discuss personnel with the Fiscal Officer to remain. Roll call 6 yes.

Record of Proceedings

A motion was made by Ron Lusk and seconded by Bo Fortune to continue in open session at 8:17 PM. Roll call 6 yes.

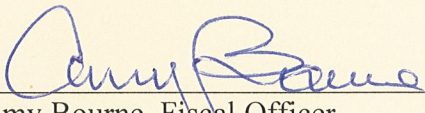
Mayor Stephen Bordenkircher had no further business to discuss.

A motion was made by Ron Lusk and seconded by Bo Fortune to adjourn until the next meeting on Monday, September 23, 2019 at 7:00 p.m. Roll Call 6 yes.

A full recording of this evening's minutes can be heard by visiting www.westlafayettevillage.com and clicking on the recorded minutes tab.


Stephen R. Bordenkircher, Mayor

Attest:


Amy Bourne, Fiscal Officer



WEST LAFAYETTE POLICE DEPARTMENT
MONTHLY ACTIVITY REPORT

MONTH: **August 2018**

Accident Reports	2
Call/Complaints	192
Criminal Arrest	9
Domestic	2
Felony Cases	0
Follow Ups	159
Traffic Arrest	3
Traffic Stops	20
Warnings	19
Miles Driven	2,218
Gas	261.65 gallons

Chief Stephen Klopfenstein



August 2019 Fire Report

Total calls in <u>August</u>; 11	
Incident Type;	Fire
	111 Building Fire 1
	131 Vehicle Fire 1
	151 Outside Rubbish Fire 1
Rescue & Emergency Medical Incidents	
	324 Motor Vehicle Accident with no injuries 1
Hazardous Condition (No Fire)	
	411 Gasoline Spill 1
	412 Natural gas leak 1
	443 Breakdown of Light Ballast 1
	462 Aircraft Standby 1
Service Call	
	561 Unauthorized Burning 1
Good Intent Call	
	600 Good Intent Call, Other 1
	651 Smoke Scare, Odor 1

	<u>August</u>	Year-to-Date
Location of Incident;		
	Village of West Lafayette 3	29
	Lafayette Township 2	36
	Linton 1	10
	Oxford 2	26
	White Eyes 2	14
	Out of District 1	11

Payroll; Pay per Run 65 Firefighters Responded = \$610.00
Hours worked on Emergency Calls 106.71
Volunteer Hours (Vehicle Maint, Training, Etc.) 22 Hours

Total Hours 128.71

Fire Loss;	<u>August 2019</u>	\$2,500.00
	Year-to-Date August 2019	\$368,000.00
	Last Year, Year-to-Date	\$76,720.00
Call History;	Year-to-Date August 2019	137
	Last Year, Year-to-Date	117