

# *Record of Proceedings*

## Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on July 11, 2022 at 7:00 p.m. in the municipal building with Mayor Stephen R. Bordenkircher presiding.

### **Pledge of Allegiance**

### **Prayer**

**Roll Call:** Rich Wheeler, Christie Maurer, Ron Lusk, Bo Fortune, Brittany Howell and Tim Cheney were present.

A motion was made by Bo Fortune and seconded by Ron Lusk to approve the minutes from the regular council meeting held on June 27, 2022. Roll call 6 yes.

**Mayor's Correspondence:** Mayor Bordenkircher reported receiving two similar letters from the Ohio Department of Developmental Disabilities, Division of Residential Resources regarding Gentle Brook Ince Rose Manor 1 & 2 indicating that they will be inspecting the new facilities for compliance, giving the Village an opportunity to comment regarding the issuance of license. No comment was made as the facility is outside of the Village limits.

**Citizens' comments:** None

### **Zoom Log-in**

<https://zoom.us/j/96595775556?pwd=eVJIY04yaFFmbU9GSElSRU9kNnRjQT09>

**Or Dial: 1-301-715-8592**

**Meeting ID: 965 9577 5556**

**Passcode: 571265**

### **Department Reports:**

**Fire:** See attached. Chief Damon Gould reported that the new fire truck is expected to be ready for delivery by the end of August and more pictures of the new truck were passed around.

**Fiscal Officer:** Fiscal Officer, Amy Bourne, reported on the legislation being presented. Resolution 2022-36 will receive its second reading regarding the MOU with Ridgewood Schools for the School Resource Officer. Ordinance 2022-37 will receive its first reading and contains updates to the Village Employee Handbook. Resolution 2022-38 is to add funds to the General Fund and Fire Fund from a PEP grant received to purchase safety equipment. \$2,000 is needed in the Street Fund to cover expenses in the Supplies and Maintenance accounts for the remainder of 2022 and \$2,500 is needed in the Sewer fund for the increased cost of liability insurance due to the addition of the Pearl Valley/Fresno sewer system. Resolution 2022-39 is to request approval for a Then & Now purchase order for Buckeye Power Sales in the amount of \$1,884.80 for an emergency repair to a controller on the Pearl Valley lift station generator. The June end of month cash summary was presented at the Finance Committee meeting held this evening as well as the final copy of the 2023 Village Tax Budget which will be submitted to the County Auditor. The budget is available for review. A notice was received that the second disbursement of

## *Record of Proceedings*

ARPA in the amount of \$121,312 by the end of the week. A department head staff meeting has been requested to discuss how to spend the funds due to the recent project changes. A Tax Review Board meeting has been scheduled for July 19, 2022 at 6pm to discuss potential penalties and interest for not paying the estimated quarterly tax payments with RITA. A County Budget Commission meeting will be on August 1, 2022 at 5:30pm. Bills were passed around for approval. Mayor Bordenkircher reported that the Public Hearing to view the 2023 Tax budget was held prior to the Council meeting at 6:45pm with no one from the public in attendance.

**Police:** See attached. Chief Chris Walters requested approval to hire Wes Wallace as another part-time officer and provided his credentials and history in law enforcement. One of the current full-time officers will be moving to the SRO position at Ridgewood schools and a current part-time officer will move up to fill that full-time vacancy, leaving a need for another part-time officer. A motion was made by Tim Cheney and seconded by Christie Maurer to approve the hiring of part-time officer Wes Wallace. Roll call 6 yes. Chief Walters reported that Corporal Hernandez will be attending a weeklong training at the end of the month and requested that his food allowance be increased from the current \$30 to \$45 per day. The increase is a proposed change in the Employee Handbook, which is contained in Ordinance 2022-37 receiving its first reading. A motion was made by Bo Fortune and seconded by Ron Lusk to approve the \$45 daily meal allowance for his upcoming training. Roll call 6 yes.

