

Record of Proceedings

Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on October 25, 2021 at 7:00 p.m. in the municipal building with Mayor Stephen R. Bordenkircher presiding.

Pledge of Allegiance

Prayer

Roll Call: Rich Wheeler, Christie Maurer, Ron Lusk, Bo Fortune, and Craig Bordenkircher were present. Councilman Tim Cheney was absent

A motion was made by Bo Fortune and seconded by Ron Lusk to excuse councilman Tim Cheney. Roll call 5 yes.

A motion was made by Ron Lusk and seconded by Christie Maurer to approve the minutes from the regular council meeting held on October 11, 2021. Roll call 5 yes.

Mayor's Correspondence: Mayor Bordenkircher reported receiving a letter dated October 13, 2021 from the Coshocton County Prosecutors office regarding a change in the plea hearing for Tom Grier to be held on October 18, 2021 at 9:30AM. Grier pled guilty to a misdemeanor and had to reimburse the Village and money has been received, therefore, the matter is closed.

Citizens' comments: None

Zoom Log-in

<https://zoom.us/j/96595775556?pwd=eVJIY04yaFFmbU9GSEISRu9kNnRjQT09>

Or Dial: 1-301-715-8592

Meeting ID: 965 9577 5556

Passcode: 571265

Department Reports:

Fire: Chief Damon Gould requested approval to reinstate Mike Layton on the West Lafayette Fire Department. He brings several years of experience as not only Chief of Coshocton, but was on the West Lafayette department for many of years and can offer a lot of administrative and training support to the department. A motion was made by Bo Fortune and seconded by Christie Maurer to approve the reinstatement of Mike Layton on the West Lafayette Fire Department. Rollcall 5 yes. Chief Gould also reported that the 198 mini pumper went for its annual inspection and pump test recently and found that the pump passed the test, but found that the frame is rusted out and it was advised that it be taken out of service. Chief is looking into repairing the unit or stripping it of equipment and looking for a new vehicle. To replace the mini pumper it would be roughly \$250-300,000 and a utility truck would be roughly \$40,000-50,000.

Fiscal Officer: Fiscal Officer, Amy Bourne reported Resolution 2021-73 to add funds is needed for \$3,000 in the General Fund to cover expenses related to the Police department Tahoe for tear-down and scans by Brillhart's, towing and removal of equipment. This money will be

Record of Proceedings

reimbursed with a settlement check from the insurance company since the vehicle was declared a total loss. The Sewer fund also needs \$2,000 to repair lights at the WWTP and also to payoff the OWDA loan for the preliminary storm water trunk-line conveyance plan. The money has already been reimbursed into the Sewer fund from the ARPA fund and is available. Ordinance 2021-74 is up for its first reading and is to reduce the income tax credit from the full 1.5% to .75% . The reduction will go into effect in 2022, payable mostly in 2023. Ordinance 2021-75 is the Pay and Benefit ordinance where changes were made to the sick time benefit. Changes were made to allow the use of sick time in ½ hour increments rather than 1 hour increments.

Employees will now be able to roll over all unused sick time into the following year, removing the cap. There was wording added to allow new hire full-time Exempt employees the ability to transfer sick time from prior government employment up to 500 hours. Resolution 2021-76 is needed to move money within the General Fund from the Tax department to the Administration department. Money has been appropriated in the Tax department for income tax refunds to the residents, but we no longer handle those now that RITA handles all tax processes. Bills were passed around for approval. Council members are currently paid annually, in December, for the prior year December through the current year November. Moving forward, council members will be paid on the 1st

Police: Mayor Bordenkircher reported that the new Police Chief is on board and getting organized.

Solicitor: Village Solicitor, Joel Blue, reported working on the opioid settlements and pending litigation that the Village Administrator has turned into him.

A motion was made at 7:17 PM by Bo Fortune and seconded by Christie Maurer to go into executive session to discuss pending litigation and personnel with the Solicitor, Village Administrator and Fiscal Officer to remain. Roll call 5 yes.

A motion was at 8:30 PM made by Bo Fortune and seconded by Ron Lusk to continue in open session. Roll call 5 yes.

