

# *Record of Proceedings*

## Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on September 28, 2020 at 7:00 p.m. in the municipal building with Mayor Stephen R. Bordenkircher presiding.

Pledge of Allegiance

Prayer

**Roll Call:** Christie Maurer, Rich Wheeler, Ron Lusk, Tim Cheney, Bo Fortune, and Craig Bordenkircher were present.

A motion was made by Ron Lusk and seconded by Christie Maurer to approve the minutes of the September 14, 2020 regular council meeting. Roll call 6 yes.

### **Mayor's Correspondence:**

Mayor Bordenkircher had nothing to report.

**Citizens' comments:** A conference call line was made available for the public and media as well as council members that were not able to physically attend the meeting. This number will be used for all future council meetings until further notice. There were no citizens comments.

**Dial-in number (US): (515)606-5438**

**Access Code: 169938#**

### **Department Reports:**

**Fire:** No Report

**Fiscal Officer:** Fiscal Officer, Amy Bourne reported Ordinance 2020-63 will receive its second reading. Changes to this ordinance are with the Fire Department wages and the addition of the Deputy Fire Chief position. Resolution 2020-67 is to add funds to the Police Levy fund after receiving the final levy revenue for police wages. Funds are also needed to be added to the Fire Fund for grant money received totaling \$9,600 to purchase rescue equipment. Resolution 2020-68 is a resolution to transfer funds from several funds back into the 203 Income Tax Street Repair fund. There were expenditures made in late 2018 out of the 203 fund that should not have been due to a misunderstanding of how the fund was to be utilized. After speaking with the state auditor's office for guidance, it was recommended that there be a fund transfer to correct the error adjusting the beginning 2020 balance since it is too late to go back and fix 2019 or 2018. There have been 2 rounds of COVID CARES funds received to date. The deadline to spend and/or encumber the money has been extended to November 20, 2020 but the final deadline that is still set at December 30, 2020. There is also a third round of money that will be received for over \$83,000 within the next couple of weeks. Bourne attended a meeting put on by the Office of Budget and Management (OBM) last week that discussed sub-granting the COVID money. In the meeting, the sub-granting process was reviewed as well as purchasing items directly for the entity as a contractor. Ridgewood Local Schools has approached the Village to request some of the COVID funds to be used to assist with their COVID-related expenses. The school presented quotes for an air cleaning system for each of the school buildings as well as



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additional Chromebooks for the remote students. Bourne proposed that \$10,000 be used to purchase those items for the school. A formal resolution may be needed, and the Village Solicitor is looking into that matter. A motion was made by Bo Fortune and seconded by Christie Maurer to approve using \$10,000 of the COVID funds to purchase Chromebooks for Ridgewood Local Schools. Roll call 6 yes. Bills were passed around for approval.

**Police:** Chief Fohl reported an update with the hiring of the part-time officers. During the months of August and September, officer Cochran was off for an extended time and there was not only significant over-time, but also requested coverage by the County Sheriff's office to cover shifts. The 3 part-time officers have now completed all of their training and are ready for the road on their own. In the month of October, officer Dusenberry will be taking 3 weeks of vacation and with the new 12-hour schedule in place and the availability of the part-time officers, there is no over-time scheduled for the month. Chief Fohl introduced Sarah Varner as the 4<sup>th</sup> choice for a part-time officer. A motion was made by Christie Maurer and seconded by Tim Cheney to approve Sarah Varner as a part-time police officer. Roll call 6 yes.

**Solicitor:** Village Solicitor, Julie Dreher was not present.

**Village Administrator:** Village Administrator, Chris Menapace, reported 23 scheduled water shut offs and only 4 were actually shut off. Columbia Gas will be done with their project within the next week. The Coshocton Water project is still ongoing with some changes in the plan for the weeks of September 28, 2020 and October 5, 2020. Updates are posted on the Village of West Lafayette website as well as the Mayor's Facebook page. There are 4 outstanding court cases that have been served. The Village Solicitor will be preparing those cases for court. The County paving project has been backed up and will have Village paving to begin the week of October 12, 2020. Notices will be sent out to residents to be affected. Roads to be paved are Wall St from Main and Russell, King from Russell to 5<sup>th</sup>, 5<sup>th</sup> St from Johnson to the school and the alley beside Circle K. Menapace presented 3 groups of items to council requesting them to be deemed as surplus and/or junk to be disposed of.

The first group of items are the old gold council chairs that have been replaced and are currently sitting in the Street Garage. A motion was made by Bo Fortune and seconded by Craig Bordenkircher to declare the gold council chairs as surplus. Roll call 6 yes.

The second group is a large amount of wood, cinder blocks, bricks and broken poles for guard rails. A motion was made by Bo Fortune and seconded by Christie Maurer to declare the scrap wood and cinder blocks as surplus. Roll call 6 yes.

The third group is scrap metal at the Street garage and Sewer plant. A motion was made by Bo Fortune and seconded by Tim Cheney to declare the scrap metal at the Street department and Sewer plant as surplus and to allow the Village Administrator to take the scrap to the scrap yard. Roll call 6 yes.

Ordinance 2020-69 was presented for approval to update the solicitation ordinance, adopting the Ohio Basic Code guidelines and adding further restrictions. There will be \$50 charge per person to solicit. The permit will expire in 30 days rather than 90 days. All applications will be brought before council prior to the final approval to solicit. There is a 10-day waiting period after the presentation to council before the solicitation can begin. This will give residents time to put a 3x4 sign in their window should they not want solicitors to approach their home. These signs



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can be obtained at the Village Administration office or at the Police Department. The new solicitation application was presented.