**Solicitor:** Village Solicitor, Joel Blue, attended via conference line and had nothing to report.

**Village Administrator:** Village Administrator Tammy Hicks reported working on the smoke test results, which totaled around 30 violations. Letters were sent out on July 1<sup>st</sup> to the residents to make them aware of the findings and has received a good response. Agri-Sludge is at the WWTP working on belt pressing the sludge and will be there for at least a week and a half. The Summer Youth program is under way with 3 gentleman that are working with the Street department through August 5, 2022 and doing a great job. Mosquito spraying was done on June 30<sup>th</sup> and will be done each month through September. Streets will be swept before the homecoming and residents will be asked to park off the street. A date has not been set yet, but residents will be made aware when it has been scheduled. There have been 9 storm drains repaired throughout the Village over the past few weeks. The Sewer department found a 10' section of crushed sanitary sewer line on the 600 block of E. 4<sup>th</sup> St. and Grason Construction has replaced it. French drains will be installed on both sides of the East side of 5<sup>th</sup> St to help mitigate was that lies there. A request was made for a one-time reimburse Ryan Cottrell and Nate Gress for the use of their personal cell phones for Village business. The reimbursement amount requested is \$245 each based on \$35 per month for the past 7 months, starting in January 2022. A motion was made by Bo Fortune and seconded by Ron Lusk to reimburse Ryan Cottrell and Nate Gress \$245 each for the use of personal cell phones for business use. Roll call 6 yes. The Safe Swimming at Home Initiative regarding fences around pools is on hold until the Village Ordinance committee revises the ordinance. Mayor Bordenkircher reported that there will be a meeting with the Thrasher Group to discuss other options for the storm sewer outfall project as there have been easement issues that have not been able to be resolved. On Thursday, there will be a meeting with the Wetlands group and Dan Egan to begin working out the language for the deed transfer.

# *Record of Proceedings*

## **Committee Reports:**

**Building and Property:** No report.

**Community & Business Development:** No report.

**Community Relations:** Chairwoman Brittany Howell reported that the Chamber of Commerce will meet on July 12, 2022 at 6:30 at the eat stand to begin cleaning in preparation for the Homecoming. Mayor Bordenkircher reported that the second boot drive for the fireworks was held on July 2, 2022 and the goal was met.

**Finance:** Chairwoman Christie Maurer reported meeting on July 11, 2022 and requested approval for June's end of month cash summary. A motion was made by Bo Fortune and seconded by Ron Lusk to approve the end of month cash summary for June. Roll call 6 yes.

**Fire Dependency Board:** No report.

**Ordinance:** Chairman Bo Fortune reported that a meeting is scheduled for July 13, 2022 at 6:00pm to discuss pools, parking and fireworks.

**Park Board:** No report.

**Planning Commission:** No report.

**Public Safety:** No report.

**Public Works:** No report.

**Records Retention:** No report.

**Rules:** Mayor Bordenkircher reported meeting on July 6, 2022 and that the Village Employee Handbook was reviewed. Ordinance 2022-37 will receive its first reading tonight and contains updates to the handbook.

Mayor Bordenkircher introduced a new committee called the West Lafayette Community Revitalization committee and the goals are to come up with three proposals for community revitalization. The projects should be ranked by priority and contain enough of a description adequate to present to state legislatures as well as engineers. The committee should look at overcoming objections presented. There is a Capital Grant out there that the Village has never tried to obtain and it was highly recommended by State legislatures to apply. The committee will consist of Andrea Schweitzer Smith to represent the library, Lori Cabot to represent the Ridgewood schools, Matt Anderson to represent the United Methodist Church, Kelly Erb, Jesse Tubbs, Kim Yoder and Brittany Howell, who will be the chairperson for the committee.

# *Record of Proceedings*

## **Introduction to ordinances and resolutions:**

**2022-36 A RESOLUTION AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH RIDGEWOOD LOCAL SCHOOL DISTRICT TO IMPLEMENT THE SCHOOL RESOURCE OFFICER PROGRAM AND DECLARING AN EMERGENCY** Second Reading/Emergency

**2022-37 AN ORDINANCE AMENDING THE EMPLOYEE HANDBOOK FOR THE VILLAGE OF WEST LAFAYETTE OHIO AND REPEALING ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH** First Reading

**2022-38 A RESOLUTION TO AMEND THE 2022 PERMANENT APPROPRIATIONS ORDINANCE 2021-87, ADDING FUNDS** First Reading/Emergency

A motion was made by Christie Maurer and seconded by Tim Cheney to waive the three required readings for Resolution 2022-38. Roll call 6 yes.

A motion was made by Bo Fortune and seconded by Ron Lusk to adopt Resolution 2022-38. Roll call 6 yes.

**2022-39 A RESOLUTION TO APPROVE PURCHASE ORDER 22319 TO BUCKEYE POWER SALES, A “THEN & NOW” PURCHASE ORDER** First Reading/Emergency

A motion was made by Bo Fortune and seconded by Ron Lusk to waive the three required readings for Resolution 2022-39. Roll call 6 yes.

A motion was made by Ron Lusk and seconded by Christie Maurer to adopt Resolution 2022-39. Roll call 6 yes.