Village Administrator: Village Administrator Chris Menapace reported leaves are being picked up on Mondays and Tuesdays and working well so far. A meeting was held with the Ridgewood Recreation board and they wanted to pass along their sincere thanks to the Council about all of the improvements that have been made and approved through the recent grant approval. A meeting was held with an engineering firm to discuss future projects and will need a letter of intent completed in order to file for the grant by the end of the week. Stump grinding in Burt Park has been completed. A meeting was held with the Ridgewood Wetlands Association regarding the Village taking over the wetlands. Menapace explained Resolution 2021-73 to add funds for the Sewer department is for security lighting for the wastewater plant. Resolution 2021-76 is needed to move money around to pay for new zoning, street and Village right of way maps needed now that the new Zoning & Building codes have been updated. The last time the maps have been updated is 2003. Resolution 2021-77 is needed to allow Ryan Cottrell, the Wastewater Operator of Record to carry over an additional 20 hours of vacation time into 2022. Currently, employees are permitted to carry over up to 40 hours and he has 60 left. Should he decide he wants to use the 20 hours of vacation, it could cost the Village up to \$3,000 for Agri-sludge to cover his vacation since Nate Gress is not yet licensed to cover the plant alone.

Record of Proceedings

Councilman questioned the necessity of waiving the three readings. Menapace stated that there is a necessity to get the vacation scheduled and retain Agri-Sludge to ensure we have coverage required by the EPA. Resolution 2020-78 will receive its first reading and at the second reading will be requested to pass and waive the third and final reading since it goes along with Ordinance 2021-65 that will receive its third and final reading at the next council meeting. Menapace requested an executive session with the Solicitor and Village Administrator to discuss imminent litigation and requesting that Mayor Bordenkircher and Councilman Bordenkircher to be excused since there is a conflict of interest. Mayor Bordenkircher requested that the executive session be held to the end of the meeting in order to not hold up the people attending the meeting virtually.

Committee Reports:

Building and Property: No report. Mayor Bordenkircher requested a meeting when Tim Cheney returns to discuss the Wetlands acquisition.

Community & Business Development: No report.

Community Relations: Chairwoman Christie Maurer reported that the Chamber meeting will be held on October 26, 2021 at 6:30 PM in Council chambers. The Halloween party has been cancelled.

Finance: No report.

Fire Dependency Board: No report.

Ordinance: Councilman Rich Wheeler reported meeting on October 19, 2021 and discussed most of the items that have already been discussed in prior reports such as the income tax ordinance, pay and benefit ordinance with employees using sick time by the half hour, council members being paid monthly rather than annual, Nate Gress not getting his license as soon as had hoped and Village holidays.

Park Board: Chairman Ron Lusk reported lights are still out at Burt Park. Mayor Bordenkircher reported that there has been a security camera installed at the park.

Planning Commission: No report

Public Safety: Chairman Craig Bordenkircher reported having a Public Hearing this evening regards to the 2-hour parking on Main St. No one showed up for the meeting. The committee will make the recommendation that there be a 2-hour parking zone as requested.

Public Works: No report

Records Retention: No report

Rules: No report

Village Administrator Search: Search continues.

Record of Proceedings

Introduction to ordinances and resolutions:

2021-65 AN ORDINANCE REPLACING AND REPEALING TITLE XV: LAND USAGE PLANNING AND ZONING CHAPTERS 150, 152, 154, 155 AND 156 WITH THE VILLAGE OF WEST LAFAYETTE BUILDING AND ZONING CODES, AND DECLARING AN EMERGENCY Second Reading/Emergency

2021-73 A RESOLUTION TO AMEND THE 2021 PERMANENT APPROPRIATIONS ORDINANCE 2020-87, ADDING FUNDS First Reading/Emergency

A motion was made by Christie Maurer and seconded by Bo Fortune to waive the three required readings for Resolution 2021-73. Roll call 5 yes.

A motion was made by Ron Lusk and seconded by Rich Wheeler to adopt Resolution 2021-73. Roll call 5 yes.

