

Record of Proceedings

Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on November 9, 2020 at 7:00 p.m. in the municipal building with Mayor Stephen R. Bordenkircher presiding.

Pledge of Allegiance

Prayer

Roll Call: Christie Maurer, Rich Wheeler, Tim Cheney, Bo Fortune, Ron Lusk, and Craig Bordenkircher were present.

A motion was made by Ron Lusk and seconded by Craig Bordenkircher to approve the minutes of the October 26, 2020 regular council meeting. Roll call 6 yes.

Mayor's Correspondence:

Mayor Bordenkircher extended his appreciation to his brother and sister Veterans with Veterans Day coming up on November 11, 2020. Mayor Bordenkircher reported information regarding the Home Relief Program being offered by the State. There is a link on the Mayor's Facebook page, the Village website at www.westlafayettevillage.com and flyers are available in the Village Administration office on how residents can apply for this relief assistance. A Kingdom Hall, Jehovah's Witness flyer was also received.

Citizens' comments: No comments

Dial-in number (US): (515)606-5438

Access Code: 169938#

Department Reports:

Fire: See attached. Fire Chief Gould was not able to attend and the report was given by Mayor Bordenkircher on behalf of Chief Damon Gould.

Fiscal Officer: Fiscal Officer, Amy Bourne reported Ordinance 2020-78 being presented for changes to the 2020 Pay and Benefit schedule relating to the recent change of the Police Department going to 12-hour shifts. Page 2, Section D1 was updated for the definition of over-time hours for the police department being anything exceeding 86 hours in a 2 week pay period. Page 4 was also changed to define the number of hours considered for a sick, personal and vacation day of 8-hour days to reflect the regular scheduled work shift hours of each employee. At the next council meeting, the 2021 Pay and Benefit schedule will be presented. Resolution 2020-85 will receive its first reading for the Pay and Benefit allocations. Adjustments were made to reflect what they will be once the Water Fund is no longer available. Ordinance 2020-86 was presented to reflect changes to the Employee Handbook that go along with Ordinance 2020-78 Pay and Benefit Schedule. The definition for Part-time employees was also updated in the handbook as employees that work 32 hours or less. Ordinance 2020-87 will receive its first reading for the 2021 permanent annual appropriations. Resolution 2020-88 was presented as a request for an extension of the deadline of December 1, 2020 to allow virtual council meetings to

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continue. The Ohio Municipal League is asking municipalities to pass a resolution with the request and pass along to our Senators and State Reps. A notice from RITA was received stating that 499 non-filing notices will be sent out to residents that have not filed their taxes with the Village and they are strongly encouraged to use the online website of www.ritaohio.com to file. Residents can also mail in the appropriate information and all the instructions will be included in the letters. A refund check was received from BWC based on the 2019 premiums paid in the amount of \$6,428. Bills were passed around for approval. Mayor Bordenkircher stated that the Governor and BWC are waiting for the Board of Directors approval for an additional refund that could amount to 3 times the amount recently received.

Police: See attached. Chief Fohl also shared a letter received from the Frontier Community Connection Fund through Frontier Power stating that the Police Department was awarded \$5,000 to go towards the purchase of a canine, training and equipment to start a canine program. Chief also noted that he has also received \$2,500 pledge from Home Loan Savings Bank for the program and welcoming any other donations. He is hoping to start training by April 1, 2021. Officer Hernandez has been able to secure donations for new office desks and chairs for the Police Department. Mayor Bordenkircher complimented the Chief and the entire department for an outstanding job on Friday, November 6, 2020 for a large drug arrest made in the Village and for the job they are doing in the fight against drugs.

Solicitor: Village Solicitor, Julie Dreher, reported on the one pending municipal court case set for trial on Wednesday, November 18, 2020 at 1:15PM concerning a dilapidated garage building at 422 E. 4th St. Through efforts of the Village Administrator, the garage has been raised and only needs to have debris removed. The plan is to dismiss the charges if the remaining debris is removed.

Village Administrator: Village Administrator, Chris Menapace, reported the Village offices are closed to the public effective this morning. The Fiscal Officer and Office Manager will be working remotely and making trips to the office as needed. Payments can be made in the drop box in front of the office, via mail or at Home Loan Savings bank if you have an account with them. There is no update on the Coshocton Water project at this time. Shutoffs will occur on November 19, 2020. Chris expanded on the information presented by the Mayor on the Home Relief Program stating that the assistance is not coming from the Village, but rather the State and they need to reach out to the contacts in the bulletin. This assistance is for past due rent and mortgage payments as well as past due water and sewer bills. In order to qualify for the water/sewer bill assistance, the resident needs to be able to provide proof of delinquency and receiving a shut-off notice. ODOT TAP funding is being looked at to repair sidewalks in the Village rather than the Safe Routes to Schools that is not being offered this year. Leaf pickup is going very well. 40 loads of leaves have been dumped already and will be out more this upcoming week and possibly next week. The current goal for the leaf pickup deadline will be the week of Thanksgiving, weather and leaf pending, and after that, leaves will need to be bagged and will be picked up if left at the curb. The Storm Water feasibility study has begun, and reports should start coming soon. One application has been received so far for the Septic Haulers into the Village and will be approved tomorrow. The storm water drain at the end of East Russell has been repaired by William Alberts by pouring a new concrete slope storm drain to allow proper drainage. There are 3 alleys that are being worked on and repaired this week. A

