

Record of Proceedings

Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on January 11, 2021 at 7:00 p.m. in the municipal building with Mayor Stephen R. Bordenkircher presiding.

Pledge of Allegiance

Prayer

Roll Call: Rich Wheeler, Bo Fortune, Ron Lusk, and Craig Bordenkircher were present. Christie Maurer was absent due to an illness and Tim Cheney was absent due to work.

A motion was made by Bo Fortune and seconded by Craig Bordenkircher to excuse councilwoman Christie Maurer due to illness. Roll call 4 yes.

A motion was made by Bo Fortune and seconded by Craig Bordenkircher to excuse councilman Tim Cheney due to being called in to work. Roll call 4 yes.

Mayor Bordenkircher commented that the ordinances and resolutions on the table would not be able to have the three readings waived due to not having a quorum present to vote.

A motion was made by Ron Lusk and seconded by Bo Fortune to approve the minutes of the December 14, 2020 regular council meeting. Roll call 4 yes.

Mayor Bordenkircher opened the floor for Council President Pro Tem nominations. Craig Bordenkircher nominated Bo Fortune and was seconded by Ron Lusk. No other nominations were made.

A motion was made by Craig Bordenkircher and seconded by Ron Lusk to close the nominations for Council President Pro Tem. Roll call 4 yes.

A motion was made by Craig Bordenkircher and seconded by Ron Lusk to elect Bo Fortune as Council President Pro Tem. Roll call 4 yes.

A motion was made by Bo Fortune and seconded by Ron Lusk to adopt the Rules of Council for 2021. Roll call 4 yes.

A motion was made by Bo Fortune and seconded by Ron Lusk to adopt the Rules of Notification of Meetings to the Public and News Media for 2021. Roll call 4 yes.

Member lists for the Planning Commission, Board of Zoning Appeals and the Tax Review Board were provided.

Member lists for Committees were read by Mayor Bordenkircher. A motion was made by Craig Bordenkircher and seconded by Ron Lusk to approve the Committees for 2021. Roll call 4 yes.

Mayor's Correspondence:

Mayor Bordenkircher reported receiving a letter and questionnaire from the Coshocton County EMA. The questionnaire was completed by Mayor Bordenkircher and returned. Two letters were received from W.E. Quicksaw dated December 10, 2020 and December 30, 2020 regarding grant opportunities. A letter from the Ohio EPA regarding the 2021 contamination monitoring schedule.

Citizens' comments: No comments

Dial-in number (US): (515)606-5438

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Access Code: 169938#

Department Reports:

Fire: See attached. Chief Damon Gould requested approval to add Michael Unger as a volunteer firefighter. He was on the Warsaw department and now lives in West Lafayette. A motion was made by Craig Bordenkircher and seconded by Ro Lusk to approve the appointment of Michael Unger on the West Lafayette Fire department. Roll call 4 yes.

Fiscal Officer: Fiscal Officer, Amy Bourne reported legislation on the table pertaining to the purchase of the rescue vehicle for the Fire department. 2021-04 is to authorize the Mayor, Fiscal Officer and Fire Chief to sign documents for the purchase of the 2021 Ford rescue truck. 2021-05 is to retain Dinsmore as bond counsel for the purchase of the truck and 2021-06 is to authorize the issuance of bonds for the purchase of the truck. A Finance meeting was held prior to council and the December month-end cash summary was presented. 2020 year-end processing is completed. Bourne reported that there is a carry-over of \$2.7 million into 2021, which is an increase from \$2.2 million carried over into 2020. Another BWC refund was received in mid-December in the amount of roughly \$24,000. The CD interest brought in a little under \$20,000 in 2020. The spending for the CARES Act money has been extended to December 31, 2021. There is roughly \$1,300 left to spend currently. An update was given on the revenue projections for 2020 as it relates to the COVID-19 pandemic and expected revenue loss for the Village. The Village was to expect a 20% loss of revenue across several areas that amounts to \$103,800. At the end of 2020, there was a gain of \$48,000, which is largely credited to an increase in the municipal income tax received of \$63,000. The appropriations and year-end fund balances will be sent to the County Auditor within the next couple of days. Mayor Bordenkircher stated that the large increase to the municipal income tax revenue is largely due to the Coshocton water project and Columbia Gas project in the Village.

