

Record of Proceedings

Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on September 14, 2020 at 7:00 p.m. in the municipal building with Mayor Stephen R. Bordenkircher presiding.

Pledge of Allegiance

Prayer

Roll Call: Christie Maurer, Rich Wheeler, Ron Lusk, Tim Cheney, Bo Fortune, and Craig Bordenkircher were present.

A motion was made by Ron Lusk and seconded by Tim Cheney to approve the minutes of the August 24, 2020 regular council meeting. Roll call 6 yes.

Mayor's Correspondence:

Mayor Bordenkircher had nothing to report.

Citizens' comments: A conference call line was made available for the public and media as well as council members that were not able to physically attend the meeting. This number will be used for all future council meetings until further notice. There were no citizens comments. Village Solicitor, Julie Dreher, was present on the call.

Dial-in number (US): (515)606-5438

Access Code: 169938#

Department Reports:

Fire: See Attached. Fire Chief Gould reported the Pay and Benefit ordinance on the table to update the pay for the Fire Chief and adding the Deputy Fire Chief position and rate of pay. Chief also reported receiving a grant in the amount of \$4,000 from the Coshocton Foundation to be used towards emergency equipment as well as an additional \$2,000 from MRDT that will be coming soon.

Fiscal Officer: Fiscal Officer, Amy Bourne reported receiving award notification for a \$10,000 grant from the Coshocton Foundation that will go to the Park Fund to help cover the costs of building the bathrooms at the Water Works park. Resolution 2020-61 is on the table to add funds in the amount of \$32,000 in the Park Levy fund to cover the bathroom construction. Ordinance 2020-65 was presented asking for authorization for the Fiscal Officer to sign agreements with the Coshocton Foundation relating to the grant money received. The second half of the Park Levy money was received in the amount of \$10,902, which is short by only roughly \$600 from what was originally expected prior to the COVID-19 pandemic. The OWDA loan was approved in the amount of \$25,000 that will cover the cost of the preliminary storm water trunk-line conveyance plan that will be done by Diversified Engineering. Resolution 2020-61 is also to request adding funds to the Sewer fund in the amount of \$25,000 for this expense as well as \$12,850 in the Pearl Valley fund to cover expenses from repairs done on the County Forced Main system, \$1,083 in the General Fund to replenish uniform expenses awarded by the Bullet Proof Vest grant and \$17,690.93 in the COVID fund that was received in the 2nd round of

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distributions. The money for the Pearl Valley fund will be reimbursed by the County once invoices are received and paid. Notification was received from the County Auditor approving the 2021 budget that was submitted as well as providing the levy amounts expected to be received in 2021. Resolution 2020-66 is requesting approval for the amounts provided by the County Auditor in the amount of \$64,881 for the General Fund and \$44,504 for the Police Levy.

Police: See Attached. Chief Fohl also reported that the Police Department was awarded another body armor grant in the amount nearly \$8,000 and will be a 75% match from the grant. The vests and equipment that was submitted for the grant will move the equipment off of the hips of the officers and onto the front of the vest, which will be much healthier for the officers. Chief Fohl also reported that the 3 new part-time officers will be ready to patrol on their own by October. Officer Dusenberry will be taking 3 weeks of vacation in October, so the use of the part-time officers will be very helpful. The CAD system is still in progress of being installed in the vehicles and should be completed soon.

Solicitor: Village Solicitor, Julie Dreher, reported receiving correspondence forwarded to her from the Fiscal Officer from the Purdue Pharma bankruptcy confirming that they received the Village's proof of claim. This claim was needed in order to join the other government entities in the case.

Village Administrator: Village Administrator, Chris Menapace, reported meter reads beginning this week as well as follow up on some code compliance issues. Solicitor Dreher reported that there are summons waiting to be delivered regarding 4 cases going to court. Diversified has been contacted to move forward with any final drawings with Mid-East and deciding on contractors for the Waterworks Bathroom project. Diversified was also contacted to schedule the storm water feasibility study. Columbia Gas is almost done with the horizontal boring in the village and will be starting the individual service lines next. They are expected to have that portion completed by the end of October. Residents will be contacted if they will be affected by this project. There was a letter delivered to each citizen that will be impacted by the Coshocton Water project in regard to having their yard and/or driveway dug up. Work will begin on Main St. and Gay St., all the way down to 7th St and branching out east and west, then moving forward to 6th St., 5th St., etc. The letter has also been posted to the Mayors Facebook page as well as the Village website. Residents are encouraged to check both of those places for updates on the project. The Johnson Street Sewer project is finally complete. Kobel's Landscaping did a great job at reclaiming the properties and will be distributing a 1-gallon bag of seed to each resident should they feel there are areas that need more seed. There was a conference call with BK Layer and Diversified discussing litigation due to improperly reclaiming the properties. Solicitor Dreher has requested several items from the Village Administrator in order to pursue litigation with BK Layer. Resolution 2020-62 is to approve a Then & Now purchase order for William Albert's for work they did with the County Forced Main. There are other invoices coming in from other vendors for work done and they will be passed along to the County to pay as there is not enough money in the Pearl Valley fund to cover them. Menapace thanked several people involved in getting the Pearl Valley issue resolved including Chuck Ellis for providing food and drinks to the workers that were there until 1:00 AM on September 11, 2020, to the County for allowing him to take care of the problems as he saw fit, and to John Newell and Ryan Cottrell for putting in many hours to fix the issue. The flows are much better from Pearl Valley now and

