

Record of Proceedings

Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on July 26, 2021 at 7:00 p.m. in the municipal building with Mayor Stephen R. Bordenkircher presiding.

Pledge of Allegiance

Prayer

Roll Call: Rich Wheeler, Bo Fortune, Christie Maurer, Ron Lusk and Craig Bordenkircher were present. Councilman Tim Cheney is on vacation and not present.

A motion was made by Craig Bordenkircher and seconded by Ron Lusk to excuse councilman Tim Cheney. Roll call 5 yes.

A motion was made by Bo Fortune and seconded by Ron Lusk to approve the minutes from the regular council meeting held on July 12, 2021. Roll call 5 yes.

Mayor's Correspondence:

Mayor Bordenkircher reported receiving an invite from the Ohio Means Jobs Coshocton County to the annual employment expo. A survey was received from Dominion Energy.

Citizens' comments: Keith Kolmerten requested to address council regarding preliminary citations he received for his rental property on Kirk St. Mr. Kolmerten has had 2 rental properties in the Village for over 20 years. He reported receiving a phone call on July 1, 2021 from Village Administrator, Chris Menapace regarding a resident complaint about his rental property on Kirk St. and the chipping paint on the block house. Kolmerten also reported receiving a letter dated July 13, 2021 regarding a preliminary citation for the chipping paint. Kolmerten stated that he has contracted with RX2 out of Newcomerstown to power wash the chipped paint off of the house and depending on how the house looks, may also paint the house. Menapace encouraged Kolmerten to keep in touch with progress should he need more time to complete the painting. Kolmerten also asked about the grass ordinance and the process, which was explained by VA Menapace.

Zoom Log-in

<https://zoom.us/j/96595775556?pwd=eVJlY04yaFFmbU9GSElSRU9kNnRjOT09>

Or Dial: 1-301-715-8592

Meeting ID: 965 9577 5556

Passcode: 571265

Department Reports:

Fire: No report.

Fiscal Officer: Fiscal Officer, Amy Bourne reported that the last day to pay the Village water and sewer bills in the office was on July 22, 2021. The accounts have been finalized and any balances sent over to the Coshocton Water department. In finalizing the 601 Water Fund, legislation is needed to move money around in order to cut the final check to the City of Coshocton for remaining money in the Water fund. Resolution 2021-48 is needed to Add Funds

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to accounts in the Water Fund to cover final refunds and water deposits as well as the balance due to the City of Coshocton. Resolution 2021-50 is needed to re-allocate money from the Pump and Debt Departments within the Water fund in order to have all Water Fund money in one account to process the check to Coshocton. Approval for purchase order 21306 to the City of Coshocton was requested in the amount of \$137,141.74. A motion was made by Craig Bordenkircher and seconded by Ron Lusk to approve a purchase order to the City of Coshocton in the amount of \$137,141.74. Roll call 5 yes. Resolution 2021-48 also contains line items for \$9,000 in the General Fund to cover anticipated fuel expenses for the remainder of 2021, \$1,500 in the Food Agency Fund to replenish the food pantry, \$4202.14 for the COVID-19 Fund to purchase turn out gear for the Fire Department, and money into a few accounts to cover utilities, maintenance and OPWC loan for the new acquisition of the County Pearl Valley Fresno sewer line. All documents and information have been uploaded to the OBM portal to request the ARPA funds available for the Village. The money should be received within the next week or two once the files have been reviewed. Bills were passed around for approval.

Police: No report.

Solicitor: Village Solicitor, Joel Blue, reported driving by Pearl Valley and Fresno and confirmed they are real places.

Village Administrator: Village Administrator Chris Menapace reported that water and sewer payments are no longer being received at the Village Administration office but can be paid at the Coshocton Water department. Chris presented a sample letter that residents received stating that water would be shut off if payments were not received by July 22, 2021. He stated that the letters did not come from the Village, though the Village letterhead indicated that it did. Homecoming is this week. No parking signs were posted on Russell Ave and the remainder of the parade route to allow the street sweeper to clean the streets in preparation for the parade. The signs will come down mid-day Tuesday but will go back up Friday morning for the parade. The residents at 217 E. Main St were out of town and did not realize that the bottom of their hot water tank eroded, and they returned to a large leak resulting in a water/sewer bill for 10,303 CF of water used, which equates to \$558.13 of just sewer charges. A motion was made by Bo Fortune and seconded by Christie Maurer to approve an adjustment to the sewer bill for 217 E. Main St. in the amount of \$558.13. Roll call 5 yes. The closing on the County Pearl Valley Fresno sewer line happened last week and the contract with Pearl Valley Cheese was signed today as well as receiving a check for \$20,000. Ordinances 2021-45 and 2021-46 were signed at the last council meeting regarding the acquisition of the sewer line with the Effective Date being noted as the first day following the signing of the documents. However, when the signing occurred, it was determined that it was going to cause issues for the County to wait for the effective date on the first, so it was changed to be effective to July 19, 2021. Solicitor Joel Blue agreed that it would be permissible to pass by council vote to change the effective dates of those contracts and make it retroactive to July 19, 2021. A motion was made by Bo Fortune and seconded by Christie Maurer to amend Ordinances 2021-45 and 2021-46 and make the Effective Dates on each July 19, 2021. Roll call 5 yes. Mosquito spraying happened last week for the second time this year. Pothole repairs have begun, but the asphalt plant broke down today. Further repairs are on hold until possibly Wednesday when the plant is up and running again. The contractor will finish the storm sewer work at 6th & Oak St. since the pothole work is on