Police: See attached. Chief Matt Fohl reported that they went live with the new reporting system that comes with the new CAD system in mid-December. This reporting system more accurately reports activity of the officers, which was represented in this month's report. Chief Fohl provided an update on the canine program. To date, 5 canine schools have been researched and 3 of those have been visited by Chief Fohl in order to make the decision of which school will be the best choice. Residents have posted questions to Chief Fohl regarding the canine and stated that Officer Mans to be the canine officer and that should he leave the department, the canine will stay with the department and be reassigned to another officer. Should the canine be retired, the state mandates that the canine would go to the handler to live out its life. The spring training class will begin on March 1, 2021. Money is still being raised to cover the cost of the canine and training with roughly \$10,000 raised to date.

Solicitor: Village Solicitor, Julie Dreher, was not present.

Village Administrator: Village Administrator, Chris Menapace, reported the Coshocton Water project will continue working on the services taps. If a resident's water is turned off to have the new service tap installed, it should be turned back on that same day or informed otherwise by the crew working on it. Once the new tap is installed, the water may be murky and spit and in order to resolve, the water needs to run for roughly 30-45 minutes using multiple faucets. There will be

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testing done with receiving water from the Coshocton system tomorrow morning, shutting down the Village system, to be sure there is enough pressure coming in to reach the water towers. The switchover has been delayed and will happen on February 1, 2021. Menapace presented a 12-page packet that residents will receive from Coshocton as a welcome to the new water system and details regarding sample billing, water rates, shutoff procedures and more. Coshocton bills in cubic feet rather than gallons as the Village bills. Water bills can still be made at Home Loan Savings Bank as always, but once it changes to Coshocton billing, there will be a \$.40 cent charge added to each payment. Payments can also be dropped off at the Coshocton Water office on Walnut St in Coshocton, auto withdrawal from a personal checking account at no charge or pay using debit/credit card that will include a \$1.95 transaction fee. Starting mid-May or June, payments will no longer be accepted at the drop box in front of the Village Administration building. On January 19, 2021, residents will begin receiving phone calls from Newman's Plumbing to start scheduling the installation of the new water meters. Installation will begin the first week of February. Once the new meter is installed, a final bill from the Village of West Lafayette will be sent out closing the account and a new account will be created and bill sent from Coshocton. The targeted completion date for the installation of new meters is May 19, 2021. A meeting will be held with Diversified Engineering on Friday to discuss the Storm Water Feasibility Study and updates will be reported at the next council meeting. Final plans for the restroom project at the Waterworks field have been sent out and the project will be put out to bid for local contractors by the end of January. This project is expected to be completed in time for the spring baseball season to begin. There will be a Public Hearing on Monday, January 25, 2021 at 6:30 PM regarding a lot split. 2021-03 is legislation on the table to extend the CARES Act FFCRA paid sick leave indefinitely since the states mandate expired on December 31, 2020. 2021-07 is authorizing the Village Administrator to submit applications to ODOT TAP for sidewalk repairs.

Committee Reports:

Building and Property: No report

Community & Business Development: No report.

Community Relations: No report.

Finance: Councilman Bo Fortune reported meeting on January 11, 2021 and reviewed December month end reports. A motion was made by Craig Bordenkircher and seconded by Ron Lusk to approve the December month end cash summary. Roll call 4 yes.

Fire Dependency Board: No report.

Ordinance: No report.

Park Board: No report.

Planning Commission: No report

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Public Safety: Chairman Craig Bordenkircher reported meeting on January 6, 2021 to discuss the purchase of a new rescue truck for the Fire Department. The committee recommended to council to move forward with the purchase.

