

Record of Proceedings

Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on September 27, 2021 at 7:00 p.m. in the municipal building with Mayor Stephen R. Bordenkircher presiding.

Pledge of Allegiance

Prayer

Roll Call: Rich Wheeler, Tim Cheney, Christie Maurer, Ron Lusk, and Craig Bordenkircher were present. Councilman Bo Fortune was absent

A motion was made by Christie Maurer and seconded by Ron Lusk to excuse councilman Bo Fortune. Roll call 5 yes.

A motion was made by Tim Cheney and seconded by Ron Lusk to approve the minutes from the regular council meeting held on September 13, 2021. Roll call 5 yes.

Mayor's Correspondence:

Mayor Bordenkircher reported receiving a letter from the Ohio Secretary, Frank Larose with a proclamation stating the 2020 population count of 2,417.

A motion was made at 7:03 PM by Christie Maurer and seconded by Tim Cheney to go into Executive Session to discuss personnel and litigation with the Solicitor remaining. Roll call 5 yes.

A motion was made at 7:20 PM to continue in Open Session. Roll call 5 yes.

Citizens' comments: None

Zoom Log-in

<https://zoom.us/j/96595775556?pwd=eVJlY04yaFFmbU9GSElSRU9kNnRjQT09>

Or Dial: 1-301-715-8592

Meeting ID: 965 9577 5556

Passcode: 571265

Department Reports:

Fire: No report

Fiscal Officer: Fiscal Officer, Amy Bourne reported Resolution 2021-67 is needed to add funds to the General Fund in the amount of \$3,000 to move the Village email to a Microsoft Exchange server. Funds are also needed in the Fire Fund to cover additional maintenance expenses with Advantech as well as the purchase price of the new fire truck in the amount of \$690,833. The bills were passed around for approval. Mayor Bordenkircher reported speaking with AJ Caldwell and stated that the move to the exchange server will actually be cheaper in the long run and give us better service.

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Police: Corporal Hernandez reported speaking with the Village Administrator regarding a business owner request to limit parking on Main St. in certain areas to 2 hours during business hours. Corporal Hernandez recommended that the Village approve the limited parking time to help the businesses and that it would not be a problem for the police department to monitor.

Solicitor: Village Solicitor, Joel Blue, reported writing some complaints and will file those soon.

Village Administrator: Village Administrator Chris Menapace reported receiving a request from Darlene & Drew Dyer regarding parking on the West 200 block of Main St. They will be opening a new hair salon at 216 W. Main St and the factory across the street makes it difficult for parking at their new business and would like to request a 2-hour limit for parking during business hours. Menapace reported that there are currently 5 different parking regulations on Main St. between Wall St. and Orchard with 3 of them being different time limits and his suggestion is to decide on 1 limit for that whole area. Mosquito spraying did happen at the end of last week. ODOT has not yet placed the new stop signs at Main & Kirk St, but they have everything marked and ready to go. The Mayor and Menapace met with the Ridgewood Wetlands Association and will be following up with ODNR to see what the process might be to acquire the wetland. The fall County round 35 paving in town has been completed and the requests for the Round 36 has been submitted. There were 9 yards that had to be mowed and invoiced last week, with the cost being \$100 per hour due to code compliance issues. There are 7 cases that will be filed with the municipal courts on Wednesday. The leaf machine is being serviced over the next couple of days and leaf pickup will begin within the next couple of weeks. The residents are being asked to not blow the leaves into the streets but to blow them to the edge of the yard. When the leaves are blown into the streets, they clog the storm drains which can cause other issues when there are heavy rains. There has been no word regarding the NRG and CDBG grant awards. Resolution 2021-56 will receive its third and final reading allowing the Village to sell 2 vehicles and a street sweeper. There will be a minimum bid of \$7,500 for the street sweeper and \$250 minimum bid for each of the vehicles. Those wanting to place a bid are encouraged to read the bid advertisement in the Beacon or attached to the ordinance with guidelines that need to be followed in order for the bid to be eligible. Ordinance 2021-57 will receive its third and final reading to permanently waive the residency requirement of the Village Administrator, Fiscal Officer and Police Chief. Ordinance 2021-66 is needed to establish the increased sewer rates and is being requested to waive the three required readings in order to have the rates reflected on the October 2021 billing.

Village Administrator Chris Menapace read his letter of resignation giving a 4-week notice with his final day being October 23, 2021. See attached. A motion was made by Christie Maurer and seconded by Tim Cheney to accept the resignation of Chris Menapace. Roll call 5 yes, 1 no.

Committee Reports:

Building and Property: No report.

Community & Business Development: No report.

Community Relations: Chairwoman Christie Maurer reported that the Chamber of Commerce will be holding a Halloween party on Saturday October 30, 2021 from 2-4PM at the Ridgewood

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Middle School. The Chamber meeting will be held on October 26, 2021 at 6:30 PM in Council chambers and will be stuffing treat bags for the party.

