

Record of Proceedings

Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on April 25, 2022 at 7:00 p.m. in the municipal building with Mayor Stephen R. Bordenkircher presiding.

Pledge of Allegiance

Prayer

Roll Call: Rich Wheeler, Christie Maurer, Ron Lusk, Bo Fortune, Brittany Howell and Tim Cheney were present.

A motion was made by Ron Lusk and seconded by Christie Maurer to approve the minutes from the regular council meeting held on April 11, 2022. Roll call 6 yes.

Mayor's Correspondence: Mayor Bordenkircher reported receiving no correspondence.

Citizens' comments: None

Zoom Log-in

<https://zoom.us/j/96595775556?pwd=eVJIY04yaFFmbU9GSEISRu9kNnRjQT09>

Or Dial: 1-301-715-8592

Meeting ID: 965 9577 5556

Passcode: 571265

Department Reports:

Fire: No report.

Fiscal Officer: Fiscal Officer, Amy Bourne reported that Resolution 2022-19 will receive its second reading requesting authorization for the Fiscal Officer to apply for Faithful Performance Coverage through PEP to replace the traditional surety bonds. Ordinance 2022-23 will receive its first reading to update the policy and procedures for handling stale dated checks. With the finalizing of water/sewer accounts last summer, there are several uncashed checks and many of them being less than \$5 and a tighter policy on how to handle the small amounts is needed. Resolution 2022-25 will allow the Village to take advantage of using the Standard Allowance of up to \$10,000,000 for the Revenue Loss category in spending ARPA funds. This one-time declaration needs to be done when submitting the annual ARPA expenditure report to Treasury due April 30, 2022. Resolution 2022-25 will authorize the Fiscal Officer and Village Administrator to sign any necessary documents with ATD Roofing for the repairs of the Street department building. Resolution 2022-26 will authorize the Fiscal Office and Village Administrator to execute documents with the Coshocton County Commissioners regarding the CDBG grants awarded in September 2021. Bourne reported that direct deposit payroll is still being worked on for the email paystubs, but employees are receiving their pay as they should with their bank. A certification letter was sent to the County Auditor with the list of residents and their past due sewer bills in order for the amounts to be assessed to their next round of property taxes. There were 8 accounts for a total of \$1,584.08. The Village received \$3,518.76

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in sewer and grass assessments from the December 2021 certification letter sent. Bills were passed around for approval.

Police: No report.

Solicitor: Village Solicitor, Joel Blue, attended via conference line and had nothing to report.

Village Administrator: Village Administrator Tammy Hicks reported hiring Robert James for the part-time street laborer and will start on May 2nd. The SR 93 resurfacing project has begun with the installation of the new ADA compliant curbs. Precision seamless Gutter and Roofing has declined doing the work at the Street department building due to lack of staffing. The next best lowest bid was ATD Roofing and there is a resolution on the table to approve to move forward with them. Complaints are coming in regarding refuse and trash and in the process of issuing citations. Notices for high grass will begin next week for any properties with grass higher than 7", which violates Ordinance 2018-18. Residents will have 5 days to comply. Fences do need a building permit and are required around pools holding more than 3' or more of water. The Indian Circle Sanitary Sewer replacement project is on hold and being reviewed by the engineer for other design options. The smoke test survey of the sewer lines is tentatively scheduled for May 24, 2022 with a rain date of May 25th and will be conducted by the Ohio Rural Water Association along with help from other local municipalities. Council members and other government officials are encouraged to attend the testing. Resolution 2022-26 is authorizing the Village Administrator and/or the Fiscal Officer to sign the participation agreement for the CDBG Neighborhood Revitalization grant and the Critical Infrastructure grant. The CI for the Main St. storm sewer is planned to begin in June and the NRG will begin later in July. The City of Coshocton will installing water meters on the Village buildings and has contracted with Philip A. Wagner to complete the work and is asking the Village to pay for the backflow preventers only and Coshocton will incur all other parts and labor costs. This backflow preventer is required by the EPA and plumbing code for commercial buildings. The cost to the Village will be roughly \$2,610. Mayor Bordenkircher asked the Village Residents to please take care of mowing their yards so that the Village employees don't have to do so and charge them a minimum of \$100 each time.

Committee Reports:

Building and Property: No report.

Community & Business Development: No report.

