

# *Record of Proceedings*

## Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on February 24, 2020 at 7:00 p.m. in the municipal building with Mayor Stephen R. Bordenkircher presiding.

Pledge of Allegiance

Prayer

**Roll Call:** Christie Maurer, Rich Wheeler, Ron Lusk, Bo Fortune, Tim Cheney and Craig Bordenkircher were present.

A motion was made by Ron Lusk and seconded by Bo Fortune to approve the minutes of the February 10, 2020 regular council meeting. Roll call 5 yes, Tim Cheney abstained.

### **Mayor's Correspondence:**

Mayor Bordenkircher reported receiving a letter from Robert Sprague, the Ohio Treasurer, indicating that the public affairs regional liaison for the treasurer's office is Coty Petit and included his contact information. A letter was received from the County Health Department's Steve Lonsinger notifying of the annual advisory board meeting for March 19, 2020 at 7:00 PM. Mayor Bordenkircher will not be able to attend and will see if he can appoint someone to take his place at the meeting since it is a voting position. A survey from the Ohio EPA for the 2019 Water and Sewer Rates was received, completed and returned to the Ohio EPA.

### **Citizens' comments:**

A motion was made by Bo Fortune and seconded by Tim Cheney to go into Executive Session at 7:08 PM to discuss personnel and the purchase of property with the Fiscal Officer and Village Administrator remaining. Roll call 6 yes.

A motion was made by Bo Fortune and seconded by Ron Lusk to continue in Open Session at 7:13 PM. Roll call 6 yes.

### **Department Reports:**

**Fire:** No Report

**Fiscal Officer:** Fiscal Officer, Amy Bourne reported resolution 2020-19 on the table for approval to add funds in order to appropriate money for monthly loan payments for the new police cruiser and Ford F350 as well as \$3,712.50 to the 210 Fire fund for reimbursement for the recent purchase of new pagers. A donation was received and a check from the Fire Association was deposited to cover the purchase. Loan documents have been signed for the police cruiser and loan documents will be signed for the Ford F350 this week. Bills were passed around for approval.

**Police:** Mayor Bordenkircher reported that the Police Department is getting very close to hiring a new full-time officer to replace Officer Eckelberry. Mayor reported that the Police Chief has



## *Record of Proceedings*

requested that council declare the old 2009 Ford Crown Victoria police cruiser as surplus and obsolete property so that it can be donated to the Coshocton County Career Center to be used in the Criminal Justice program. Resolution 2020-20 is on the table to declare the vehicle as surplus and obsolete and will go through 3 readings. Mayor Bordenkircher reported the resignation/retirement of Police Chief Klopfenstein and read his resignation letter. His last day of service will be May 20, 2020. A motion was made by Ron Lusk and seconded by Tim Cheney to accept the resignation of Police Chief Klopfenstein. Roll call 6 yes.

**Solicitor:** Village Solicitor, Julie Dreher was unable to attend due to illness. Mayor Bordenkircher reported that he was provided an update from her on the Chapdelaine situation. Bill Owens reached out to Julie and stated that the asbestos study was done later than expected but has been done. The asbestos report has not yet been received and this is needed in order to receive the estimate for the demo. He will advise as soon as it has been received. Dreher believes that the results will be back within the next week and feels comfortable with waiting on those results before taking any further action.

**Village Administrator:** Village Administrator, Chris Menapace, reported that there would be a Then & Now purchase order submitted for William Albert Construction for a water line break at the curb box at 325 E. Main St. There were 18 shutoffs scheduled for February, 14 of those were collected and avoided shutoff, 3 were shutoff and did come back in to get accounts current. \$2,130 was collected to get those delinquent accounts current. Menapace spoke to Duane Hammonds with ODNR regarding the Recreational Trails Program applied for in 2018 but was not able to be funded. He offered to submit that application again and just update the dates. Funding would be paid out in 2021 should the village be awarded. Ordinance 2020-18 was presented in order to authorize Menapace and the Fiscal Officer to sign contracts with the Thrasher Group, allowing them to move forward with the next steps in the sidewalk project. There is a grant application due the first week of March. Mayor Bordenkircher reported that we had a bed bug scare in the village street garage a couple of weeks ago. It was confirmed that it was a bed bug and after further inspection, it was found that there was no other evidence of the bed bugs. Heartfelt Homecare, LLC performed the inspection and will be providing estimates on a quarterly preventative application.

Mayor Bordenkircher appointed Christopher Menapace as the full-time Village Administrator for the village, effective March 1, 2020. A motion was made by Tim Cheney and seconded by Craig Bordenkircher to approve the appointment of Christopher Menapace as the full-time Village Administrator effective March 1, 2020. Roll call 6 yes.

### **Committee Reports:**

**Building and Property:** No Report

**Community & Business Development:** No Report.

**Community Relations:** Chairman, Tim Cheney reported that the Chamber of Commerce will meet on February 25, 2020 at 6:30 pm in council chambers.

