

# *Record of Proceedings*

## Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on May 9, 2022 at 7:00 p.m. in the municipal building with Mayor Stephen R. Bordenkircher presiding.

### **Pledge of Allegiance**

### **Prayer**

**Roll Call:** Rich Wheeler, Christie Maurer, Ron Lusk, Bo Fortune, Brittany Howell and Tim Cheney were present.

**Opening of Bids:** The following bids were received for the 1998 Elgin Pelican street sweeper – Mark Rettos for \$2,500. The following bids were received for the 1992 Ford Econoline bucket truck – Troy Connell for \$2,001. The 1998 street sweeper was awarded to Mark Rettos for \$2,500 and the 1992 Ford bucket truck was awarded to Troy Connell for \$2,001.

A motion was made by Ron Lusk and seconded by Christie Maurer to approve the minutes from the regular council meeting held on April 25, 2022. Roll call 6 yes.

**Mayor's Correspondence:** Mayor Bordenkircher reported receiving no correspondence.

**Citizens' comments:** None

### **Zoom Log-in**

<https://zoom.us/j/96595775556?pwd=eVJIY04yaFFmbU9GSElSRU9kNnRjQT09>

**Or Dial: 1-301-715-8592**

**Meeting ID: 965 9577 5556**

**Passcode: 571265**

### **Department Reports:**

**Fire:** See attached. Chief Gould reported that the final inspection for the new Pierce truck will be on July 20, 2022 and the expected delivery date should be mid-August. Jared Cutlip completed his training on April 23, 2022.

**Fiscal Officer:** Fiscal Officer, Amy Bourne reported that Ordinance 2022-27 will receive its first reading and is to establish a procurement policy for the spending of the ARPA federal funds, as suggested by OBM. Resolution 2022-28 will receive its first reading to request millage certification from the County Auditor for the Police Department renewal levy that is due to expire with tax year 2022, paid in 2023. This will be placed on the November 2022 ballot. Resolution 2022-30 is needed to add funds to the 201 Street and 202 State Highway funds for the purchase of a skid lift attachment for the skid steer to assist with hanging Christmas lights, flags, light repairs, etc. Money is also needed to be appropriated in the 910 Unclaimed Funds fund in order to move the money to the General Fund for those checks that have not been claimed in over 5 years. Bourne reported it is time to sign up for the RITA Non-Filing Program again and requested approval to elect the subpoena program again. In 2021, there were 482 subpoenas sent out for a cost of \$482 and the money received was 9,816.84. A motion was made by Bo Fortune

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and seconded by Christie Maurer to authorize the Fiscal Officer to sign up for the subpoena program for 2022 for taxes. The April month end cash summary was presented to the Finance committee. Bills were passed around for approval.

**Police:** See attached. Chief Walters reported that he has several items that he would like to have declared surplus in order to sell on GovDeals or scrap. Included in the list of surplus items is a forfeiture vehicle that has been forfeited to the Village and has been impounded at Prince's Wrecker for almost a year that the Chief. Chief also reported that on April 28, 2022 he promoted Sergeant Tom Coutts to Captain and requested Council's approval for the promotion and pay increase. A motion was made by Bo Fortune and seconded by Ron Lusk to declare surplus the list of items Chief Walters presented to Council in order to sell on GovDeals or scrap. Roll call 6 yes. A motion was made by Bo Fortune and seconded by Christie Maurer to declare surplus the forfeiture vehicle being held at Prince's Wrecker and allow Prince's to scrap the vehicle to recoup impound fees. Roll call 6 yes. A motion was made Bo Fortune and seconded by Ron Lusk to approve the promotion and pay increase to Tom Coutts as Captain. Roll call 6 yes.