Finance: No report.

Fire Dependency Board: No report.

Ordinance: No report.

Park Board: No report.

Planning Commission: No report

Public Safety: No report.

Public Works: No report

Records Retention: No report

Rules: Chairman Rich Wheeler reported meeting on September 20, 2021 to discuss the employee handbook regarding the length of a notice required for terminating employment. Wheeler reported that it is the committee's recommendation to leave the requirement at a 3-week notice.

Zoning and Building Codes: No report

Police Chief Search: No report

Introduction to ordinances and resolutions:

2021-56 A RESOLUTION TO AUTHORIZE AND DIRECT THE VILLAGE ADMINISTRATOR TO ADVERTISE FOR BIDS TO SELL TWO PASSENGER VEHICLES AND A STREET SWEEPER, AND DECLARING AN EMERGENCY Third Reading/Emergency

A motion was made by Craig Bordenkircher and seconded by Ron Lusk to adopt Resolution 2021-56. Roll call 5 yes.

2021-57 AN ORDINANCE WAIVING THE RESIDENCY REQUIREMENT FOR THE VILLAGE ADMINISTRATOR, THE FISCAL OFFICER, AND THE POLICE CHIEF INDEFINITELY, AND DECLARING AN EMERGENCY Third Reading/Emergency

A motion was made by Tim Cheney and seconded by Christie Maurer to adopt Ordinance 2021-57. Roll call 5 yes.

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2021-58 A RESOLUTION AUTHORIZING THE FISCAL OFFICER AND FIRE CHIEF TO SIGN AND EXECUTE ALL DOCUMENTS NECESSARY WITH ATLANTIC EMERGENCY SOLUTIONS FOR THE PURCHASE OF A FIRE APPARATUS Third Reading/Emergency

A motion was made by Ron Lusk and seconded by Tim Cheney to adopt Resolution 2021-58. Roll call 5 yes.

2021-66 AN ORDINANCE ESTABLISHING THE WATER RATES, SEWER RATES, AND SEWER REGULATIONS FOR THE VILLAGE OF WEST LAFAYETTE, OHIO, AMENDING ORDINANCES AND RESOLUTIONS IN CONFLICT HEREWITH AND DECLARING AN EMERGENCY First Reading/Emergency

A motion was made by Christie Maurer and seconded by Tim Cheney to waive the three required readings for Ordinance 2021-66. Roll call 5 yes.

A motion was made by Craig Bordenkircher and seconded by Christie Maurer to adopt Ordinance 2021-66. Roll call 5 yes.

2021-67 A RESOLUTION TO AMEND THE 2021 PERMANENT APPROPRIATIONS ORDINANCE 2020-87, ADDING FUNDS First Reading/Emergency

A motion was made by Craig Bordenkircher and seconded by Ron Lusk to waive the three required readings for Resolution 2021-67. Roll call 5 yes.

A motion was made by Tim Cheney and seconded by Christie Maurer to adopt Resolution 2021-67. Roll call 5 yes.

Committee Meetings:

Building & Property-

Community & Business-

Community Relations -

Fire Dependency Board-.

Finance- October 11, 2021 at 6:30 PM

Ordinance-

Park Board- September 30, 2021 at 6:00 PM

Planning Commission –

Public Safety – October 5, 2021 at 7:00 PM

Public Works- October 6, 2021 at 5:00 PM

Records Retention –

Rules –

Zoning & Building Codes – October 6, 2021 6:00 PM

Building Feasibility –

Other Business:

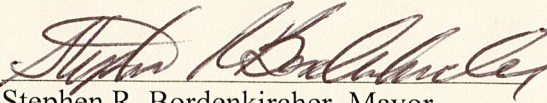
Mayor Bordenkircher reported that Coshocton will be holding Trick-or-Treating on Saturday, October 30, 2021 from 5-7:30 PM. The Chamber of Commerce will hold their Halloween party from 2-4 PM. A motion was made by Tim Cheney and seconded by Ron Lusk to hold Trick-or-Treat on Saturday, October 30, 2021 from 5-7:30 PM.

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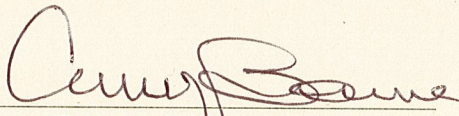
A motion was made by Ron Lusk and seconded by Tim Cheney to pay the bills. Roll call 5 yes.

A motion was made by Ron Lusk and seconded by Christie Maurer to adjourn until the next meeting on Monday, October 11, 2021, at 7:00 p.m. Roll Call 6 yes.

A full recording of this evening's minutes can be heard by visiting www.westlafayettevillage.com and clicking on the recorded minutes tab.


Stephen R. Bordenkircher, Mayor

Attest:


Amy Bourne, Fiscal Officer