## **Committee Meetings:**

**Building & Property-**

**Community & Business-**

**Community Relations -**

**Fire Dependency Board-**

**Finance-**

**Ordinance-** July 13, 2022 at 6:00pm

**Park Board-**

**Planning Commission –**

**Public Safety –**

**Public Works-**

**Records Retention –**

**Rules –**

**Tax Review Board –** July 19, 2022 at 6:00 pm.

## **Other Business:**


Mayor Bordenkircher had no further business to report.


# *Record of Proceedings*

A motion was made by Ron Lusk and seconded by Bo Fortune to pay the bills. Roll call 6 yes.

A motion was made by Ron Lusk and seconded by Bo Fortune to adjourn until the next meeting on Monday, July 25, 2022, at 7:00 p.m. Roll Call 6 yes.

A full recording of this evening's minutes can be heard by visiting [www.westlafayettevillage.com](http://www.westlafayettevillage.com) and clicking on the recorded minutes tab.

  
Stephen R. Bordenkircher, Mayor

Attest:   
Amy Bourne, Fiscal Officer



WEST LAFAYETTE POLICE DEPARTMENT

MONTHLY ACTIVITY REPORT

MONTH: June 2022

<b>Calls For Service</b>	<b>391</b>
<b>Reports Taken</b>	<b>32</b>
<b>Felony Arrests</b>	<b>0</b>
<b>Misdemeanor Arrests</b>	<b>2</b>
<b>Juvenile Arrests</b>	<b>1</b>
<b>Traffic Stops</b>	<b>43</b>
<b>Traffic Citations</b>	<b>13</b>
<b>Traffic Crashes</b>	<b>3</b>
<b>OVI Arrests</b>	<b>0</b>
<b>Warrant Arrests</b>	<b>1</b>
<b>Civil Paper Service</b>	<b>0</b>
<b>Fuel Used</b>	<b>\$1581.99</b>

*Chief of Police Christopher Walters*



## June 2022 Fire Report

<b>Incident Type;</b>	<b>Fire</b>	
	111 Building Fire	3
	<b>Overpressure, Explosion, Overheat</b>	
	<b>Rescue &amp; Emergency Medical Incidents</b>	
	311 Medical Assist	2
	322 Motor Vehicle Accident with injuries	2
	342 Search for Person in Water	1
	351 Extrication of Victim from Structure	1
	363 Water Rescue	1
	<b>Hazardous Condition (No Fire)</b>	
	440 Electrical Equipment Problem, Other	1
	444 Power Line Down	5
	445 Arcing, shorted electrical equipment	3
	<b>Service Call</b>	
	<b>Good Intent Call</b>	
	611 Dispatched and Canceled Enroute	1
	622 No Incident Found	2
	631 Authorized Controlled Burn	1
	<b>False Alarm</b>	
	<b>Severe Weather or Disaster Standby</b>	
	815 Severe Weather Standby	1

<b>Location of Incidents;</b>	<b>June</b>	<b>Year-to-Date</b>
Village of West Lafayette	8	31
Lafayette Township	6	26
Linton	2	9
Oxford	4	18
White Eyes	1	10
Out of District	3	12

**June**                      **Year-to-Date**

<b>Call History;</b>	<b>Total</b>	<b>24</b>	<b>106</b>
	<b>Last Year</b>	<b>16</b>	<b>79</b>

<b>Activity;</b>	<b>Type</b>	<b>Firefighters</b>	<b>Hours</b>
	Emergency Calls	148	119.75
	Meetings	11	22
	Tools & Small Engines	5	10
	Vehicle maintenance	16	32
	SCBA Maintenance	3	6
	Training	38	57
		<b>Total Hours</b>	<b>246.75</b>

**Payroll;**

<b>November 2021</b>	<b>\$850.00</b>
<b>December 2021</b>	<b>\$1,040.00</b>
<b>January 2022</b>	<b>\$900.00</b>
<b>February 2022</b>	<b>\$960.00</b>
<b>March 2022</b>	<b>\$1,140.00</b>
<b>April 2022</b>	<b>\$950.00</b>
<b>May 2022</b>	<b>\$1,050.00</b>
<b>June 2022</b>	<b>\$1,480.00</b>
<b>Payroll YTD</b>	<b>\$8,370.00</b>

<b>Fire Loss;</b>	<b>June 2022</b>	<b>\$0.00</b>
	<b>Year-to-Date</b>	<b>\$12,200.00</b>
	<b>Last Year, Year-to-Date</b>	<b>\$977,200.00</b>