## **Committee Reports:**

**Building and Property:** No report

**Community & Business Development:** No report.

**Community Relations:** No report

**Finance:** No Report

**Fire Dependency Board:** No report

**Ordinance:** Chairman Craig Bordenkircher reported meeting on September 23, 2020 and discussing and ordinance to accept bulk septic hauling and changes to the solicitation ordinance.

**Park Board:** Chairman Ron Lusk reported meeting on September 23, 2020 and discussing updates to the restroom project at the Waterworks field as well as possible future walking trail and dog park. Mayor Bordenkircher reported that the Little Reading Library in Burt Park has been vandalized twice now and repaired.

**Planning Commission:** No report

**Public Safety:** No report

**Public Works:** Chairman Rich Wheeler reported meeting on September 23, 2020 and discussed the alley behind the library and was determined that since the Village has 2 manholes in the alley that it should be the responsibility of the Village to fix the alley. There have been requests from the residents to have the alley paved. Discussions for the bulk septic hauling were finalized and passed along to the Ordinance committee.

**Records Retention:** No report

**Rules:** Mayor Stephen Bordenkircher had nothing to report.

**Zoning and Building Codes:** Chairman Bo Fortune reported meeting on September 22, 2020 and completing more updates to the codes.

**Introduction to ordinances and resolutions:**

**2020-63 AN ORDINANCE ESTABLISHING 2020 PAY AND BENEFIT SCHEDULE FOR THE VILLAGE OF WEST LAFAYETTE AND REPEALING ORDINANCE AND RESOLUTIONS IN CONFLICT THEREWITH** Second Reading



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### **2020-67 A RESOLUTION TO AMEND THE 2020 PERMANENT APPROPRIATIONS ORDINANCE 2019-57, ADDING FUNDS First Reading/Emergency**

A motion was made by Craig Bordenkircher and seconded by Bo Fortune to suspend the rules and the three required readings for Resolution 2020-67. Roll call 6 yes.

A motion was made by Ron Lusk and seconded by Bo Fortune to adopt Resolution 2020-67. Roll call 6 yes.

### **2020-68 A RESOLUTION TRANSFERRING FUNDS FROM GENERAL FUND (101), STREET FUND (201), PARK DISTRICT LEVY FUND (220) AND SEWER FUND (602) TO INCOME TAX STREET REPAIR FUND (203) First Reading/ Emergency**

A motion was made by Bo fortune and seconded by Christie Maurer to suspend the rules and the three required readings for Resolution 2020-68. Roll call 6 yes.

A motion was made by Tim Cheney and seconded by Christie Maurer to adopt Resolution 202-68. Roll call 6 yes.

### **2020-69 AN ORDINANCE TO REPEAL ORDINANCE NO. 2010-21 TITLED “AN ORDINANCE ESTABLISHING A PERMIT TO SOLICIT BUSINESS INSIDE THE VILLAGE OF WEST LAFAYETTE,” AND TO ADD TO AND AMEND CHAPTER 112, TITLED “PEDDLERS, ITINERANT MERCHANTS, AND SOLICITORS,” OF THE VILLAGE OF WEST LAFAYETTE MUNICIPAL CODE OF ORDINANCES (OHIO BASIC CODE), AND DECLARING AN EMERGENCY First Reading/Emergency**

A motion was made by Craig Bordenkircher and seconded by Bo Fortune to suspend the rules and the three required readings for Ordinance 2020-69. Roll call 6 yes.

A motion was made by Bo Fortune and seconded by Tim Cheney to adopt Ordinance 2020-69. Roll call 6 yes.

#### **Committee Meetings:**

**Building & Property-**

**Community & Business-**

**Community Relations -**

**Fire Dependency Board-.**

**Finance- October 12, 2020 at 6:00 PM**

**Ordinance-**

**Park Board-**

**Public Safety –**

**Public Works-**

**Records Retention –**

**Rules –**

**Zoning & Building Codes – October 6, 2020 at 6:00 PM**



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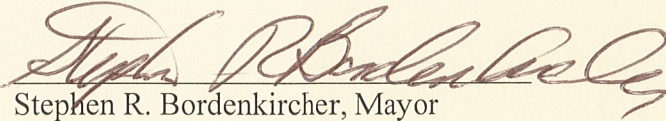
### **Other Business:**

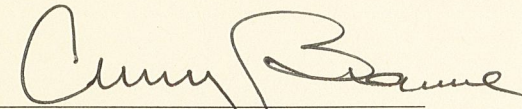
Mayor Stephen Bordenkircher reported that there are guidelines set for Trick-or-Treating for 2020 and the decisions will be left to each entity if it will be held. Newcomerstown and Coshocton will be having theirs on Saturday, October 31, 2020 from 5:00-6:30 PM. A motion was made by Bo Fortune and seconded by Christie Maurer to allow Trick-or-Treating on Saturday, October 31, 2020 from 5:00-6:30PM.

A motion was made by Craig Bordenkircher and seconded by Ron Lusk to pay the bills. Roll call 6 yes.

A motion was made by Tim Cheney and seconded by Ron Lusk to adjourn until the next meeting on Monday, October 12, 2020 at 7:00 p.m. Roll Call 6 yes.

A full recording of this evening's minutes can be heard by visiting [www.westlafayettevillage.com](http://www.westlafayettevillage.com) and clicking on the recorded minutes tab.

  
Stephen R. Bordenkircher, Mayor

Attest:   
Amy Bourne, Fiscal Officer