Community Relations: Chairwoman Brittany Howell reported the Chamber of Commerce will meet on April 26, 2022 at 6:30 PM in Council chambers. There will be 2 boot drives to raise money for the fireworks and the first one will be held on Saturday, May 28, 2022 from 10am-1pm.

Finance: No report.

Fire Dependency Board: No report.

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Ordinance: No report.

Park Board: Chairman Ron Lusk reported that some of the trees are in at the Garden Patch for Burt Park.

Planning Commission: No report.

Public Safety: No report

Public Works: No report.

Records Retention: No report.

Rules: No report

Introduction to ordinances and resolutions:

2022-18 AN ORDINANCE AMENDING ORDINANCE 77-94, 85-11, 2001-09, 2006-08, 2007-07, & 2018-19 TO PROVIDE FOR MAINTENANCE OF ANY DILAPIDATED STRUCTURE OR ANY UNSANITARY PREMISES OR NOXIOUS REAL ESTATE, PROVIDING FOR ERADICATION OF NUISANCES, PROVIDING DEFINITIONS, PENALTIES, AND PROVIDING FOR ABATEMENT Section 660.14 to 660.21 Second Reading/Emergency

2022-19 A RESOLUTION AUTHORIZING THE FISCAL OFFICER TO APPLY FOR FAITHFUL PERFORMANCE COVERAGE PROVIDED UNDER THE PEP GOVERNMENTAL PROPERTY AGREEMENT TO REPLACE THE TRADITIONAL SURETY BOND FOR THOSE PUBLIC OFFICIALS REQUIRED TO BE BONDED UNDER OHIO LAW Second Reading/Emergency

2022-23 AN ORDINANCE ESTABLISHING POLICY AND PROCEDURES FOR HANDLING STALE DATED CHECKS AND REPEALING ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH First Reading/Emergency

2022-24 A RESOLUTION AUTHORIZING EXPENDITURES FROM AMERICAN RESCUE PLAN FUNDS (212) First Reading/Emergency

A motion was made by Christie Maurer and seconded by Ron Lusk to waive the three required readings for Resolution 2022-24. Roll call 6 yes.

A motion was made by Christie Maurer and seconded by Bo Fortune to adopt Resolution 2022-24. Roll call 6 yes.

2022-25 A RESOLUTION AUTHORIZING THE FISCAL OFFICER AND/OR VILLAGE ADMINISTRATOR TO SIGN AND EXECUTE ALL DOCUMENTS NECESSARY WITH ATD ROOFING AND MORE, LLC FOR STREET DEPARTMENT BUILDING REPAIRS First Reading/Emergency

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A motion was made by Bo Fortune and seconded by Ron Lusk to waive the three required readings for Resolution 2022-25. Roll call 6 yes.

A motion was made by Ron Lusk and seconded by Christie Maurer to adopt Resolution 2022-25. Roll call 6 yes.

2022-26 A RESOLUTION AUTHORIZING THE FISCAL OFFICER AND VILLAGE ADMINISTRATOR TO SIGN AND EXECUTE ALL DOCUMENTS NECESSARY WITH THE COSHOCTON COUNTY COMMISSIONERS FOR PY 2021 CDBG NEIGHBORHOOD REVITALIZATION, ALLOCATION, AND CRITICAL INFRASTRUCTURE GRANTS First Reading/Emergency

A motion was made by Tim Cheney and seconded by Bo Fortune to waive the three required readings for Resolution 2022-26. Roll call 6 yes.

A motion was made by Tim Cheney and seconded by Bo Fortune to adopt Resolution 2022-26. Roll call 6 yes.

Committee Meetings:

Building & Property-

Community & Business-

Community Relations -

Fire Dependency Board-

Finance- May 9, 2022 at 6:30 PM.

Ordinance-

Park Board-

Planning Commission –

Public Safety –

Public Works-

Records Retention –

Rules –

Other Business:

Mayor Bordenkircher reported having no other business to discuss.

A motion was made by Ron Lusk and seconded by Christie Maurer to pay the bills. Roll call 6 yes.


A motion was made by Bo Fortune and seconded by Christie Maurer to adjourn until the next meeting on Monday, May 9, 2022, at 7:00 p.m. Roll Call 6 yes.

A full recording of this evening's minutes can be heard by visiting www.westlafayettevillage.com and clicking on the recorded minutes tab.


Stephen R. Bordenkircher, Mayor

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Attest:



Amy Bourne, Fiscal Officer