

# *Record of Proceedings*

## Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on May 23, 2022 at 7:00 p.m. in the municipal building with Mayor Stephen R. Bordenkircher presiding.

### **Pledge of Allegiance**

### **Prayer**

**Roll Call:** Rich Wheeler, Christie Maurer, Ron Lusk, Bo Fortune, Brittany Howell and Tim Cheney were present.

A motion was made by Ron Lusk and seconded by Brittany Howell to approve the minutes from the regular council meeting held on May 9, 2022. Roll call 6 yes.

**Mayor's Correspondence:** Mayor Bordenkircher reported receiving an invitation from the Coshocton County Farm Bureau for a luncheon on Thursday, June 9, 2022 and will not be able to attend due to a prior commitment to attend the Mayor's Conference. A letter was received from the Ohio Mayor's Association regarding the Mayor's conference he will be attending on June 9<sup>th</sup> and 10<sup>th</sup>.

**Citizens' comments:** Christine Sycks, Coshocton County Auditor, addressed Council regarding her running for re-election in the upcoming November 2022 election.

### **Zoom Log-in**

<https://zoom.us/j/96595775556?pwd=eVJlY04yaFFmbU9GSElSRU9kNnRjOT09>

**Or Dial: 1-301-715-8592**

**Meeting ID: 965 9577 5556**

**Passcode: 571265**

### **Department Reports:**

**Fire:** No report.

**Fiscal Officer:** Fiscal Officer, Amy Bourne reported that Ordinance 2022-23 will receive its third and final reading to establish updated policies and procedures for handling stale dated checks. Ordinance 2022-27 will receive its second reading and is to establish a procurement policy for the spending of the ARPA federal funds, as suggested by OBM. Resolution 2022-28 will receive its second reading to request millage certification from the County Auditor for the Police Department renewal levy that is due to expire with tax year 2022, paid in 2023. This will be placed on the November 2022 ballot. Resolution 2022-31 for the Village credit card policy has been updated to include current staff members and will receive its first reading. Ordinance 2022-32 for the Village Building and Zoning codes has been updated to correct an error in an ORC code listed as well as add wording regarding recreational vehicles that was overlooked from the original creation. Ordinance 2022-33 regarding the Village purchasing policy has been amended to update spending limits and will receive its first reading. The first Park Levy disbursement in the amount of \$11,850 has been received and will be deposited into the Park

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Fund. Work on the 2023 Tax Budget has begun and will be presented at the Finance committee on June 13, 2022. Bills were passed around for approval.

**Police:** No report.

**Solicitor:** Village Solicitor, Joel Blue, attended via conference line and had nothing to report.

**Village Administrator:** Village Administrator Tammy Hicks reported that the smoke test throughout the Village will begin at 8:00am tomorrow morning and run until approximately 3:00pm. Citations are being issued for high grass and trash and most residents have done well with coming into compliance. The Indian Circle sewer project bids are being accepted until 11:00 am on June 2, 2022. The final plans for the Main St. storm sewer project should be completed this week. A Planning Commission meeting will be held on Tuesday, May 31, 2022 at 2:00 pm. The new skid lift attachment for the skid steer has been delivered and was used for the first time today to hang flags on Main St. Council member Tim Cheney inquired on when mosquito spraying will begin and Hicks reported that Coshocton is prepping to spray in June.

## **Committee Reports:**

**Building and Property:** No report.

**Community & Business Development:** No report.

**Community Relations:** Chairwoman Brittany Howell reported that the Chamber of Commerce meeting scheduled for May 24, 2022 at 6:30 PM has been cancelled due to the unexpected death of the Chamber President's son. The first boot drive for the fireworks is still scheduled for Saturday, May 28, 2022 from 10-1pm.

**Finance:** No report.

**Fire Dependency Board:** No report.

**Ordinance:** Chairman Bo Fortune reported meeting on May 18, 2022 to discuss the Village purchasing policy ordinance and the building and zoning codes ordinance. Both ordinances are on the agenda for reading and approval.

**Park Board:** No report.

**Planning Commission:** Chairman Ron Lusk reported a meeting is scheduled for May 31, 2022 at 2:00 PM.

**Public Safety:** No report

**Public Works:** No report.

**Records Retention:** No report.

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**Rules:** No report

## **Introduction to ordinances and resolutions:**

**2022-23 AN ORDINANCE ESTABLISHING POLICY AND PROCEDURES FOR HANDLING STALE DATED CHECKS AND REPEALING ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH** Third Reading/Emergency

A motion was made by Bo Fortune and seconded by Ron Lusk to adopt Ordinance 2022-23. Roll call 6 yes.

**2022-27 AN ORDINANCE ESTABLISHING A PROCUREMENT POLICY FOR THE AMERICAN RESCUE PLAN ACT FUNDS** Second Reading/Emergency

**2022-28 A RESOLUTION FOR CERTIFICATION OF MILLAGE FOR RENEWAL OF TAX LEVY FOR THE VILLAGE OF WEST LAFAYETTE, OHIO** Second Reading/Emergency

**2022-31 A RESOLUTION REGARDING CREDIT CARD USE** First Reading/Emergency

**2022-32 AN ORDINANCE AMENDING THE VILLAGE OF WEST LAFAYETTE BUILDING AND ZONING CODES AND DECLARING AN EMERGENCY** First Reading/Emergency

A motion was made by Christie Maurer and seconded by Tim Cheney to waive the three required readings for Ordinance 2022-32. Roll call 6 yes.

A motion was made by Tim Cheney and seconded by Bo Fortune to adopt Ordinance 2022-32. Roll call 6 yes.

**2022-33 AN ORDINANCE TO AMEND THE VILLAGE OF WEST LAFAYETTE PURCHASING POLICY AND REPEALING ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH** First Reading/Emergency

## **Committee Meetings:**

**Building & Property-**

**Community & Business-**

**Community Relations -**

**Fire Dependency Board-**

**Finance-** June 13, 2022 at 6:30 PM

**Ordinance-**

**Park Board-**

**Planning Commission –** May 31, 2022 at 2:00 PM

**Public Safety –**

**Public Works-**

**Records Retention –**

**Rules –**

## **Other Business:**

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Mayor Bordenkircher reported placing flowers on Main St. over the weekend. He also reported witnessing the new skid lift in operation and it appears to work very well. Mayor Bordenkircher also reported that there is the possibility of the boot drive being rescheduled.

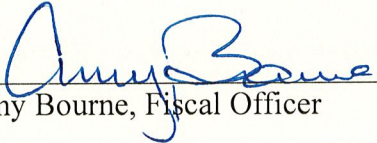
A motion was made by Ron Lusk and seconded by Christie Maurer to pay the bills. Roll call 6 yes.

A motion was made by Tim Cheney and seconded by Christie Maurer to adjourn until the next meeting on Monday, June 13, 2022, at 7:00 p.m. Roll Call 6 yes.

A full recording of this evening's minutes can be heard by visiting [www.westlafayettevillage.com](http://www.westlafayettevillage.com) and clicking on the recorded minutes tab.

  
Stephen R. Bordenkircher, Mayor

Attest:

  
Amy Bourne, Fiscal Officer