

Record of Proceedings

Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on September 12, 2022 at 7:00 p.m. in the municipal building with Mayor Stephen R. Bordenkircher presiding.

Pledge of Allegiance

Prayer

Roll Call: Rich Wheeler, Christie Maurer, Brittany Howell, Bo Fortune and Tim Cheney were present. Ron Lusk was ill and not in attendance. A motion was made by Christie Maurer and seconded by Bo Fortune to excuse Councilman Ron Lusk. Roll call 5 yes.

A motion was made by Christie Maurer and seconded by Brittany Howell to approve the minutes from the regular council meeting held on August 22, 2022. Roll call 5 yes.

Mayor's Correspondence: Mayor Bordenkircher reported receiving an invite to Coshocton County Local Job Center annual employment expo September 22, 2022 from 11:00-3:00. Material on pipeline emergency response information was received.

Citizens' comments: None

Zoom Log-in

<https://zoom.us/j/96595775556?pwd=eVJlY04vaFFmbU9GSElSRU9kNnRjOT09>

Or Dial: 1-301-715-8592

Meeting ID: 965 9577 5556

Passcode: 571265

Department Reports:

Fire: See attached. Chief Gould reported that the final inspection of the new fire truck will be next week and they will be flying out on Tuesday and should return Thursday evening. Once the inspection is done, it will be delivered to McConnelsville then will go to Simple Solutions in Brecksville to get the equipment mounted on it. In October it will be in Columbus for a 2-day show and will then be in service in late October. Chief Gould thanked the Coshocton Foundation for awarding a grant in the amount of \$5,939.21 for cordless Milwaukee tools for the new engine.

Fiscal Officer: Fiscal Officer, Amy Bourne, reported on the legislation being presented. Ordinance 2022-43 regarding the Village income tax code will receive its third and final reading. Changes were made to waive the potential penalties and interest this year on Estimated Tax Payments that are not paid in full by January 15th of each year. A monthly schedule has been set by the State of Ohio in the Ohio Basic Code that estimated tax payments are to be made quarterly, on April 15th, June 15th, September 15th and January 15th and that schedule can't be changed. The penalties and interest will remain for any withholding and income taxes due by April 15th each year. Ordinance 2022-47 will receive its third and final reading and contains changes to the Building and Zoning codes adding wording about allowing commercial vehicles

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to park within the residential areas in the Village. Resolution 2022-48 will receive its third and final reading and is authorizing the Mayor and Fiscal Officer to sign an application for OPWC funding for the sewer outfall project to cover design expenses. Ordinance 2022-49 will receive its second reading for a 6% increase in sewer rates in the Village. The ordinance also contains the recently increased water rates for the City of Coshocton. Resolution 2022-50 will receive its first reading to accept the amounts and rates from the County budget commission. Amounts expected for the General Fund that are inside the 10 mill limit are \$52,976 and for the General Fund and Police Levy Fund that are outside the 10mill limit are \$66,754 and \$45,860 respectively. Ordinance 2022-51 will receive its first reading authorizing the Mayor, Fiscal Officer and Fire Chief to sign the 2023 fire contracts with the Townships. Resolution 2022-52 will receive its first reading for the new sidewalk construction with William Albert Construction in the amount of \$30,933. Resolution 2022-53 will receive its first reading for construction work to be done by Grason Construction at 402 W. 5th St. Resolution 2022-55 will receive its first reading to add funds to several different funds. The General Fund needs \$1,600 in the uniform account to reimburse the expense of another bullet-proof vest that will be reimbursed through a grant received. The General and Fire funds need money to cover IT services for the remainder of 2022. The Fire fund received a grant from the Coshocton Foundation to purchase cordless rescue tools and money is needed to be added to order those tools. In the Street fund, \$400 is needed to treat mold in the Street department building, \$800 for fuel expenses for the remainder of 2022 and \$600 to re-upholster the bench seat in the F150. In the Sewer fund, \$3,000 is needed to purchase a new pump for the EQ basin and \$1,000 to cover fuel expenses for the remainder of 2022. Resolution 2022-56 will receive its first reading and will authorize the Fiscal Officer to move the remaining funds from the 608 Pearl Valley Fresno fund to the 602 Sewer Fund now that the Pearl Valley/Fresno sewer line is owned by the Village. Resolution 2022-57 will receive its first reading and is to authorize the signing of a contract with NuMSP to provide IT services to the Village. The Park Levy money was received in the amount of \$11,850. The August month end cash summary was presented to the Finance committee this evening and as well as worked on the 2023 budget. Bills were passed around for approval.