2021-74 AN ORDINANCE TO AMEND THE INCOME TAX CODE FOR THE VILLAGE OF WEST LAFAYETTE, OHIO EFFECTIVE JANUARY 1, 2022 AND DECLARING AN EMERGENCY First Reading/Emergency

2021-75 AN ORDINANCE ESTABLISHING 2021 PAY AND BENEFIT SCHEDULE FOR THE VILLAGE OF WEST LAFAYETTE AND REPEALING ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH AND DECLARING AN EMERGENCY First Reading/Emergency

A motion was made by Bo Fortune and seconded by Ron Lusk to waive the three required readings for Ordinance 2021-75. Roll call 5 yes.

A motion was made by Christie Maurer and seconded by Ron Lusk to adopt Ordinance 2021-75. Roll call 5 yes.

2021-76 A RESOLUTION AUTHORIZING RE-ALLOCATION OF APPROPRIATION FOR THE VILLAGE OF WEST LAFAYETTE, OHIO AND DECLARING AN EMERGENCY First Reading/Emergency

A motion was made by Christie Maurer and seconded by Ron Lusk to waive the three required readings for Resolution 2021-76. Roll call 5 yes.

A motion was made by Christie Maurer and seconded by Bo Fortune to adopt Resolution 2021-76. Roll call 5 yes.

2021-77 A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO PERMIT RYAN COTTRELL TO CARRY-OVER ADDITIONAL HOURS OF VACATION LEAVE FROM 2021 TO 2022 AND DECLARING AN EMERGENCY First Reading/Emergency

A motion was made by Bo Fortune and seconded by Ron Lusk to waive the three required readings for Resolution 2021-77. Roll call 4 yes and 1 no. There were not enough votes to waive the rules.

Record of Proceedings

2021-78 AN ORDINANCE ESTABLISHING CERTAIN POWERS AND DUTIES OF THE VILLAGE ADMINISTRATOR, AND DECLARING AN EMERGENCY First Reading/Emergency

Committee Meetings:

Building & Property-

Community & Business-

Community Relations -

Fire Dependency Board-

Finance- November 8, 2021 at 6:00 PM

Ordinance-

Park Board-

Planning Commission --

Public Safety --

Public Works-

Records Retention --

Rules --

Other Business:

Mayor Bordenkircher reported that he has been approached by Ridgewood schools and numerous residents regarding Trick-or-Treat being held on Saturday, October 30, 2021 while there is a football playoff game and is being requested that the event be rescheduled. There was also a playoff game last year on the same date and time and there were no issues. There was no action taken by council, therefore, Trick-or-treating remains on October 30, 2021 from 5:00-6:30 PM.

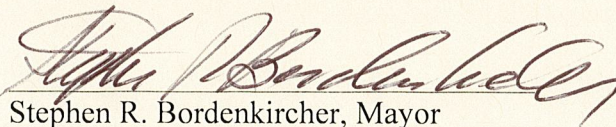
A motion was made by Ron Lusk and seconded by Christie Maurer to pay the bills. Roll call 5 yes.

A motion was made at 8:57 PM by Bo Fortune and seconded by Ron Lusk to go into Executive Session to discuss litigation with the Fiscal Officer, Mayor Bordenkircher and Councilman Bordenkircher to be excused. Roll call 4 yes. Craig Bordenkircher abstained.

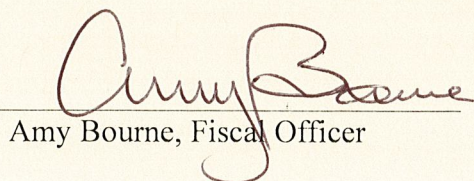
A motion was made at 9:30 PM by Bo Fortune and seconded by Ron Lusk to continue in open session. Roll call 4 yes.

A motion was made by Ron Lusk and seconded by Rich Wheeler to adjourn until the next meeting on Monday, November 8, 2021, at 7:00 p.m. Roll Call 5 yes.

A full recording of this evening's minutes can be heard by visiting www.westlafayettevillage.com and clicking on the recorded minutes tab.


Stephen R. Bordenkircher, Mayor

Attest:


Amy Bourne, Fiscal Officer