

Record of Proceedings

Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on March 23, 2020 at 7:00 p.m. in the municipal building with Mayor Stephen R. Bordenkircher presiding.

Pledge of Allegiance

Prayer

Roll Call: Christie Maurer, Rich Wheeler, Ron Lusk, Bo Fortune, Craig Bordenkircher and Tim Cheney were present.

A motion was made by Ron Lusk and seconded by Christie Maurer to approve the minutes of the March 9, 2020 regular council meeting. Roll call 6 yes.

A motion was made by Tim Cheney and seconded by Bo Fortune to approve the minutes of the March 14, 2020 special council meeting. Roll call 6 yes.

Mayor's Correspondence:

Mayor Bordenkircher reported receiving a mailing from the Ohio EPA with a reminder that our Ohio Consumer Report is due July 1, 2020. This will be passed along to the Village Administrator and Operator of Record to complete. A flyer was received for training on how to deal with difficult people. An email from the Ohio Mid-Eastern Government Association was received asking that we distribute their information to all small businesses in the community regarding Economic Injury Disaster Loan Program. The Street department workers delivered to all businesses in the area.

Citizens' comments: A conference call line was made available for the public and media as well as council members that were not able to physically attend the meeting. This number will be used for all future council meetings until further notice. There were no citizens comments.

Dial-in number (US): (515)606-5438

Access Code: 169938#

Department Reports:

Fire: Mayor Stephen Bordenkircher read a letter from Fire Chief Glenn Hill with his resignation and the request to promote Damon Gould as Fire Chief. Chief Hill would like to stay on the Fire Department as Deputy Chief with approval of Mayor and Council.

A motion was made by Tim Cheney and seconded by Ron Lusk to accept the resignation of Fire Chief Glenn Hill. Roll call 6 yes.

Mayor Bordenkircher agreed to the recommendation made by Glenn Hill to appoint Damon Gould as Fire Chief, pending council approval.

A motion was made by Bo Fortune and seconded by Christie Maurer to promote Damon Gould to Fire Chief effective April 1, 2020. Roll call 5 yes, 1 no.

A motion was made by Bo Fortune and seconded by Christie Maurer to promote Glenn Hill as Deputy Chief Fire Prevention Officer. Roll call 5 yes, 1 no.

Record of Proceedings

Fiscal Officer: Fiscal Officer, Amy Bourne reported that she will be working from home due to the recent Executive Order that will be presented by the Village Administrator. The Administration office phone lines will be forwarded to the corresponding employee cell phone during office hours. Bills were passed around for approval.

Police: Mayor Bordenkircher reported that due to the Executive Order and the Governor's Stay At Home order, the police department will be working 24-hour, 7 days per week patrol, working shifts from 6am-6pm and 6pm-6am effective March 23, 2020. The Police Department has been in search of a new police officer and both Chief Klopfenstein and Mayor Bordenkircher would like to appoint Laurice Mans as a full-time officer, pending the results from his physical, effective as soon as the proper results are received. He was not in attendance at the council meeting due to the Executive Order and the Governor's Stay at Home order. A motion was made by Ron Lusk and seconded by Bo Fortune to appoint Laurice Mans as a full-time police officer. Roll call 6 yes.

Solicitor: Village Solicitor, Julie was not in attendance. Mayor Bordenkircher reported that he as well as the Village Administrator had many conversations with Julie over the weekend regarding COVID-19 and the Executive Order that has been put in place. He also reported that Ed Chapdelaine visited him and still does not have an estimate or the asbestos report back. Mayor recommended giving him a deadline of 30 days to get a contract to tear down the building. A motion was made by Tim Cheney and seconded by Ron Lusk to set a deadline of April 12, 2020 at midnight for Chapdelaine to have a contract in place that states the demolition not to exceed 90 days from the date of the contract. Roll call 6 yes.

Mayor Bordenkircher reported that since approving the Emergency Action plan, that there have been many seminars attended by the department heads regarding COVID-19 as well as the daily Governor's briefings. A Stay at Home Order was issued on March 22, 2020 and will be enforced by the local police department and county health department as much as possible. People need to take this very seriously and comply with the order. An Executive Order has been implemented as a result of the Stay at Home order and will be covered by the Village Administrator.

Village Administrator: Village Administrator, Chris Menapace, reported that the Emergency Action Plan has been updated and copied were provided. Changes included a new section for Internal Operations, taken from the Mayor's Executive Order, as well as the new work schedules for each employee, allowing for the Office Manager, Fiscal Officer and Village Administrator to work from home as much as possible. A temporary layoff occurred with the Street Department. The Mayor will hold daily staff meetings via a conference call. There will be a conference line available for all council meetings for the public to take part. All Village employees will have their temperatures taken and recorded each day of work. A copy of the Stay at Home order was provided to council.

