

Record of Proceedings

Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on April 11, 2022 at 7:00 p.m. in the municipal building with Mayor Stephen R. Bordenkircher presiding.

Pledge of Allegiance

Prayer

Roll Call: Rich Wheeler, Christie Maurer, Ron Lusk, Bo Fortune, Brittany Howell and Tim Cheney were present.

A motion was made by Ron Lusk and seconded by Tim Cheney to approve the minutes from the regular council meeting held on March 28, 2022. Roll call 6 yes.

Mayor's Correspondence: Mayor Bordenkircher reported receiving no correspondence.

Citizens' comments: Attorney Todd Drown addressed Council regarding his race for Common Pleas Judge and provided a handout.

Zoom Log-in

<https://zoom.us/j/96595775556?pwd=eVllY04vaFFmbU9GSElSRU9kNnRjOT09>

Or Dial: 1-301-715-8592

Meeting ID: 965 9577 5556

Passcode: 571265

Department Reports:

Fire: See attached, presented by Mayor Bordenkircher. Probationary Fire Fighter Jared Cutlip has completed and passed his course work at Stark State. He still needs to pass the State of Ohio Exam which is scheduled for April 16, 2022. Engine 603 required the installation of a new starter and batteries in March. Polaris 608 broke a front strut and spring assembly during a call last week. They are working on getting it in for service as soon as possible and looking at estimated repairs of \$1,500. The Fire Department will host a drive-thru fries and BBQ (Real McCoy BBQ) fund raiser on Saturday April 23, 2022 from Noon until sold out.

Fiscal Officer: Fiscal Officer, Amy Bourne reported that Ordinance 2022-11 will receive its third and final reading requesting approval for wage increase for the Labor positions in order to be more competitive as the search begins for a part-time laborer. Resolution 2022-19 will receive its first reading requesting authorization for the Fiscal Officer to apply for Faithful Performance Coverage through PEP to replace the traditional surety bonds. Resolution 2022-20 is needed to add funds in the amount of \$8,000 in the General Fund to cover the cost of new computers, \$17,000 in the Street Fund to cover repairs to the Street Department building by Precision seamless Gutters, \$82,000 in the American Rescue Plan Fund to cover the sanitary sewer line replacement at Indian Circle and \$2,000 in the Park fund to cover the purchase of trees and repair/replacement of security lights for Burt Park. Resolution 2022-21 is to approve a Then & Now purchase order for Diversified Engineering in the amount of \$17,331.75 for Indian Circle

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sanitary sewer project engineering. Resolution 2022-22 is to approve a Then & Now purchase order for Hilscher-Clarke Electric in the amount of \$1,191.97 for the repair/replacement of security lights at Burt Park. Bourne reported receiving notice from RITA regarding the subpoena program the Village entered into in 2021 stating that 482 notices were sent out at \$1 per notice and a total of \$9,816.84 was recouped from the responses to the notices. Bourne reminded residents that the Village tax filing deadline is April 18, 2022 and can be done online at www.RitaOhio.com. Any questions can be answered by calling the Fiscal Officer's office at 740-545-6541. A Records Retention meeting was held on April 6, 2022 where the list of disposal items on the RC3 form was presented and approved. Several items were discussed to be added to the current schedule and submitted for approval. The March end of month cash summary was presented to the Finance committee this evening. Bills were passed around for approval.

Police: See attached. Mayor Bordenkircher complimented the Police Chief for the Easter Egg Hunt sponsored by the Police Department, stating that there was a great turnout.

Solicitor: Village Solicitor, Joel Blue, had nothing to report other than items to discuss in Executive Session regarding possible pending legal action.

