

Record of Proceedings

Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on July 13, 2020 at 7:00 p.m. in the municipal building with Mayor Stephen R. Bordenkircher presiding.

Pledge of Allegiance

Prayer

Roll Call: Christie Maurer, Rich Wheeler, Ron Lusk, Bo Fortune, Craig Bordenkircher and Tim Cheney were present.

A motion was made by Ron Lusk and seconded by Christie Maurer to approve the minutes of the June 22, 2020 regular council meeting. Roll call 6 yes.

A motion was made by Bo Fortune and seconded by Christie Maurer to approve the minutes of the July 9, 2020 special council meeting. Roll call 5 yes, Craig Bordenkircher abstained.

Mayor's Correspondence:

Mayor Bordenkircher reported receiving a mailing from FEMA explaining the benefits of flood insurance.

Citizens' comments: A conference call line was made available for the public and media as well as council members that were not able to physically attend the meeting. This number will be used for all future council meetings until further notice. There were no citizens comments. Village Solicitor, Julie Dreher, was present on the call.

Dial-in number (US): (515)606-5438

Access Code: 169938#

Department Reports:

Fire: See Attached

Fiscal Officer: Fiscal Officer, Amy Bourne reported Resolution 2020-47 on the agenda to add funds to the new COVID Relief Fund in order to begin using that money. The Finance Committee met and the 2021 tax budget was presented as well as the June month end cash summary. Resolution 2020-49 is being presented requesting approval for the 2021 tax budget to be delivered to the county auditor. The deadline to submit the budget is July 20, 2020. Bills were passed around for approval. Mayor Bordenkircher reported that the department heads met last week to discuss possible uses for the COVID Relief money.

Police: See Attached. Chief Fohl presented a proposal outlining the advantages for an in-car CAD system for the police department that can be paid for with COVID funds. He is working with the Coshocton County Sheriff's department on a contract to join their system, which will be presented to council when ready. The system can be used as a tool for time management, communication, administrative accountability, service to the public and officer safety. Chief Fohl also presented a proposal for the officers to work 12-hour shifts and outlined the

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advantages. The schedule will provide coverage with minimal staff and reduce overtime while increasing morale of the officers. He would like to implement this on a trial basis as soon as he has the personnel in place as he looks to hire part-time officers.

Solicitor: Village Solicitor, Julie Dreher, was present on the conference call and reported on the recent July 6, 2020 new order from the governor, which extends the May 29, 2020 order to an indefinite date.

Village Administrator: Village Administrator, Chris Menapace, reported that the Operator of Record, Tom Abram from Agri-Sludge, for the Wastewater plant started today. Ordinance 2020-45 was presented requesting approval to enter into a contract with Mathias Orndorf for the Operator of Record for the Water treatment plant. Entering into this contract will be roughly \$3,600 less per month than the anticipated amount quoted from the City of Coshocton to supply the village with an Operator of Record. There will be three cases sent to the Village Solicitor that will be going to court. A meeting was held with the VA, Mayor, County Commissioners, Chuck Ellis from Pearl Valley Cheese and Fred Wachtel the County Engineer to discuss the forced county main system and the possibility of the village taking over that system. There is some work that needs to be done on the system before the village can take ownership of the system, mainly with the product that comes from the Pearl Valley system. Possible solutions were discussed and Mr. Ellis will be researching some corrective measures that he can make to the system. A meeting is scheduled for Thursday at 5:30 pm with the Ridgewood Recreation executive board to discuss getting a legal and binding agreement signed with them for the use of the Water Works park. The current agreement that was signed is with an entity that does not exist as the wrong name was placed in the agreement. The goal is to either get an agreement signed that is similar to the current agreement but with the correct name or to sign the new Use Agreement that was presented. Brothers Hardware is in the process of being torn down. The streets were closed down for a few hours today and will be closed down for a few more hours tomorrow, Tuesday, July 14, 2020 to prevent the danger of something collapsing and causing injury. The Public Works committee approved the hiring of a part-time laborer to assist with the water, wastewater and street workload. Jared Boone was hired for the part-time laborer position and is enrolled in a Class I operator class for the wastewater plant. Ordinance 2020-43 was presented to establish the pay allocation for this part-time laborer position as well as to clean up the job categories. A reminder to everyone that the parks remain closed all summer. The only exception at this time is that a church group will be meeting for services on Sundays and an evangelist group on Saturday. The governor has lifted the restriction to water shutoffs. There were 106 notices posted and there are still 54 that have not paid. The shutoffs will occur beginning on July 20, 2020. A Public Works committee meeting was requested to discuss the water and sewer rates. The grass is still not growing on the properties affected by the Johnson Street Sewer project after BK Layer reseeded the properties. BK Layer made it clear after the last attempt that they would not be returning to reseed again. Menapace proposed that the village pursue litigation and getting a landscaping company to fix the properties or guidance on how to proceed. A recommendation was made that Public Works meets to discuss how to proceed with the Village Solicitor attending to come up with a formal proposal. Mayor Bordenkircher commented that due to the governor's recent extension of the order to an indefinite date, the parks would remain closed for an indefinite date, with the exception of the church services. He