**Solicitor:** Village Solicitor, Joel Blue, attended via conference line and had nothing to report.

**Village Administrator:** Village Administrator Tammy Hicks reported looking to purchase a scissor lift that will attach to the skid steer to allow the Street crew to hang flags, Christmas lights, do repairs, etc. It is made by a company called Skid Lift out of North Dakota, with an office in Illinois. They have been unable to find any other companies that make this type of equipment and the boom lifts that they looked at started at \$50,000 for a new one. The cost of the scissor lift is \$13,084, which includes delivery from Illinois. Travis Hahn requested that his 4-H group be allowed to take care of the troop train memorial every week as their community service project for the year through at least October. The Solicitor provided a waiver for the members to sign. A motion was made by Christie Maurer and seconded by Bo Fortune to approve Travis Hahn's 4-H group to take care of the troop train memorial through October. Roll call 6 yes. With the nice weather this week, the pot holes are scheduled to be filled on the roads as well as the public parking lot on Main St. Citations have been issued for high grass and 2 more will be issued for trash and refuse. Building permits can be found on the Village website and a reminder that fences need permits and fences are required to be around pool with water 3' deep or more. Residents that wish to request a sewer credit for pool fills need to write down their meter reading before and after the pool fill and report those numbers to the Village Administration office along with the pool dimensions. Diversified Engineering has completed the new plans for the Indian Circle sanitary sewer replacement project and the ads for bid will run in the Beacon on May 12<sup>th</sup> and May 19<sup>th</sup>. Bids will be due by June 2, 2022. The smoke test will be conducted on May 24, 2022 with a rain out date on May 25, 2022. Notices will be posted on all resident's homes as well as on the Village website, WTNS, the Beacon and the Village Facebook page. The City of Coshocton will be conducting hydrant flushing the week of May 16, 2022 from 8am-2pm. If residents experience cloudy/dirty water during this time, they are encouraged to let the water run until it clears. If there are issues, please call the Coshocton Water department at 740-622-2626. Mayor Bordenkircher reported meeting with the Soil and Water Conservation to discuss the Kirk drain and that there is a solution, but it is contingent on financing. Updates will be provided as they come. A discussion was had with Dan Egan regarding the wetlands, and they will be meeting to work on the language for the deed transfer on

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Thursday. The storm sewer lines were camerad from the sewer plant to the river and the first section is pretty bad, but the rest is not. The information was shared with the engineers for the project.

## **Committee Reports:**

**Building and Property:** No report.

**Community & Business Development:** No report.

**Community Relations:** Chairwoman Brittany Howell reported the first boot drive for the Homecoming fireworks will be held on Saturday, May 28, 2022 from 10am-1pm. Chamber of Commerce will meet on May 24, 2022 at 6:30 PM at the eat stand.

**Finance:** Chairwoman Christie Maurer reported meeting on May 9, 2022 and that finances look good. A motion was made by Bo Fortune and seconded by Ron Lusk to approve April month end cash summary. Roll call 6 yes.

**Fire Dependency Board:** No report.

**Ordinance:** No report.

**Park Board:** Chairman Ron Lusk reported that the trees have been planted at Burt Park.

**Planning Commission:** No report.

**Public Safety:** No report

**Public Works:** No report.

**Records Retention:** No report.

**Rules:** No report

## **Introduction to ordinances and resolutions:**

**2022-18 AN ORDINANCE AMENDING ORDINANCE 77-94, 85-11, 2001-09, 2006-08, 2007-07, & 2018-19 TO PROVIDE FOR MAINTENANCE OF ANY DILAPIDATED STRUCTURE OR ANY UNSANITARY PREMISES OR NOXIOUS REAL ESTATE, PROVIDING FOR ERADICATION OF NUISANCES, PROVIDING DEFINITIONS, PENALTIES, AND PROVIDING FOR ABATEMENT Section 660.14 to 660.21 Third Reading/Emergency**

A motion was made by Christie Maurer and seconded by Tim Cheney to adopt Ordinance 2022-18. Roll call 6 yes.

**2022-19 A RESOLUTION AUTHORIZING THE FISCAL OFFICER TO APPLY FOR FAITHFUL PERFORMANCE COVERAGE PROVIDED UNDER THE PEP**

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### **GOVERNMENTAL PROPERTY AGREEMENT TO REPLACE THE TRADITIONAL SURETY BOND FOR THOSE PUBLIC OFFICIALS REQUIRED TO BE BONDED UNDER OHIO LAW** Third Reading/Emergency

A motion was made by Bo Fortune and seconded by Ron Lusk to adopt Resolution 2022-19. Roll call 6 yes.

### **2022-23 AN ORDINANCE ESTABLISHING POLICY AND PROCEDURES FOR HANDLING STALE DATED CHECKS AND REPEALING ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH** Second Reading/Emergency

### **2022-27 AN ORDINANCE ESTABLISHING A PROCUREMENT POLICY FOR THE AMERICAN RESCUE PLAN ACT FUNDS** First Reading/Emergency

### **2022-28 A RESOLUTION FOR CERTIFICATION OF MILLAGE FOR RENEWAL OF TAX LEVY FOR THE VILLAGE OF WEST LAFAYETTE, OHIO** First Reading/Emergency

### **2022-30 A RESOLUTION TO AMEND THE 2022 PERMANENT APPROPRIATIONS ORDINANCE 2021-87, ADDING FUNDS** First Reading/Emergency

A motion was made by Christie Maurer and seconded by Ron Lusk to waive the three required readings for Resolution 2022-30. Roll call 6 yes.

