

Record of Proceedings

Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on April 13, 2020 at 7:00 p.m. in the municipal building with Mayor Stephen R. Bordenkircher presiding.

Pledge of Allegiance

Prayer

Roll Call: Christie Maurer, Rich Wheeler, Ron Lusk, Bo Fortune, Craig Bordenkircher and Tim Cheney were present.

A motion was made by Ron Lusk and seconded by Bo Fortune to approve the minutes of the March 23, 2020 regular council meeting. Roll call 6 yes.

Mayor's Correspondence:

Mayor Bordenkircher reported receiving no correspondence.

Mayor Stephen Bordenkircher presented and signed a Village of West Lafayette Declaration of a State of Emergency. The filing of this declaration will allow the village to attempt to recover over-time expenses as well as other expenses for supplies needed relating to the COVID-19 pandemic.

Citizens' comments: A conference call line was made available for the public and media as well as council members that were not able to physically attend the meeting. This number will be used for all future council meetings until further notice. There were no citizens comments. Village Solicitor, Julie Dreher, called in for the meeting.

Dial-in number (US): (515)606-5438

Access Code: 169938#

Department Reports:

Fire: Chief Damon Gould reported switching the Fire Department email to the village email address. Report attached.

Fiscal Officer: Fiscal Officer, Amy Bourne reported that Resolution 2020-26 is on the table to add funds for a mosquito spraying contract with the City of Coshocton in the amount of \$2,500. The month of March has been balanced and closed and reports presented to the Finance committee for approval. Bourne was scheduled to attend a Public Records training on May 1, 2020 for herself as well as a designee for Bo Fortune and Ron Lusk. That training has been cancelled but is now being offered online to take at any time and still be taken on behalf of Bo and Ron. Bills were passed around for approval.

Police: Mayor Bordenkircher presented the March report, attached. Mayor Bordenkircher also reported that the officers are still working 12-hour shifts. The new officer, Laurice Mans, has started and will be out on the road on his own soon. The search for the new Police Chief continues. There have been 3 telephone interviews held so far and 2 more being scheduled

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before a second interview with any of the final candidates is scheduled. Police Chief Klopfenstein has offered to put his retirement on hold until we get through this pandemic. A motion was made by Bo Fortune and seconded by Tim Cheney to accept the Police Chief Klopfenstein's rescission of resignation until he provides a new notice. Roll call 6 yes.

Solicitor: Village Solicitor, Julie reported working on several matters such as the new Water Works agreement and the declaration of emergency, with different village officers. She also reported speaking with Bill Owens on Friday regarding the Chapdelaine building and he has received an offer from RSV, Inc to tear down the commercial property for \$50,000 with a down payment due by May 1, 2020 and that was acceptable to Mr. Chapdelaine. Mr. Owens made a few changes to the proposal and they are waiting for RSV to sign the updated document. According to Mr. Owens, Mr. Chapdelaine did pay the first installment to RSV and they have agreed to tear down the building within 90 days of signing the agreement, which was signed on April 10, 2020.

Village Administrator: Village Administrator, Chris Menapace, reported receiving the last shipment of salt and now have close to 50 ton of salt for next year. The Coshocton City Council had planned on announcing who won the bid for the Coshocton Water project, but that announcement is being tabled in order to finalize a few more verification steps. Chris reported doing some research on the mosquito spraying and decided to go with Coshocton rather than Newcomerstown this year for a cost savings. Reports are being received from some residents that they are unhappy with the reclamation of the ground from the Johnson St. Sewer project. Chris and the Mayor had a call with Diversified Engineering, and they have reached out to BK Layer to correct the problem. Chris sent a letter to each of the affected residents stating that the reclamation is being addressed. There was a Board of Zoning Appeals meeting held and a variance was granted to the Ron Lusk property. Resolution 2020-24 is on the table to allow the Village to "opt in" to WARN (Water/Wastewater Agency Response Network) to be able to provide and receive mutual aid from surrounding areas in the event we do not have a Water/Wastewater record of operator available due to an emergency, such as this COVID-19 pandemic we are experiencing. Chris has had discussions with the Mayor and representatives from Mobile 311 about bringing back this platform. All of the data that was entered into that system a couple of years ago has been retained and able to be used. The asset management and work order modules are a couple that will greatly benefit the village. The cost for the remainder of the year will be \$4,350 and next year will be \$6,525 for the full year. A motion was made by Ron Lusk and seconded by Bo Fortune to approve the adoption of the Mobile 311 platform. Roll call 6 yes.

Ordinance 2020-25 is on the table to authorize the Village Administrator and Fiscal Officer to sign contracts with Diversified Engineering in order to begin planning the construction of permanent restrooms at the Water Works park, to be paid for strictly out of the Park Fund. Ordinance 2020-27 is on the table to execute a "Use Agreement" with the Ridgewood Rec Board, replacing the old "Lease Agreement". Also included were exhibits for the map of the area being used, the insurance certificate and the Code of Conduct as well as assigning an address to the park. 100 tons of asphalt grindings will be coming in June, free of charge from ODOT. 50 ton of those grindings will be used to resurface the parking lot at the Water Works park. The decision was made at the beginning of the pandemic to lay off Shawn Moore and he will be coming back to work on Monday, April 20, 2020.

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Committee Reports:

Building and Property: No Report

Community & Business Development: No Report.

Community Relations: Chairman Tim Cheney reported that the Chamber of Commerce has cancelled the Yellow Flag sales for May. No decisions have been made about homecoming yet.