Police: See attached. Chief Walters reported Kevin Cichon has been hired as a part-time police officer and will be sworn in Tuesday.

Solicitor: Village Solicitor, Joel Blue, had nothing to report.

Village Administrator: Village Administrator Tammy Hicks was ill and not present. Mayor Bordenkircher presented her report. Sidewalk replacement resolution will receive its first reading to hire William Albert to remove all trees and replace sidewalks and approaches on both sides of W. Russell from S. Kirk to S. Oak. Hicks is looking at estimates to resurface the alley between Russell and Main St. between Yankee Wire and the Village parking lot as well as the alley between Russell and Union behind the old Baptist church and have that done this year. The Oak St. storm drain project is going to be re-bid in phases due to budget constraints with rising costs of materials. The lowest bidder came in \$50,000 above the engineers estimate. The Harstine project is beginning this week to get things off of the schools lift station. There is a resolution to hire Grason Construction to re-route the sanitary laterals from 401 W. 5th St residence. There will be 16 crosswalks professionally painted by the Shelly Company this week using thermoplastic paint, which will last 4-5 years. The current painting process typically lasts

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only 6 months. There will be more done in phases. Street sweeping will be done again the week of September 19th and residents will be asked to park off-street. The Street department is gearing up for leaf season getting the machine serviced. Residents should plan to have leaves picked up every day, Monday – Friday. Residents are asked to rake their leaves to the curb strips, not into the streets. The “Dump Site” at Water Works park has been cleaned up at a major expense to the Village and it is stressed to everyone that there is to be no more dumping of branches or yard waste of any kind in that area. With the exception of leaf pick-up, residents need to get rid of their own branches and yard waste. The Street department will not pick up tree branches unless there is a major storm, in which case, the Village will notify residents in advance.

Committee Reports:

Building and Property: No report.

Community & Business Development: No report.

Community Relations: No report.

Finance: Chairwoman Christie Maurer reported meeting on September 12, 2022 to begin working on the 2023 budget. The August month end cash summary was presented. There are some areas that are getting tight with the budget but is to be expected as the year end approaches. A motion was made by Bo Fortune and seconded by Tim Cheney to approve the August month end cash summary. Roll call 5 yes.

Fire Dependency Board: No report.

Ordinance: Chairman Bo Fortune reported meeting on August 30, 2022 and discussed the Pay & Benefit ordinance and the Building & Zoning Codes ordinance.

Park Board: No report.

Planning Commission: No report.

Public Safety: Chairman Bo Fortune reported meeting on August 25, 2022 with the Police Chief to discuss citizens concerns regarding traffic on Russell Ave at Wall St. It was suggested by the committee that a 4-way stop be placed at Russell and Wall St. for safety reasons. A motion was made by Tim Cheney and seconded by Christie Maurer to place a 4-way stop sign at the intersection at Russell and Wall St. Roll call 5 yes.

Public Works: No report.

Records Retention: No report.

Rules: No report.

Introduction to ordinances and resolutions:

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2022-43 AN ORDINANCE TO AMEND THE INCOME TAX CODE FOR THE VILLAGE OF WEST LAFAYETTE, OHIO EFFECTIVE JANUARY 1, 2022 Third Reading

A motion was made by Christie Maurer and seconded by Bo Fortune to adopt Ordinance 2022-43. Roll call 5 yes.