Chris presented a new resolution and ordinance for approval. A resolution 2020-22 is needed to approve participation in the 2020 ODOT Salt Program and needs submitted by April 24, 2020. An ordinance 2020-23 is needed to temporarily amend ordinance 2018-64 in order to waive shutoffs and late fees with the water and sewer bills during the COVID-19 crisis.

Record of Proceedings

Mayor Bordenkircher reported that Friday, April 20th, the Village received roughly 2 ½ inches of rain and there was more flooding to the Village. He, along with the Village Administrator, traveled the village to get pictures of the flooding. There is a strong concern that if we get 4-5 inches of rain, that the Village will be under water like it was during the flood of 2019. He met with Dane Shryock, County Commissioners, to discuss the repair of the Kirk Drain.

Committee Reports:

Building and Property: No Report

Community & Business Development: No Report.

Community Relations: No Report

Finance: No Report

Fire Dependency Board: No Report

Ordinance: No Report

Park Board: No Report. Mayor Bordenkircher reported that he is not going to open the park until at least May 1, 2020 due to the COVID-19 crisis.

Planning Commission: No Report

Public Safety: No Report

Public Works: No Report

Records Retention: Mayor Stephen Bordenkircher had nothing to report.

Rules: Mayor Stephen Bordenkircher had nothing to report.

Zoning and Building Codes: No Report

Police Chief Search: No resumes have been received. The deadline for submissions is March 27, 2020.

Introduction to ordinances and resolutions:

2020-17 AN ORDINANCE AMENDING ORDINANCE 77-94, 85-11, 2001-09, 2006-08 & 2007-07 TO PROVIDE FOR MAINTENANCE OF ANY DILAPIDATED STRUCTURE OR ANY UNSANITARY PREMISES OR NOXIOUS REAL ESTATE, PROVIDING FOR ERADICATION OF NUISANCES, PROVIDING DEFINITIONS, PENALTIES, AND PROVIDING FOR ABATEMENT SECTION 660.14 TO 660.21 Third Reading

A motion was made by Ron Lusk and seconded by Bo Fortune to adopt Ordinance 2020-17. Roll call 6 yes.

Record of Proceedings

2020-20 A RESOLUTION DECLARING CERTAIN VILLAGE PROPERTY NO LONGER NEEDED FOR MUNICIPAL PURPOSES AS SURPLUS AND OBSOLETE AND AUTHORIZING DISPOSAL OF SAID SURPLUS AND OBSOLETE PROPERTY Third Reading

A motion was made by Craig Bordenkircher and seconded by Tim Cheney to adopt Resolution 2020-20. Roll call 6 yes.

2020-22 A RESOLUTION AUTHORIZING PARTICIPATION IN THE ODOT ROAD SALT CONTRACTS AWARDED IN 2020 First Reading/Emergency

A motion was made by Tim Cheney and seconded by Christie Maurer to suspend the rules per the emergency clause added to Resolution 2020-22. Roll call 6 yes.

A motion was made by Ron Lusk and seconded by Craig Bordenkircher to adopt Resolution 2020-22. Roll call 6 yes.

2020-23 AN ORDINANCE TEMPORARILY AMENDING ORDINANCE 2018-64 TO PROVIDE FOR THE ALTERATION OF ESTABLISHED PROCEDURES IN CHARGING LATE AND DELINQUENT CHARGES AND TERMINATING WATER SERVICE DURING THE COVID-19 OUTBREAK First Reading/Emergency

A motion was made by Craig Bordenkircher and seconded by Bo Fortune to suspend the rules per the emergency clause added to Ordinance 2020-23. Roll call 6 yes.

A motion was made by Tim Cheney and seconded by Craig Bordenkircher to adopt Ordinance 2020-23. Roll call 6 yes

Other Business:

Mayor Stephen Bordenkircher had no other business to report.

Committee Meetings:

Building & Property-

Community & Business-

Community Relations -

Fire Dependency Board-

Finance- April 13, 2020 @ 6:30 PM

Ordinance-

Park Board-

Public Safety/Fire –

Public Works-

Records Retention –

Rules –

Zoning & Building Codes –

Police Chief Search -

A motion was made by Ron Lusk and seconded by Tim Cheney to pay the bills. Roll call 6 yes.


Record of Proceedings

A motion was made by Tim Cheney and seconded by Craig Bordenkircher to adjourn until the next meeting on Monday, April 13, 2020 at 7:00 p.m. Roll Call 6 yes.

A full recording of this evening's minutes can be heard by visiting www.westlafayettevillage.com and clicking on the recorded minutes tab.


Stephen R. Bordenkircher, Mayor

Attest:


Amy Bourne, Fiscal Officer