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hold. Menapace will be at the Homecoming on Friday evening as well as most of the day on Saturday with a table and will be distributing pamphlets for the Village of West Lafayette Safe Swimming at Home Initiative. There is an ordinance on the books that is over 10 years old that requires a fence be around pools within the Village that have the capability of holding more than 3 feet of water, but it has not been proactively enforced. This ordinance will begin to be enforced slowly this year by making residents aware. Building permit fees will be waived for the pool fence. Ordinance 2021-47 is on the table regarding indigent burials and will establish a policy for determining if the resident or family is indeed indigent. Relationships with Miller's Funeral Home in Coshocton have been established to handle the cremations. A Building & Zoning committee meeting was requested. Mayor Bordenkircher reported that the Village of Newcomerstown is doing the street sweeping in West Lafayette due to the break down of the Village street sweeper and the cost to repair is well over \$10,000.

Committee Reports:

Building and Property: No report.

Community & Business Development: No report.

Community Relations: Chairwoman Christie Maurer reported that the Chamber of Commerce will be hosting the Homecoming on July 29-31st. The Queen contest will be at Burt Park on Thursday, July 29th at 6pm, the parade will be Friday, July 30th at 7pm and on Saturday, July 31st, the pancake breakfast and 5k will be held as well as a pet parade and K-9 demonstrations and the fireworks will be at 10pm. Inflatables will be run by the Ridgewood Music Boosters.

Finance: No report.

Fire Dependency Board: No report.

Ordinance: No report.

Park Board: No report.

Planning Commission: No report

Public Safety: Chairman Craig Bordenkircher reported meeting on July 22, 2021 with the Police Department to discuss revisions to the parking ticket ordinance and the Fire Department to discuss the potential purchase of a new fire engine.

Public Works: No report

Records Retention: No report

Rules: No report

Zoning and Building Codes: Chairman Bo Fortune reported meeting on July 19, 2021, to continue working on the codes.

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Introduction to ordinances and resolutions:

2021-47 AN ORDINANCE TO ESTABLISH THE VILLAGE OF WEST LAFAYETTE POLICY OF THE BURIAL FOR UNCLAIMED OR INDIGENT BODIES AT THE EXPENSE OF THE VILLAGE, AND DECLARING AN EMERGENCY First Reading/Emergency

A motion was made by Bo Fortune and seconded by Ron Lusk to waive the three required readings for Ordinance 2021-47. Roll call 5 yes.

A motion was made by Ron Lusk and seconded by Bo Fortune to adopt Ordinance 2021-47. Roll call 5 yes.

2021-48 A RESOLUTION TO AMEND THE 2021 PERMANENT APPROPRIATIONS ORDINANCE 2020-87, ADDING FUNDS First Reading/Emergency

A motion was made by Bo Fortune and seconded by Christie Maurer to waive the three required readings for Resolution 2021-48. Roll call 5 yes.

A motion was made by Christie Maurer and seconded by Ron Lusk to adopt Resolution 2021-48. Roll call 6 yes.

2021-50 A RESOLUTION AUTHORIZING RE-ALLOCATION OF APPROPRIATION FOR THE VILLAGE OF WEST LAFAYETTE, OHIO AND DECLARING AN EMERGENCY First Reading/Emergency

A motion was made by Bo fortune and seconded by Ron Lusk to waive the three required readings for Resolution 2021-50. Roll call 5 yes.

A motion was made by Christie Maurer and seconded by Ron Lusk to adopt Resolution 2021-50. Roll call 5 yes.

Committee Meetings:

Building & Property-

Community & Business-

Community Relations -

Fire Dependency Board-

Finance- August 9, 2021 at 6:30 PM

Ordinance- August 18, 2021 at 6:00PM

Park Board-

Planning Commission –

Public Safety –

Public Works-

Records Retention –

Rules –

Zoning & Building Codes –July 27, 2021, at 6:00 PM

Building Feasibility –

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Other Business:

Mayor Bordenkircher had no other business to discuss.

A motion was made by Christie Maurer and seconded by Ron Lusk to pay the bills. Roll call 5 yes.

A motion was made at 7:42 PM by Bo Fortune and seconded by Rich Wheeler to go into executive session with the Solicitor remaining to discuss personnel. Roll call 5 yes.

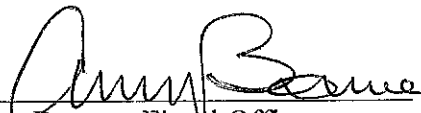
A motion was made at 8:52 PM by Craig Bordenkircher and seconded by Ron Lusk to continue in open session. Roll call 5 yes.

A motion was made by Craig Bordenkircher and seconded by Ron Lusk to adjourn until the next meeting on Monday, August 9, 2021, at 7:00 p.m. Roll Call 5 yes.

A full recording of this evening's minutes can be heard by visiting www.westlafayettevillage.com and clicking on the recorded minutes tab.


Stephen R. Bordenkircher, Mayor

Attest:


Amy Bourne, Fiscal Officer