Village Administrator: Village Administrator Tammy Hicks reported including the agenda from the Thrasher group in Council packets regarding the sidewalk and storm sewer projects. The design for the storm sewer should be ready by the end of May. The street sweeper and bucket truck will receive its third and final reading this evening and an ad will be placed in the Beacon for 2 weeks. Trees have been ordered for Burt Park and a Girl Scout troop will be assisting with the planting, hopefully by the end of April or beginning of May. Interviews have been completed for the part-time Street Department worker and a decision will be made this week. Hicks has received several questions regarding fencing and reminded residents that building permits are needed for fencing and can be found on the Village website or picked up in the office. A flat fee of \$17.50 is charged for fencing. The smoke test survey should be done in May or June and residents will be notified in writing at least 2 weeks prior to the test. The Indian Circle sanitary sewer project requires easements for 9 properties and about half of them have been signed so far. There have been several questions by residents regarding the project and another meeting will be held tomorrow with Diversified Engineering to see if there are other options for the project. Mayor Bordenkircher reported speaking to Bob Snavely, who handles the electric and gas aggregation for the Village and he reported that Volunteer Energy, who was chosen for the Village gas aggregation, is filing bankruptcy. Volunteer Energy was to take over beginning May 1st, but with the bankruptcy, residents will remain with Columbia Gas until another deal can be made, which may not happen until mid-late summer. Mayor Bordenkircher also reported that the City of Coshocton is contemplating a water rate increase and as part of our water transfer agreement, the Advisory Committee is to meet regarding any increases. The meeting is scheduled for April 12, 2022 at 4:30 PM. The main concern is that Coshocton has reported 2+ million dollars of uncollectable debt and wondering why this has been allowed to happen and if this is the reason for such a high increase.

Committee Reports:

Building and Property: No report.

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Community & Business Development: No report.

Community Relations: Chairwoman Brittany Howell reported the Chamber of Commerce will meet on April 26, 2022 at 6:30 PM in Council chambers. Mayor Bordenkircher reported that there will be 2 boot drives to raise money for the Homecoming Fireworks with the goal of raising \$7,500.

Finance: Chairwoman Christie Maurer reported meeting on April 11, 2022 to review March end of month reports. A motion was made by Bo Fortune and seconded by Ron Lusk to approve March end of month cash summary. Roll call 6 yes.

Fire Dependency Board: No report.

Ordinance: No report.

Park Board: Chairman Ron Lusk reported meeting on April 6, 2022 and moved the meeting to Burt Park to discuss where to plant the trees. Mayor Bordenkircher reported that the restrooms have been rekeyed and handicap handles installed.

Planning Commission: No report.

Public Safety: No report

Public Works: No report.

Records Retention: Mayor Bordenkircher reported meeting on April 6, 2022 and the Fiscal Officer addressed items covered in her report.

Rules: No report

Introduction to ordinances and resolutions:

2022-11 AN ORDINANCE ESTABLISHING 2022 PAY AND BENEFIT SCHEDULE FOR THE VILLAGE OF WEST LAFAYETTE AND REPEALING ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH AND DECLARING AN EMERGENCY Third Reading/Emergency

A motion was made by Bo Fortune and seconded by Ron Lusk to adopt Ordinance 2022-11. Roll call 6 yes.

2022-12 A RESOLUTION TO UPDATE THE DISTRICT SOLID WASTE MANAGEMENT PLAN Third Reading

A motion was made by Christie Maurer and seconded by Tim Cheney to adopt Resolution 2022-12. Roll call 6 yes.

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2022-14 A RESOLUTION TO AUTHORIZE AND DIRECT THE VILLAGE ADMINISTRATOR TO ADVERTISE FOR BIDS TO SELL A BUCKET TRUCK AND A STREET SWEEPER Third Reading/Emergency

A motion was made by Christie Maurer and seconded by Ron Lusk to adopt Resolution 2022-14. Roll call 6 yes.

2022-18 AN ORDINANCE AMENDING ORDINANCE 77-94, 85-11, 2001-09, 2006-08, 2007-07, & 2018-19 TO PROVIDE FOR MAINTENANCE OF ANY DILAPIDATED STRUCTURE OR ANY UNSANITARY PREMISES OR NOXIOUS REAL ESTATE, PROVIDING FOR ERADICATION OF NUISANCES, PROVIDING DEFINITIONS, PENALTIES, AND PROVIDING FOR ABATEMENT Section 660.14 to 660.21 First Reading/Emergency

2022-19 A RESOLUTION AUTHORIZING THE FISCAL OFFICER TO APPLY FOR FAITHFUL PERFORMANCE COVERAGE PROVIDED UNDER THE PEP GOVERNMENTAL PROPERTY AGREEMENT TO REPLACE THE TRADITIONAL SURETY BOND FOR THOSE PUBLIC OFFICIALS REQUIRED TO BE BONDED UNDER OHIO LAW First Reading/Emergency

2022-20 A RESOLUTION TO AMEND THE 2022 PERMANENT APPROPRIATIONS ORDINANCE 2021-87, ADDING FUNDS First Reading/Emergency

A motion was made by Christie Maurer and seconded by Ron Lusk to waive the three required readings for Resolution 2022-20. Roll call 6 yes.