Public Works: No report

Records Retention: No report

Rules: No report

Zoning and Building Codes: No Report

Introduction to ordinances and resolutions: There was not a quorum present to pass legislation waiving the three readings, therefore, all legislation listed below was read only and not passed.

2021-01 AN ORDINANCE TO SPLIT A PART OF TWO LOTS PRESENTED BY HITCHENS AND ASSOCIATES AND DECLARING AN EMERGENCY Second Reading

2021-02 A RESOLUTION TO AUTHORIZE AND DIRECT THE MAYOR TO ADVERTISE FOR BIDS FOR SALE OF TWO VEHICLES, A TRACTOR, A LEAF MACHINE, AN EDGER TRIMMER, TWO PUSH MOWERS AND 2 WEED EATERS AND DECLARING AN EMERGENCY Second Reading

2021-03 A RESOLUTION TO EXTEND PAID SICK AND FAMILY LEAVE UNDER THE FAMILIES FIRST CORONAVIRUS RESPONSE ACT FOR AN INDEFINITE PERIOD OF TIME AND DECLARING AN EMERGENCY First Reading/Emergency

2021-04 A RESOLUTION AUTHORIZING THE MAYOR, FISCAL OFFICER AND FIRE CHIEF TO SIGN AND EXECUTE ALL DOCUMENTS NECESSARY TO PURCHASE A 2021 FORD F550 RESCUE TRUCK AND CUSTOM ALUMINUM UTILITY BODY First Reading/Emergency

2021-05 AN ORDINANCE TO RETAIN BOND COUNSEL AND AUTHORIZING AND DIRECTING THE FISCAL OFFICER, MAYOR, AND FIRE CHIEF TO EXECUTE AN AGREEMENT FOR BOND COUNSEL SERVICES WITH DINSMORE & SHOHL LLP, AND DECLARING AN EMERGENCY First Reading/Emergency

2021-06 AN ORDINANCE AUTHORIZING THE ISSUANCE OF \$50,000 OF FIRE TRUCK ACQUISITION BONDS, SERIES 2021, AND DECLARING AN EMERGENCY First Reading/Emergency

2021-07 A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION FOR THE TRANSPORTATION ALTERNATIVE PROGRAM (TAP) THROUGH THE STATE OF OHIO, DEPARTMENT OF

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TRANSPORTATION (ODOT) FOR THE VILLAGE SIDEWALK IMPROVEMENT PROJECT AND DECLARING AN EMERGENCY First Reading/Emergency

Committee Meetings:

Building & Property-

Community & Business-

Community Relations -

Fire Dependency Board-

Finance-

Ordinance-

Park Board-

Planning Commission -

Public Safety -

Public Works-

Records Retention -

Rules -

Zoning & Building Codes -

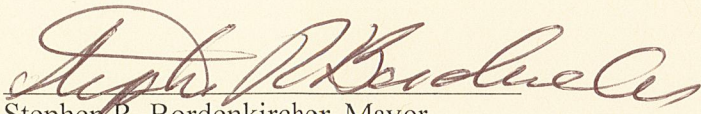
Other Business:

Mayor Bordenkircher reported no other business to address.

A motion was made by Ron Lusk and seconded by Craig Bordenkircher to pay the bills. Roll call 4 yes.

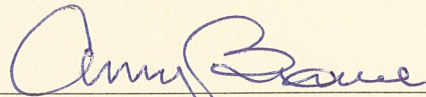
A motion was made by Craig Bordenkircher and seconded by Bo Fortune to adjourn until the next meeting on Monday, January 25, 2021 at 7:00 p.m. Roll Call 4 yes.

A full recording of this evening's minutes can be heard by visiting www.westlafayettevillage.com and clicking on the recorded minutes tab.



Stephen R. Bordenkircher, Mayor

Attest:



Amy Bourne, Fiscal Officer