2022-47 AN ORDINANCE AMENDING ORDINANCE 2022-32, THE VILLAGE OF WEST LAFAYETTE BUILDING AND ZONING CODES AND DECLARING AN EMERGENCY Third Reading/Emergency

A motion was made by Bo Fortune and seconded by Christie Maurer to adopt Ordinance 2022-47. Roll call 5 yes.

2022-48 A RESOLUTION AUTHORIZING THE MAYOR AND THE FISCAL OFFICER OF THE VILLAGE OF WEST LAFAYETTE TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED AND DECLARING AN EMERGENCY Third Reading/Emergency

A motion was made by Christie Maurer and seconded by Tim Cheney to adopt Resolution 2022-48. Roll call 5 yes.

2022-49 AN ORDINANCE ESTABLISHING THE WATER RATES, SEWER RATES AND SEWER REGULATIONS FOR THE VILLAGE OF WEST LAFAYETTE, OHIO, AMENDING ORDINANCES AND RESOLUTIONS IN CONFLICT HERewith AND DECLARING AN EMERGENCY Second Reading/Emergency

2022-50 A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR First Reading/Emergency

2022-51 AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR, FISCAL OFFICER AND FIRE CHIEF TO SIGN FIRE CONTRACTS First Reading/Emergency

2022-52 A RESOLUTION AUTHORIZING THE FISCAL OFFICER AND VILLAGE ADMINISTRATOR TO SIGN AND EXECUTE ALL DOCUMENTS NECESSARY WITH WILLIAM ALBERT, INC. FOR THE INSTALLATION OF NEW SIDEWALKS ON BOTH SIDES OF RUSSELL AVENUE FROM S. KIRK STREET TO S. OAK STREET, WEST LAFAYETTE First Reading/Emergency

A motion was made by Christie Maurer and seconded by Tim Cheney to waive the three required readings for Resolution 2022-52. Roll call 5 yes.

A motion was made by Bo Fortune and seconded by Christie Maurer to adopt Resolution 2022-52. Roll call 5 yes.

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2022-53 A RESOLUTION AUTHORIZING THE FISCAL OFFICER AND VILLAGE ADMINISTRATOR TO SIGN AND EXECUTE ALL DOCUMENTS NECESSARY WITH GRASON PROPERTIES AND CONSTRUCTION FOR THE 401 W. 5TH STREET SEWER PROJECT, AND DECLARING AN EMERGENCY First Reading/Emergency

A motion was made by Bo Fortune and seconded by Tim Cheney to waive the three required readings for Resolution 2022-53. Roll call 5 yes.

A motion was made by Christie Maurer and seconded by Bo Fortune to adopt Resolution 2022-53. Roll call 5 yes.

2022-55 A RESOLUTION TO AMEND THE 2022 PERMANENT APPROPRIATIONS ORDINANCE 2021-87, ADDING FUNDS First Reading/Emergency

A motion was made by Christie Maurer and seconded by Bo Fortune to waive the three required readings for Resolution 2022-55. Roll call 5 yes.

A motion was made by Tim Cheney and seconded by Brittany Howell to adopt Resolution 2022-55. Roll call 5 yes.

2022-56 AN EMERGENCY RESOLUTION DECLARING THE NECESSITY FOR AND AUTHORIZING THE TRANSFER OF FUNDS BY THE VILLAGE OF WEST LAFAYETTE FROM THE 608 PEARL VALLEY FRESNO FUND TO THE 602 SEWER FUND, PURSUANT TO OHIO REVISED CODE SECTIONS 5705.15 AND 5705.16 First Reading/Emergency

A motion was made by Bo Fortune and seconded by Christie Maurer to waive the three required readings for Resolution 2022-56. Roll call 5 yes.

A motion was made by Tim Cheney and seconded by Brittany Howell to adopt Resolution 2022-56. Roll call 5 yes.

2022-57 A RESOLUTION AUTHORIZING THE FISCAL OFFICER AND VILLAGE ADMINISTRATOR TO SIGN AND EXECUTE ALL DOCUMENTS NECESSARY WITH NU MANAGED SERVICE PROVIDER AND DECLARING AN EMERGENCY First Reading/Emergency

A motion was made by Bo Fortune and seconded by Christie Maurer to waive the three required readings for Resolution 2022-57. Roll call 5 yes.

