

# *Record of Proceedings*

## Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on August 10, 2020 at 7:00 p.m. in the municipal building with Mayor Stephen R. Bordenkircher presiding.

Pledge of Allegiance

Prayer

**Roll Call:** Christie Maurer, Rich Wheeler, Ron Lusk, and Craig Bordenkircher were present.

A motion was made by Christie Maurer and seconded by Ron Lusk to excuse Councilman Tim Cheney due to the death of his wife. Roll call 4 yes.

A motion was made by Ron Lusk and seconded by Craig Bordenkircher to excuse Councilman Bo Fortune who was on vacation. Roll call 4 yes.

A motion was made by Ron Lusk and seconded by Craig Bordenkircher to approve the minutes of the July 27, 2020 regular council meeting. Roll call 4 yes.

### **Mayor's Correspondence:**

Mayor Bordenkircher reported receiving a notice that the Dinner on the Farm dinner to celebrate local foods at the Porteus farm will be postponed until 2021. A letter was received from W.E. Quicksaw & Associates advising on several loan funds and grant opportunities. A letter was received from the Coshocton County General Health District to all county trustees and village mayors regarding a meeting to be held on Tuesday, August 11, 2020 at 7:00 PM to renew an appointment of a board member. Mayor Bordenkircher will be attending.

**Citizens' comments:** A conference call line was made available for the public and media as well as council members that were not able to physically attend the meeting. This number will be used for all future council meetings until further notice. There were no citizens comments. Village Solicitor, Julie Dreher, was present on the call.

**Dial-in number (US): (515)606-5438**

**Access Code: 169938#**

### **Department Reports:**

**Fire:** See attached

**Fiscal Officer:** Fiscal Officer, Amy Bourne reported Resolution 2020-56 on the agenda to update the Credit Card Use agreement, adding new employees and removing past employees. Resolution 2020-58 is being presented to Add Funds for outside legal advice on some personnel matters. The County Budget Hearing was held and attended last week by the Fiscal Officer and Mayor. Updates were given for the potential revenue losses for 2020 due to COVID-19. Reports were passed around to show that although the Village has experienced some loss, it's not too bad and things are starting to turn back around. The Finance Committee met tonight and the July month end cash summary was presented and bills were passed around for approval.



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**Police:** See attached. Chief Matt Fohl presented Jose Hernandez, Aaron Carbajal and Jared Lindig to bring on as part-time police officers. A motion was made by Ron Lusk and seconded by Christie Maurer to approve the appointment of Jose Hernandez, Aaron Carbajal and Jared Lindig as part-time officers. Oaths were issued to all 3 officers by Mayor Bordenkircher.

**Solicitor:** Village Solicitor, Julie Dreher, was present on the conference call and reported filing four court cases in the Coshocton County Municipal Courts criminal division regarding property maintenance, junk vehicles, etc. The dockets have not been updated to reflect an arraignment date yet. Resolution 2020-57 pertains to one of these cases declaring the garage to be a dilapidated structure and nuisance at 422 E. Fourth St. This resolution will give authority for a civil complaint for injunction against the garage owner in the court of common pleas if the garage is not fixed or raised. The authorization form was submitted for the consolidated claim in the Purdue Pharma bankruptcy.

**Village Administrator:** Village Administrator, Chris Menapace, reported that the paving project will commence in late September and will cover Wall St. from Main to Russell, W. 5<sup>th</sup> St. from Johnson to the school and S. King from Russell to 5<sup>th</sup> and the Circle K alley. The Johnson Street sewer project reclamation being done by Kobel's Landscaping has commenced and is coming along very well. Questions about this process from any of the residents can be directed to the Village Administrator. Pothole repair will begin on Monday, August 17<sup>th</sup> and should be completed by the end of the week. The work is being done by Vic Allen Construction. The Coshocton Water project will be staging equipment and supplies in the concrete lot south of Amici's pizza beginning next week. There are numerous upgrades that need to be completed within the village on the existing water grid before it can be hooked up to the new grid. A contractor out of Youngstown will be installing shut off valves throughout the village beginning next week. Beginning Monday, August 24, 2020, Tuscon should be starting their work in the village. There were 5 water shutoffs done in August and all but 1 has been in to pay on the account to get it up to date. A letter was delivered to several residents stating the regulations on property owners' responsibility to take care of trimming trees, shrubs, and bushes that are in alley ways or hanging over sidewalks. Resolution 2020-57 was explained further stating that the owner will have the opportunity to correct the problem with the garage and if not, there will be an injunction to have the garage raised. The new truck for the water/wastewater plant has been delivered and will have the decals placed on it tomorrow by Designs by Michele. Committee meetings with Public Works and Ordinance was requested to be scheduled.