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also mentioned speaking with the demolition crew for the Brothers Hardware building and that it will be down by the end of the day Tuesday, July, 14, 2020.

Committee Reports:

Building and Property: No Report

Community & Business Development: No Report.

Community Relations: Chairman Tim Cheney reported that the next Chamber of Commerce meeting will be held in the Ridgewood eat stand on July 28, 2020. Mayor Bordenkircher mentioned that they may do a take-out breakfast as well as the Fire Department doing their French fry stand for take-out only.

Finance: Chairwoman Christie Maurer reported meeting on July 13, 2020 to review the June month end cash summary reports as well as the 2021 budget to be submitted. A motion was made by Bo Fortune and seconded by Tim Cheney to approve the month end cash summary for June 2020. Roll call 6 yes.

Fire Dependency Board: No Report

Ordinance: No Report

Park Board: No Report

Planning Commission: No Report

Public Safety: No Report

Public Works: Chairman Rich Wheeler reported meeting on June 24, 2020 to discuss how to upgrade the storm sewers as well as several other items that the Village Administrator already addressed in his report.

Records Retention: No Report

Rules: Mayor Stephen Bordenkircher had nothing to report.

Zoning and Building Codes: No Report

Introduction to ordinances and resolutions:

2020-38 AN ORDINANCE WAIVING THE RESIDENCY REQUIREMENT FOR THE POLICE CHIEF Second Reading

2020-42 A RESOLUTION TO GIVE THE MAYOR AND/OR VILLAGE ADMINISTRATOR AUTHORITY TO SIGN AGREEMENTS ON EXISTING PROPERTIES IN VARIOUS

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LOCATIONS THROUGHOUT THE VILLAGE THAT HAVE BEEN BUILT ON THE VILLAGE'S PROPERTY AND/OR RIGHT OF WAY Second Reading

2020-43 A RESOLUTION TO ADOPT THE BASE PAY & BENEFIT ALLOCATION FOR THE EMPLOYEES OF THE VILLAGE OF WEST LAFAYETTE, OHIO AND TO REPEAL ORDINANCE AND RESOLUTIONS IN CONFLICT THEREWITH First Reading/Emergency

A motion was made by Craig Bordenkircher and seconded by Bo Fortune to suspend the rules per the emergency clause added to Resolution 2020-43. Roll call 6 yes.

A motion was made by Christie Maurer and seconded by Craig Bordenkircher to adopt Resolution 2020-43. Roll call 6 yes.

2020-45 AN ORDINANCE AUTHORIZING THE FISCAL OFFICER AND VILLAGE ADMINISTRATOR TO SIGN AND EXECUTE ALL DOCUMENTS NECESSARY WITH MATHIAS ORNDORF FOR CONTRACTING AS THE OPERATOR OF RECORD FOR THE WATER TREATMENT PLANT First Reading/Emergency

A motion was made by Bo Fortune and seconded by Ron Lusk to suspend the rules per the emergency clause added to Ordinance 2020-45. Roll call 6 yes

A motion was made by Tim Cheney and seconded by Rich Wheeler to adopt Ordinance 2020-45. Roll call 6 yes.

2020-47 A RESOLUTION TO AMEND THE 2020 PERMANENT APPROPRIATIONS ORDINANCE 2019-57, ADDING FUNDS First Reading/Emergency

A motion was made by Christie Maurer and seconded by Ron Lusk to suspend the rules per the emergency clause added to Resolution 2020-47. Roll call 6 yes

A motion was made by Tim Cheney and seconded by Bo Fortune to adopt Resolution 2020-47. Roll call 6 yes.