A motion was made by Tim Cheney and seconded by Brittany Howell to adopt Resolution 2022-57. Roll call 5 yes.

Committee Meetings:

Building & Property-

Community & Business-

Community Relations -

Fire Dependency Board-

Finance- October 10, 2022 at 6:00 pm

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Ordinance-
Park Board-
Planning Commission –
Public Safety –
Public Works-
Records Retention –
Rules –
Tax Review Board –.

Other Business:

Discussion was held regarding on when to hold Trick-or-Treating in the Village. The City of Coshocton and Newcomerstown are both holding theirs on Saturday, October 29th from 5-6:30 pm. The Chamber of Commerce will be holding their Halloween party on that afternoon as well. It was decided that Trick-or-Treat in the Village would be Saturday, October 29th from 5-6:30pm.

Mayor Bordenkircher reported that the grant application submitted to the Coshocton Foundation for new light poles on Main St. was declined.


A motion was made by Bo Fortune and seconded by Tim Cheney to pay the bills. Roll call 5 yes.

A motion was made by Tim Cheney and seconded by Bo Fortune to adjourn until the next meeting on Monday, September 26, 2022, at 7:00 p.m. Roll Call 5 yes.

A full recording of this evening's minutes can be heard by visiting www.westlafayettevillage.com and clicking on the recorded minutes tab.


Stephen R. Bordenkircher, Mayor

Attest:


Amy Bourne, Fiscal Officer



August 2022 Fire Report

Incident Type;	Fire		
	113 Cooking Fire confined to container		1
	131 Passenger Vehicle Fire		1
	132 Road freight or transport vehicle fire		1
	137 Camper or Recreational Vehicle Fire		1
	142 Brush or Brush & Grass Fire		1
	Rescue & Emergency Medical Incidents		
	323 Motor Vehicle/Pedestrian Accident		1
	Hazardous Condition (No Fire)		
	445 Shorted Electrical Equipment		1
	462 Aircraft Standby		1
	Service Call		
	531 Smoke or Odor Removal		1
	Good Intent Call		
	611 Dispatched and Canceled Enroute		1
	622 No Incident Found		2
	False Alarm		
	733 Smoke Detector Malfunction		1
	736 CO Detector Malfunction		1
		August	Year-to-Date
Call History;	Total	14	137
	Last Year	14	108

Location of Incidents;

to-Date	August	Year-
Village of West Lafayette	5	42
Lafayette Township	2	29
Linton	1	13
Oxford	3	25
White Eyes	2	13
Out of District	1	15

Activity;	Type	Firefighters	Hours
	Emergency Calls	82	58.25
	Meetings	13	26
	Tools & Small Engines	6	12
	Vehicle maintenance	10	20
	SCBA Maintenance	6	6
	Training	60	105

Total Hours 227.25**Payroll;**

November 2021	\$850.00
December 2021	\$1,040.00
January 2022	\$900.00
February 2022	\$960.00
March 2022	\$1,140.00
April 2022	\$950.00
May 2022	\$1,050.00
June 2022	\$1,480.00
July 2022	\$1,070.00
August 2022	\$820.00
Payroll YTD	\$10,260.00

Fire Loss;	August 2022	\$37,000.00
	Year-to-Date	\$51,700.00
	Last Year, Year-to-Date	\$1,008,250.00



WEST LAFAYETTE POLICE DEPARTMENT

MONTHLY ACTIVITY REPORT

MONTH: August 2022

Calls For Service	313
Reports Taken	26
Felony Arrests	0
Misdemeanor Arrests	2
Juvenile Arrests	0
Traffic Stops	19
Traffic Citations	7
Traffic Crashes	6
OVI Arrests	1
Warrant Arrests	0
Civil Paper Service	0
Fuel Used	\$1405.47

Chief of Police Christopher Walters