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request for an ordinance committee meeting was made. Chairman Bo Fortune inquired about the streets at Main and Russell crossing Gay and if they were going to be repaired before winter due to the Coshocton Water project. Chris confirmed that the road surfaces will be reclaimed at the end of the project but is also pushing to have those areas at least made level for the winter for the safety of the residents and the snowplows. Mayor Bordenkircher mentioned that letters were received from the County Engineer that the requested streets for 2021 paving have been included in the County application, those streets being Wall St. from Union to 5th and Platt St.

Committee Reports:

Building and Property: No report

Community & Business Development: No report.

Community Relations: No report

Finance: Chairwoman Christie Maurer reported meeting tonight, on November 9, 2020 and discussed the final changes to the 2021 appropriations and COVID money appropriations. October month end summary was reviewed. A motion was made by Bo Fortune and seconded by Tim Cheney to approve the October month end cash summary. Roll call 6 yes.

Fire Dependency Board: No report.

Ordinance: No report

Park Board: No report

Planning Commission: No report

Public Safety: No report

Public Works: No report

Records Retention: No report

Rules: No report

Zoning and Building Codes: Chairman Bo Fortune reported meeting on November 4, 2020 and completed the definitions section. A copy was provided to all council members and will be meeting again tomorrow evening.

Introduction to ordinances and resolutions:

2020-78 AN ORDINANCE ESTABLISHING 2020 PAY AND BENEFIT SCHEDULE FOR THE VILLAGE OF WEST LAFAYETTE AND REPEALING ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH First Reading/Emergency

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A motion was made by Craig Bordenkircher and seconded by Bo Fortune to suspend the rules and the three required readings for Ordinance 2020-78. Roll call 6 yes.

A motion was made by Tim Cheney and seconded by Christie Maurer to adopt Ordinance 2020-78. Roll call 6 yes.

2020-85 A RESOLUTION TO ADOPT THE BASE PAY & BENEFIT ALLOCATION FOR THE EMPLOYEES OF THE VILLAGE OF WEST LAFAYETTE, OHIO AND TO REPEAL ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH First Reading

2020-86 AN ORDINANCE ESTABLISHING AN EMPLOYEE HANDBOOK FOR THE VILLAGE OF WEST LAFAYETTE AND REPEALING ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH First Reading

2020-87 AN ORDINANCE TO MAKE PERMANENT APPROPRIATIONS FOR CURRENT EXPENSES AND EXPENDITURES OF THE VILLAGE OF WEST LAFAYETTE, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2021 First Reading

2020-88 A RESOLUTION TO URGE GOVERNOR DEWINE AND THE OHIO LEGISLATURE TO EXTEND THE DEADLINE FOR OPERATING PUBLIC MEETINGS ELECTRONICALLY First Reading/Emergency

A motion was made by Bo Fortune and seconded by Rich Wheeler to suspend the rules and the three required readings for Resolution 2020-88. Roll call 6 yes.

A motion was made by Ron Lusk and seconded by Christie Maurer to adopt Resolution 2020-88. Roll call 6 yes.

Committee Meetings:

Building & Property-

Community & Business-

Community Relations -

Fire Dependency Board-.

Finance- December 7, 2020 at 6:30 PM

Ordinance- November 18, 2020 at 6:00 PM

Park Board-

Planning Commission –

Public Safety –

Public Works-

Records Retention –

Rules –

Zoning & Building Codes – November 17, 2020 at 6:00 PM and November 24, 2020 at 6:00 PM

Other Business:

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Mayor Bordenkircher commented on the recent cancellations of the community activities due the COVID-19 pandemic and that he has been working with the Fire Department and the Chamber of Commerce on a plan to take Santa to the neighborhoods. Plans should be finalized within the next week. The pandemic continues to get worse and the Mayor cautioned everyone to be safe and look out for others.

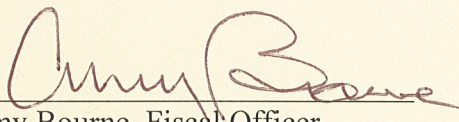
A motion was made by Craig Bordenkircher and seconded by Bo Fortune to change the regular scheduled Council meeting on December 21, 2020 to be December 7, 2020 due to the Christmas holiday. Roll call 6 yes.

A motion was made by Craig Bordenkircher and seconded by Ron Lusk to pay the bills. Roll call 6 yes.

A motion was made by Bo Fortune and seconded by Craig Bordenkircher to adjourn until the next meeting on Monday, November 23, 2020 at 7:00 p.m. Roll Call 6 yes.

A full recording of this evening's minutes can be heard by visiting www.westlafayettevillage.com and clicking on the recorded minutes tab.


Stephen R. Bordenkircher, Mayor

Attest: 
Amy Bourne, Fiscal Officer