2020-49 A RESOLUTION TO APPROVE BUDGET FOR 2021 AND TO AUTHORIZE THE FISCAL OFFICER TO DELIVER THE BUDGET TO THE APPROPRIATE DEPOSITORY First Reading/Emergency

A motion was made by Christie Maurer and seconded by Bo Fortune to suspend the rules per the emergency clause added to Resolution 2020-49. Roll call 6 yes.

A motion was made by Rich Wheeler and seconded by Craig Bordenkircher to adopt Resolution 2020-49. Roll call 6 yes.

Committee Meetings:
Building & Property-
Community & Business-

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Community Relations -

Fire Dependency Board-

Finance-

Ordinance-

Park Board-

Public Safety – July 23, 2020 at 4:00 PM

Public Works- July 16, 2020 at 7:00 PM

Records Retention –

Rules –

Zoning & Building Codes – July 21, 2020 at 6:00 PM

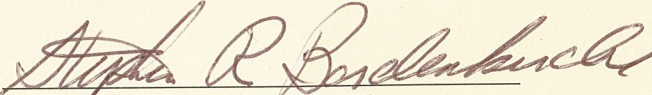
Other Business:

Mayor Stephen Bordenkircher had no other business to report.

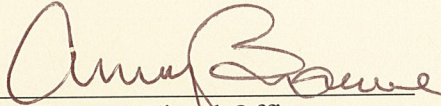
A motion was made by Bo Fortune and seconded by Tim Cheney to pay the bills. Roll call 6 yes.

A motion was made by Rich Wheeler and seconded by Ron Lusk to adjourn until the next meeting on Monday, July 27, 2020 at 7:00 p.m. Roll Call 6 yes.

A full recording of this evening's minutes can be heard by visiting www.westlafayettevillage.com and clicking on the recorded minutes tab.


Stephen R. Bordenkircher, Mayor

Attest:


Amy Bourne, Fiscal Officer



June 2020 Fire Report

Incident Type;	Fire	
	111 Building Fire	1
	131 Passenger Vehicle Fire	1
	150 Outside Rubbish Fire, Other	1
	Rescue & Emergency Medical Incidents	
	311 Medical Assist, Assist EMS Crew	1
	322 Motor Vehicle Accident with Injuries	1
	324 Motor Vehicle Accident with No Injuries	3
	Hazardous Condition (No Fire)	
	413 Oil or Other Combustible Liquid Spill	1
	Service Call	
	531 Smoke or Odor Removal	1
	552 Police Matter	1
	Good Intent Call	
	611 Dispatched and Cancelled En-Route	1
	False Alarm & False Call	
	733 Smoke Detector Activation due to Malfunction	1
	Total	13

	June 2020	Year-to-Date
Location of Incident;		
Village of West Lafayette	3	20
Lafayette Township	5	24
Linton	1	4
Oxford	1	21
White Eyes	1	7
Out of District	2	9

	June 2020	Year-to-Date
Call History;		
Total	13	85
Last Year	30	106

Activity;	Type	Firefighters	Hours
	Emergency Calls	85	237.06
	Vehicle & EQ Maint.	13	29.5
	Portable EQ Maint.	5	12.5
	Non-Emergency	7	14.21
	SCBA Inspection	11	22
	Special Detail	9	36.5
	Training	16	36
		Total Hours	387.77

Payroll;	June 2020	\$880.00
	Payroll YTD 11/19	\$6,980.00

Fire Loss;	<u>June 2020</u>	\$5,000.00
	Year-to-Date	\$378,310.00
	Last Year, Year-to-Date	\$122,000.00



WEST LAFAYETTE POLICE DEPARTMENT
MONTHLY ACTIVITY REPORT

MONTH: June 2020

Adult calls	78
Juvenile calls	0
Complaints	3
Follow ups	20
Criminal Arrests	4
Traffic Stops	5
Warnings	2
Traffic Arrest	8
Accidents	1
Felonies	1
Miles Driven	1618
Gas	209.495 Gallons

Note: Numbers not complete due to missing logs

Chief Matthew Fohl