Finance: Chairwoman Christie Maurer reported meeting this evening at 6:30PM. Finances look good for now but need to keep a close eye on things due to the pandemic. A motion was made by Bo Fortune and seconded by Tim Cheney to approve the March cash summary. Roll call 6 yes. Mayor Bordenkircher reported attending weekly Mayor's conferences since COVID-19 started and a serious concern that has been discussed is the loss of tax dollars that could affect the village as early as the end of 2020 and carry over into 2021.

Fire Dependency Board: No Report

Ordinance: No Report

Park Board: Councilman Ron Lusk reported having a meeting last month to discuss the Water Works park restrooms and that the committee agreed it would be a good idea to move forward with the construction.

Planning Commission: No Report

Public Safety: No Report

Public Works: No Report

Records Retention: Mayor Stephen Bordenkircher had nothing to report.

Rules: Mayor Stephen Bordenkircher had nothing to report.

Zoning and Building Codes: No Report

Police Chief Search: Mayor Bordenkircher reported that two interviews have been done and 3 more to be scheduled.

Introduction to ordinances and resolutions:

2020-24 A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR AND FISCAL OFFICER TO ENTER INTO A MUTUAL AID AGREEMENT WITH THE OHIO WATER/WASTEWATER AGENCY RESPONSE NETWORK First Reading/Emergency

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A motion was made by Bo Fortune and seconded by Craig Bordenkircher to suspend the rules per the emergency clause added to Resolution 2020-24. Roll call 6 yes.

A motion was made by Tim Cheney and seconded by Christie Maurer to adopt Resolution 2020-24. Roll call 6 yes.

2020-25 AN ORDINANCE AUTHORIZING THE FISCAL OFFICER AND VILLAGE ADMINISTRATOR TO SIGN AND EXECUTE ALL DOCUMENTS NECESSARY WITH DIVERSIFIED ENGINEERING FOR THE WATER WORKS BATHROOM PROJECT First Reading/Emergency

A motion was made by Christie Maurer and seconded by Ron Lusk to suspend the rules per the emergency clause added to Ordinance 2020-25. Roll call 6 yes.

A motion was made by Ron Lusk and seconded by Tim Cheney to adopt Ordinance 2020-25. Roll call 6 yes.

2020-26 A RESOLUTION TO AMEND THE 2020 PERMANENT APPROPRIATIONS ORDINANCE 2019-57, ADDING FUNDS First Reading/Emergency

A motion was made by Ron Lusk and seconded Craig Bordenkircher to suspend the rules per the emergency clause added to Resolution 2020-26. Roll call 6 yes

A motion was made by Ron Lusk and seconded by Craig Bordenkircher to adopt Resolution 2020-26. Roll call 6 yes.

2020-27 AN ORDINANCE AUTHORIZING THE MAYOR, ADMINISTRATOR, AND FISCAL OFFICER TO EXECUTE A USE AGREEMENT FOR WATERWORKS PARK WITH RIDGEWOOD RECREATION BOARD, REPEALING ORDINANCE NO 2015-30 AND DECLARING AN EMERGENCY First Reading

Other Business:

Mayor Stephen Bordenkircher had no other business to report.

Committee Meetings:

Building & Property-

Community & Business-

Community Relations -

Fire Dependency Board-

Finance-

Ordinance-

Park Board-

Public Safety/Fire –

Public Works-

Records Retention –

Rules –

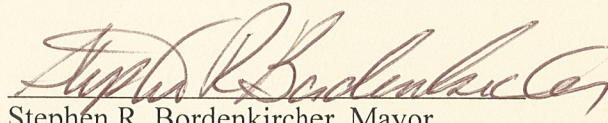
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Zoning & Building Codes – Police Chief Search -

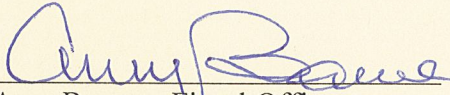
A motion was made by Ron Lusk and seconded by Craig Bordenkircher to pay the bills. Roll call 6 yes.

A motion was made by Ron Lusk and seconded by Bo Fortune to adjourn until the next meeting on Monday, April 27, 2020 at 7:00 p.m. Roll Call 6 yes.

A full recording of this evening's minutes can be heard by visiting www.westlafayettevillage.com and clicking on the recorded minutes tab.


Stephen R. Bordenkircher, Mayor

Attest:


Amy Bourne, Fiscal Officer



WEST LAFAYETTE POLICE DEPARTMENT
MONTHLY ACTIVITY REPORT

MONTH: March, 2020

Adult calls	34
Juvenile calls	5
Complaints	78
Follow ups	54
Criminal Arrests	6
Traffic Stops	5
Warnings	3
Traffic Arrest	0
Accidents	1
Felonies	0
Miles Driven	1,505
Gas	86 Gallons

Chief Stephen Klopfenstein



March 2020 Fire Report

Incident Type;	Fire	
	111 Building Fire	1
	143 Grass Fire	1
	151 Outside Rubbish Fire	1
	163 Outside gas or vapor combustion	1
	Rescue & Emergency Medical Incidents	
	322 Motor Vehicle Accident with Injuries	2
	Hazardous Condition (No Fire)	
	412 Gas Leak (Natural gas or LPG)	1
	Service Call	
	521 Water Evacuation	3
	Good Intent Call	
	622 No Incident found on Arrival	3
	651 Smoke Scare, Odor of Smoke	1
	False Alarm & False Call	
	700 False Alarm or False Call	1
	735 Alarm System Sounded Due to Malfunction	1
	736 CO Detector Activation Due to Malfunction	2
	Severe Weather & Natural Disaster	
	813 Wind Storm	1

Total 19

	March 2020	Year-to-Date
Location of Incident;		
Village of West Lafayette	8	11
Lafayette Township	4	10
Linton	1	1
Oxford	3	11
White Eyes	1	3
Out of District	2	4