### **Committee Reports:**

**Building and Property:** No Report

**Community & Business Development:** No Report.

**Community Relations:** Mayor Bordenkircher reported that the Chamber of Commerce has cancelled all events for 2020.

**Finance:** Councilwoman, Christie Maurer reported meeting tonight at 6:30 PM and reviewed the month end cash summary for July. A motion was made by Craig Bordenkircher and seconded by Rich Wheeler to approve the July month end cash summary. Roll call 4 yes.



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**Fire Dependency Board:** No Report

**Ordinance:** No Report

**Park Board:** No Report

**Planning Commission:** Chairman, Ron Lusk, reported attending a recent meeting, but there was nothing to report for the village.

**Public Safety:** No Report

**Public Works:** No Report

**Records Retention:** No Report

**Rules:** Mayor Stephen Bordenkircher had nothing to report.

**Zoning and Building Codes:** No Report

**Introduction to ordinances and resolutions:**

**2020-51 AN ORDINANCE ESTABLISHING THE WATER AND SEWER RATES FOR THE VILLAGE OF WEST LAFAYETTE, OHIO, AMENDING ORDINANCES AND RESOLUTIONS IN CONFLICT HERewith** Second Reading

**2020-56 A RESOLUTION REGARDING CREDIT CARD USE** First Reading/Emergency

**2020-57 A RESOLUTION DESIGNATING THE GARAGE AT 422 EAST 4<sup>TH</sup> STREET, WEST LAFAYETTE, TO BE A DILAPIDATED STRUCTURE AND IN VIOLATION OF VILLAGE OF WEST LAFAYETTE ORDINANCE NO. 2020-17, DIRECTING THE VILLAGE ADMINISTRATOR TO ISSUE A NOTICE AND CITATION TO THE PROPERTY OWNER, DIRECTING THE VILLAGE SOLICITOR TO FILE A COMPLAINT FOR INJUNCTION IF THE ORDINANCE VIOLATIONS ARE NOT ABATED, AND DECLARING AN EMERGENCY** First Reading/Emergency

**2020-58 A RESOLUTION TO AMEND THE 2020 PERMANENT APPROPRIATIONS ORDINANCE 2019-57, ADDING FUNDS** First Reading/Emergency

**Committee Meetings:**

**Building & Property-**

**Community & Business-**

**Community Relations -**

**Fire Dependency Board-**

**Finance-**

**Ordinance-**



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**Park Board-**

**Public Safety –**

**Public Works-** August 14, 2020 at 4:30 PM

**Records Retention –**

**Rules –**

**Zoning & Building Codes –**

## **Other Business:**

Mayor Stephen Bordenkircher had no other business to report.

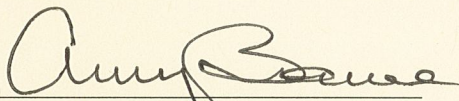
A motion was made by Craig Bordenkircher and seconded by Ron Lusk to pay the bills. Roll call 4 yes.

A motion was made by Craig Bordenkircher and seconded by Christie Maurer to adjourn until the next meeting on Monday, August 24, 2020 at 7:00 p.m. Roll Call 4 yes.

A full recording of this evening's minutes can be heard by visiting [www.westlafayettevillage.com](http://www.westlafayettevillage.com) and clicking on the recorded minutes tab.

  
Stephen R. Bordenkircher, Mayor

Attest:

  
Amy Bourne, Fiscal Officer