A motion was made by Ron Lusk and seconded by Tim Cheney to adopt Resolution 2022-20. Roll call 6 yes.

2022-21 A RESOLUTION TO APPROVE PURCHASE ORDER 22220 TO DIVERSIFIED ENGINEERING, A “THEN & NOW” PURCHASE ORDER First Reading/Emergency

A motion was made by Bo Fortune and seconded by Christie Maurer to waive the three required readings for Resolution 2022-21. Roll call 6 yes.

A motion was made by Tim Cheney and seconded by Ron Lusk to adopt Resolution 2022-21. Roll call 6 yes.

2022-22 A RESOLUTION TO APPROVE PURCHASE ORDER 22221 TO HILSCHER-CLARKE ELECTRICAL, A “THEN & NOW” PURCHASE ORDER First Reading/Emergency

A motion was made by Bo Fortune and seconded by Christie Maurer to waive the three required readings for Resolution 2022-22. Roll call 6 yes.

A motion was made by Christie Maurer and seconded by Tim Cheney to adopt Resolution 2022-22. Roll call 6 yes.

**Committee Meetings:
Building & Property-
Community & Business-**

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Community Relations -
Fire Dependency Board-
Finance-
Ordinance-
Park Board-
Planning Commission --
Public Safety –
Public Works-
Records Retention –
Rules –

Other Business:

Mayor Bordenkircher reported having no other business to discuss.

A motion was made by Ron Lusk and seconded by Christie Maurer to pay the bills. Roll call 6 yes.

A motion was made by Ron Lusk and seconded by Christie Maurer to adjourn until the next meeting on Monday, April 25, 2022, at 7:00 p.m. Roll Call 6 yes.

A motion was made at 7:42PM by Bo Fortune and seconded by Tim Cheney to go into executive session to discuss Legal matters with the Fiscal Officer and Village Administrator to stay. Roll call 6 yes.

A motion was made at 8:19PM by Bo Fortune and seconded by Ron Lusk to continue in open session. Roll call 6 yes.

A full recording of this evening's minutes can be heard by visiting www.westlafayettevillage.com and clicking on the recorded minutes tab.


Stephen R. Bordenkircher, Mayor

Attest: 
Amy Bourne, Fiscal Officer



March 2022 Fire Report

Incident Type;	Fire	
	111 Building Fire	1
	131 Passenger Vehicle	1
	141 Wildland Fire	1
	143 Grass Fire	1
	150 Outside Rubbish Fire	3
	Rescue & Emergency Medical Incidents	
	324 Motor Vehicle Accident, No Injuries	1
	342 Search for Person in Water	2
	350 Rescue Other	1
	Hazardous Condition (No Fire)	
	422 Chemical Spill or Leak	1
	440 Electrical Problem	2
	460 Accident, Potential Accident	1
	Good Intent Call	
	611 Dispatched & Canceled En Route	1
	622 No Incident Found	4
	Total	20

Location of Incident;	March	Year-to-Date
Village of West Lafayette	5	13
Lafayette Township	7	18
Linton	2	4
Oxford	5	7
White Eyes	1	5
Out of District	0	4

	March	Year-to-Date
Call History;	Total	20
	Last Year	19
		51
		43

Activity;	Type	Firefighters	Hours
	Emergency Calls	114	185
	Meetings	11	22
	Tools & Small Engines	7	14
	Vehicle maintenance	16	32
	SCBA Maintenance	5	10
	Training	30	50
		Total Hours	313

Payroll;

November 2021	\$850.00
December 2021	\$1,040.00
January 2022	\$900.00
February 2022	\$960.00
March	\$1,140.00
Payroll YTD	\$4,890.00

Fire Loss;	March 2022	\$4,700.00
	Year-to-Date	\$12,200.00
	Last Year, Year-to-Date	\$965,500.00



WEST LAFAYETTE POLICE DEPARTMENT
MONTHLY ACTIVITY REPORT

MONTH: March 2022

Calls For Service	428
Reports Taken	25
Felony Arrests	0
Misdemeanor Arrests	5
Juvenile Arrests	0
Traffic Stops	59
Traffic Citations	11
Traffic Crashes	6
OVI Arrests	2
Warrant Arrests	0
Civil Paper Service	1
Fuel Used	\$1,415.02

Chief of Police Christopher Walters