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things are progressing well for the Village to take over that system from the County. Ordinance 2020-59 is to request approval for the Mayor, Village Administrator and Fiscal Officer to extend the current agreement with Coshocton County for the sewer system. Ordinance 2020-64 has been updated to state that the Village will be responsible for keeping trees trimmed that hang over the streets and alleyways and the Residents of the Village will be responsible for keeping trees trimmed if they are in front of their home and hang over the sidewalks.

Mayor Bordenkircher also thanked all those that were involved in working on the Pearl Valley line. Mayor Bordenkircher reported that Village Administrator, Christopher Menapace, has completed his probationary period and would like Council to approve his final appointment as Village Administrator. A motion was made by Bo Fortune and seconded by Christie Maurer to approve the final appointment for the Village Administrator, Christopher Menapace. Roll call 6 yes.

Committee Reports:

Building and Property: No report

Community & Business Development: No report.

Community Relations: No report

Finance: Chairwoman, Christie Maurer reported meeting on September 14, 2020 and that the finances look good. The August month end cash summary was presented for approval. A motion was made by Bo Fortune and seconded by Craig Bordenkircher to approve the August cash summary. Roll call 6 yes.

Fire Dependency Board: No report

Ordinance: Chairman Craig Bordenkircher reported meeting on September 8, 2020 and discussing the tree ordinance that is being presented for approval. Septic hauling and possible changes to Ordinance 2010-21, the solicitation ordinance was discussed. There were also discussions involving the ATV and UTV ordinances.

Park Board: No report

Planning Commission: No report

Public Safety: No report

Public Works: Chairman Rich Wheeler reported meeting on September 3, 2020 and discussed the tree ordinance and septic haulers. There was also discussion about the alley behind the library and was determined that the alley belongs to the Village and not the Township. There have been requests from the residents to have the alley paved.

Records Retention: No report

Rules: Mayor Stephen Bordenkircher had nothing to report.

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Zoning and Building Codes: Chairman Bo Fortune reported meeting on September 8, 2020 and completing more updates to the codes.

Introduction to ordinances and resolutions:

2020-59 AN ORDINANCE AUTHORIZING THE MAYOR, ADMINISTRATOR, AND FISCAL OFFICER TO EXECUTE AN AGREEMENT TO EXTEND AND MODIFY THE APRIL 23, 2018 AGREEMENT BETWEEN THE VILLAGE OF WEST LAFAYETTE AND THE COSHOCTON COUNTY BOARD OF COMMISSIONERS, AND DECLARING AN EMERGENCY First Reading/Emergency

A motion was made by Bo Fortune and seconded by Christie Maurer to suspend the rules and the three required readings for Ordinance 2020-59. Roll call 6 yes.

A motion was made by Christie Maurer and seconded by Ron Lusk to adopt Ordinance 2020-59. Roll call 6 yes.

2020-61 A RESOLUTION TO AMEND THE 2020 PERMANENT APPROPRIATIONS ORDINANCE 2019-57, ADDING FUNDS First Reading/Emergency

A motion was made by Bo Fortune and seconded by Tim Cheney to suspend the rules and the three required readings for Resolution 2020-61. Roll call 6 yes.

A motion was made by Tim Cheney and seconded by Craig Bordenkircher to adopt Resolution 2020-61. Roll call 6 yes.

2020-62 A RESOLUTION TO APPROVE PURCHASE ORDER 20401 TO WILLIAM ALBERT INC, A "THEN & NOW" PURCHASE ORDER First Reading/Emergency

A motion was made by Craig Bordenkircher and seconded by Bo Fortune to suspend the rules and the three required readings for Resolution 2020-62. Roll call 6 yes.

A motion was made by Ron Lusk and seconded by Craig Bordenkircher to adopt Resolution 2020-62. Roll call 6 yes.