**Finance:** No Report



# *Record of Proceedings*

**Fire Dependency Board:** No Report

**Ordinance:** No Report

**Park Board:** Chairman, Ron Lusk, reported meeting on February 5, 2020 and discussed restroom facility options for the Water Works ball fields.

**Planning Commission:** No Report

**Public Safety:** Chairman, Craig Bordenkircher, reported meeting on February 19, 2020 with the Fire Department and discussed their equipment wish list, personnel needs, replacing engine 602 and continuing to work on grants.

**Public Works:** No Report

**Records Retention:** Mayor Stephen Bordenkircher had nothing to report.

**Rules:** Mayor Stephen Bordenkircher had nothing to report.

**Zoning and Building Codes:** No Report

**Introduction to ordinances and resolutions:**

**2020-17 AN ORDINANCE AMENDING ORDINANCE 77-94, 85-11, 2001-09, 2006-08 & 2007-07 TO PROVIDE FOR MAINTENANCE OF ANY DILAPIDATED STRUCTURE OR ANY UNSANITARY PREMISES OR NOXIOUS REAL ESTATE, PROVIDING FOR ERADICATION OF NUISANCES, PROVIDING DEFINITIONS, PENALTIES, ADNN PROVIDING FOR ABATEMENT SECTION 660.14 TO 660.21** First Reading

**2020-18 AN ORDINANCE AUTHORIZING THE FISCAL OFFICER AND VILLAGE ADMINISTRATOR TO SIGN AND EXECUTE ALL DOCUMENTS NECESSARY WITH THE THRASHER GROUP FOR A SIDEWALK MASTER PLAN AND DESIGN PROJECT** First Reading/Emergency

A motion was made by Christie Maurer and seconded by Ron Lusk to suspend the rules per the emergency clause added to Ordinance 2020-18. Roll call 6 yes.

A motion was made by Ron Lusk and seconded by Rich Wheeler to adopt Ordinance 2020-18. Roll call 6 yes.

**2020-19 A RESOLUTION TO AMEND THE 2020 PERMANENT APPROPRIATIONS ORDINANCE 2019-57, ADDING FUNDS** First Reading/Emergency

A motion was made by Craig Bordenkircher and seconded by Rich Wheeler to suspend the rules per the emergency clause added to Resolution 2020-19. Roll call 6 yes

A motion was made by Tim Cheney and seconded by Ron Lusk to adopt Ordinance 2020-19. Roll call 6 yes.



# *Record of Proceedings*

## **2020-20 A RESOLUTION DECLARING CERTAIN VILLAGE PROPERTY NO LONGER NEEDED FOR MUNICIPAL PURPOSES AS SURPLUS AND OBSOLETE AND AUTHORIZING DISPOSAL OF SAID SURPLUS AND OBSOLETE PROPERTY First Reading**

### **Other Business:**

Mayor Stephen Bordenkircher reported that there have been several discussions regarding the potential purchase of the old Chase bank building to house the Administration office as well as the Police Department and Council Chambers. Estimates have been received from an engineering company after doing a study of the building and meeting with architects and the building is not ADA compliant nor does it meet state fire code. The estimates returned were very high to get the building up to code. There was no action taken by council. Bordenkircher will notify the realtors that there is no interest in the Village pursuing the purchase of the building. Mayor Bordenkircher reported attending a Mayor's Court training last week and will be meeting with the Village Solicitor next week to look at some of the legal aspects before moving forward with it in the village.

### **Committee Meetings:**

#### **Building & Property-**

**Community & Business-** March 16, 2020 @ 7:00 PM

#### **Community Relations -**

#### **Fire Dependency Board-**

**Finance-** March 9, 2020 @ 6:30 PM

#### **Ordinance-**

**Park Board-** February 25, 2020 @ 7:30 PM

#### **Public Safety/Fire –**

#### **Public Works-**

#### **Records Retention –**

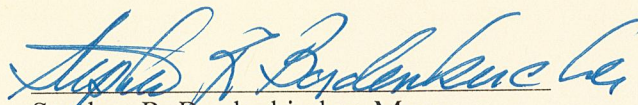
#### **Rules –**

**Zoning & Building Codes –** March 5, 2020 @ 6:00 PM

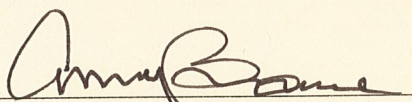
A motion was made by Bo Fortune and seconded by Ron Lusk to pay the bills. Roll call 6 yes.

A motion was made by Tim Cheney and seconded by Craig Bordenkircher to adjourn until the next meeting on Monday, February 24, 2020 at 7:00 p.m. Roll Call 6 yes.

A full recording of this evening's minutes can be heard by visiting [www.westlafayettevillage.com](http://www.westlafayettevillage.com) and clicking on the recorded minutes tab.

  
Stephen R. Bordenkircher, Mayor

Attest:

  
Amy Bourne, Fiscal Officer