A motion was made by Bo Fortune and seconded by Christie Maurer to adopt Resolution 2022-30. Roll call 6 yes.

#### **Committee Meetings:**

**Building & Property-**

**Community & Business-**

**Community Relations -**

**Fire Dependency Board-**

**Finance-**

**Ordinance-** May 16, 2022 at 6:00 PM.

**Park Board-**

**Planning Commission –**

**Public Safety –**

**Public Works-**

**Records Retention –**

**Rules –**

#### **Other Business:**

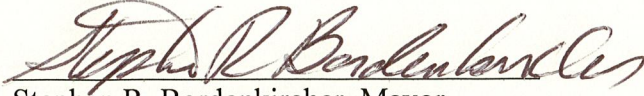
Mayor Bordenkircher reported having no other business to discuss.

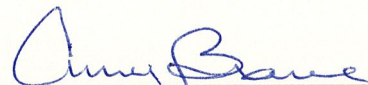
A motion was made by Ron Lusk and seconded by Bo Fortune to pay the bills. Roll call 6 yes.

A motion was made by Bo Fortune and seconded by Ron Lusk to adjourn until the next meeting on Monday, May 23, 2022, at 7:00 p.m. Roll Call 6 yes.

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A full recording of this evening's minutes can be heard by visiting [www.westlafayettevillage.com](http://www.westlafayettevillage.com) and clicking on the recorded minutes tab.

  
Stephen R. Bordenkircher, Mayor

Attest:   
Amy Bourne, Fiscal Officer



WEST LAFAYETTE POLICE DEPARTMENT

MONTHLY ACTIVITY REPORT

MONTH: April 2022

<b>Calls For Service</b>	<b>467</b>
<b>Reports Taken</b>	<b>40</b>
<b>Felony Arrests</b>	<b>2</b>
<b>Misdemeanor Arrests</b>	<b>1</b>
<b>Juvenile Arrests</b>	<b>1</b>
<b>Traffic Stops</b>	<b>48</b>
<b>Traffic Citations</b>	<b>8</b>
<b>Traffic Crashes</b>	<b>5</b>
<b>OVI Arrests</b>	<b>1</b>
<b>Warrant Arrests</b>	<b>1</b>
<b>Civil Paper Service</b>	<b>0</b>
<b>Fuel Used</b>	<b>\$1234.66</b>

*Chief of Police Christopher Walters*



## April 2022 Fire Report

<b>Incident Type;</b>	<b>Fire</b>		
	111 Building Fire		1
	151 Outside Rubbish Fire		1
	<b>Rescue &amp; Emergency Medical Incidents</b>		
	311 Medical Assist		3
	322 Motor Vehicle Accident with injuries		1
	324 Motor Vehicle Accident, No Injuries		2
	342 Search for Person in Water		1
	<b>Hazardous Condition (No Fire)</b>		
	445 Shorted Electrical Equipment		1
	<b>Service Call</b>		
	522 Water or Steam Leak		1
	551 Assist Police		1
	571 Move up, Stand by		1
	<b>Good Intent Call</b>		
	622 No Incident Found		2
		<b>Total</b>	<b>15</b>

<b>Location of Incident;</b>	<b>April</b>	<b>Year-to-Date</b>
Village of West Lafayette	5	18
Lafayette Township	1	19
Linton	2	6
Oxford	4	11
White Eyes	1	6
Out of District	2	6

		<b>April</b>	<b>Year-to-Date</b>
<b>Call History;</b>	<b>Total</b>	<b>15</b>	<b>66</b>
	<b>Last Year</b>	<b>15</b>	<b>57</b>

<b>Activity;</b>	<b>Type</b>	<b>Firefighters</b>	<b>Hours</b>
	Emergency Calls	95	82.5
	Meetings	10	20
	Tools & Small Engines	6	12
	Vehicle maintenance	13	26
	SCBA Maintenance	7	14
	Training	28	66
		<b>Total Hours</b>	<b>220.5</b>

**Payroll;**

<b>November 2021</b>	<b>\$850.00</b>
<b>December 2021</b>	<b>\$1,040.00</b>
<b>January 2022</b>	<b>\$900.00</b>
<b>February 2022</b>	<b>\$960.00</b>
<b>March</b>	<b>\$1,140.00</b>
<b>April</b>	<b>\$950.00</b>
<b>Payroll YTD</b>	<b>\$5,840.00</b>

<b>Fire Loss;</b>	<b>April 2022</b>	<b>\$0.00</b>
	<b>Year-to-Date</b>	<b>\$12,200.00</b>
	<b>Last Year, Year-to-Date</b>	<b>\$965,500.00</b>