2020-63 AN ORDINANCE ESTABLISHING 2020 PAY AND BENEFIT SCHEDULE FOR THE VILLAGE OF WEST LAFAYETTE AND REPEALING ORDINANCE AND RESOLUTIONS IN CONFLICT THEREWITH First Reading

2020-64 AN ORDINANCE TO REGULATE TREES AND ESTABLISH OFFENSES RELATED TO TREES First Reading/Emergency

A motion was made by Bo Fortune and seconded by Tim Cheney to suspend the rules and the three required readings for Ordinance 2020-64. Roll call 6 yes.

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A motion was made by Craig Bordenkircher and seconded by Ron Lusk to adopt Ordinance 2020-64. Roll call 6 yes.

2020-65 AN ORDINANCE AUTHORIZING THE FISCAL OFFICER TO SIGN AND EXECUTE ALL DOCUMENTS NECESSARY WITH COSHOCTON FOUNDATION TO RECEIVE GRANT MONEY TO BE PLACED INTO THE PARK FUND AND DECLARING AN EMERGENCY First Reading/Emergency

A motion was made by Craig Bordenkircher and seconded by Bo Fortune to suspend the rules and the three required readings for Ordinance 2020-65. Roll call 6 yes.

A motion was made by Christie Maurer and seconded by Ron Lusk to adopt Ordinance 2020-65. Roll call 6 yes.

2020-66 A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR First Reading/Emergency

A motion was made by Bo Fortune and seconded by Christie Maurer to suspend the rules and the three required readings for Resolution 2020-66. Roll call 6 yes.

A motion was made by Tim Cheney and seconded by Craig Bordenkircher to adopt Resolution 2020-66. Roll call 6 yes.

Committee Meetings:

Building & Property-

Community & Business-

Community Relations -

Fire Dependency Board-

Finance-

Ordinance- September 23, 2020 at 8:00 PM

Park Board- September 23, 2020 at 6:00 PM

Public Safety –

Public Works- September 23, 2020 at 7:00 PM

Records Retention –

Rules –

Zoning & Building Codes – September 22, 2020 at 6:00 PM

Other Business:

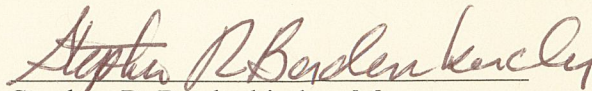
Mayor Stephen Bordenkircher had no other business to report.

A motion was made by Ron Lusk and seconded by Bo Fortune to pay the bills. Roll call 6 yes.

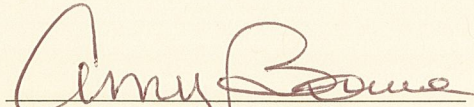
A motion was made by Craig Bordenkircher and seconded by Ron Lusk to adjourn until the next meeting on Monday, September 28, 2020 at 7:00 p.m. Roll Call 6 yes.

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A full recording of this evening's minutes can be heard by visiting www.westlafayettevillage.com and clicking on the recorded minutes tab.


Stephen R. Bordenkircher, Mayor

Attest:


Amy Bourne, Fiscal Officer



August 2020 Fire Report

Incident Type;	Fire	
	111 Building Fire	3
	121 Fire in Mobile Home used as Fixed Residence	1
	131 Passenger Vehicle Fire	1
	132 Road Freight Vehicle Fire	1
	Rescue & Emergency Medical Incidents	
	311 Medical Assist, Assist EMS Crew	1
	322 Motor Vehicle Accident with Injuries	4
	324 Motor Vehicle Accident with No Injuries	2
	Hazardous Condition (No Fire)	
	445 Arcing, Shorted Electrical Equipment	2
	Good Intent Call	
	611 Dispatched and Cancelled En Route	1
	622 No Incident Found on Arrival	1
	Total	17

	August 2020	Year-to-Date
Location of Incident;		
Village of West Lafayette	5	31
Lafayette Township	5	32
Linton	1	7
Oxford	2	26
White Eyes	2	10
Out of District	2	12

	August 2020	Year-to-Date
Call History;		
Total	17	118
Last Year	11	137

Activity;	Type	Firefighters	Hours
	Emergency Calls	124	114.93

Vehicle & EQ Maint.	7	14
Portable EQ Maint.	6	12
Training	21	84
Total Hours		224.93

Payroll;	August 2020	\$1,220.00
	Payroll YTD 11/19	\$10,600.00

Fire Loss;	<u>August 2020</u>	\$39,000.00
	Year-to-Date	\$420,310.00
	Last Year, Year-to-Date	\$368,000.00



WEST LAFAYETTE POLICE DEPARTMENT
MONTHLY ACTIVITY REPORT

MONTH: August 2020

Adult calls	68
Juvenile calls	3
Complaints	0
Follow ups	24
Criminal Arrests	3
Traffic Stops	9
Warnings	8
Traffic Arrest	2
Accidents	4
Felonies	0
Miles Driven	1033
Gas	170.96 Gallons

Chief Matthew Miller

NOTE: Not all logs available for activity totals