

# *Record of Proceedings*

## Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on October 10, 2022 at 7:00 p.m. in the municipal building with Mayor Stephen R. Bordenkircher presiding.

### **Pledge of Allegiance**

### **Prayer**

**Roll Call:** Rich Wheeler, Christie Maurer, Brittany Howell, Bo Fortune, and Ron Lusk were present. Tim Cheney was not present. Mayor Bordenkircher requested we wait a few minutes before voting to excuse him.

A motion was made by Bo Fortune and seconded by Ron Lusk to approve the minutes from the regular council meeting held on September 26, 2022. Roll call 5 yes.

**Mayor's Correspondence:** Mayor Bordenkircher reported receiving an invitation from Ambassador of France to the United States along with the Mayor-President of Lafayette, Louisiana to an exclusive soiree to celebrate the cities and counties named for the Marquis de Lafayette through the United States on October 27, 2022 in Washington, DC.

**Citizens' comments:** Doug Patterson requested to be on the agenda but did not show to speak.

### **Zoom Log-in**

<https://zoom.us/j/96595775556?pwd=eVJlY04yaFFmbU9GSElSRU9kNnRjQT09>

**Or Dial: 1-301-715-8592**

**Meeting ID: 965 9577 5556**

**Passcode: 571265**

### **Department Reports:**

**Fire:** See attached. Chief Damon Gould reported Cole Thornsburg would like to join the department. He has been in the Junior program the past 3 years, is 18 years old but still in high school. He is signed up for a class at 3 Rivers and should complete in about a month. Chief Gould requested approval to add him to the department. A motion was made by Bo Fortune and seconded by Ron Lusk to approve the appointment of Cole Thornsburg to the Fire Department. Roll call 5 yes. The purchase order has been entered for the mobile and portable radios using the ARPA funds which totals around \$15,000 and will take about 4 months to get them. Chief Gould requested Engine 604 F350 mini pumper be declared surplus in order to be sold. A motion was made by Bo Fortune and seconded by Ron Lusk to declare Engine 604 as surplus in order to sell. Roll call 5 yes. Chief Gould also reported that this is Fire Prevention week and Chief Hill and Janusian club will be at the schools to pass out 9V batteries to 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> graders and smoke detectors to any that have not already received one. The new truck was delivered on Thursday and was sent to Brecksville today to have the equipment mounted. He is expecting to have a push-in ceremony on Saturday October 29<sup>th</sup>.

A motion was made by Bo Fortune and seconded by Christie Maurer to recognize councilman Tim Cheney. Roll call 5 yes.

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**Fiscal Officer:** Fiscal Officer, Amy Bourne, reported on the legislation being presented. Ordinance 2022-51 will receive its third and final reading authorizing the Mayor, Fiscal Officer and Fire Chief to sign the 2023 fire contracts with the Townships. Resolution 2022-58 will receive its second reading to authorize the Mayor and Fiscal Officer to apply for an ARC grant to help offset the engineering costs for the sewer outfall project. Resolution 2022-59 will receive its second reading to approve the acquisition of the Ridgewood Wetlands. Resolution 2022-61 will receive its first reading to approve Mid-Ohio Sealcoating and Paving to pave some alleys. Resolution 2022-62 will receive its first reading to authorize Fred Wachtel, the County engineer to submit an application for the OPWC paving project for 2023. This will be requested to waive the three required readings due to the application deadline approaching. Resolution 2022-63 is an Adding Funds resolution for several accounts. Money is needed to cover utilities and supply expenses for the remainder of 2022 for the General, Street and Sewer funds. Money is needed in the Street Fund in the amount of \$3,200 for a new furnace in the Street department building. The Fire Fund needs \$2,000 added to cover the additional insurance premiums for the new fire truck. Funds are needed in the Park Fund to cover payroll expenses for the remainder of 2022. The Finance Committee met this evening and the September end of month cash summary was presented. The 2023 budget was discussed further and changes were made to payroll allocations. The final budget will be presented in the next couple of weeks and hoping to receive its first reading in November. Bourne attended a conference for the Ohio Association of Public Treasurers last week and received a lot of good information. She will be attending an Ohio Municipal League conference with VA Tammy this week in Columbus. Bourne requested an Ordinance committee meeting. Bills were passed around for approval.

**Police:** See attached. Chief Chris Walters requested that 4 MP45's that were from 3 Chiefs ago and are old duty weapons and are no longer needed. Chief Walters met with Brad Crozier to get pricing on AR's. The department currently has 1 AR, but would like to have one in each of the 3 cruisers. The total cost for 2 AR's is \$4,077, fully outfitted. Brad will give \$1,580 for the 4 MP45's to trade in, leaving a balance of \$2,497. Brad Crozier has offered to donate the balance to the Village to cover the balance due for the 2 AR's. A motion was made by Bo Fortune and seconded by Tim Cheney to declare the 4 MP45's as surplus. Roll call 6 yes. Thank you, Brad Crozier! Chief Walters presented the new Police Bike that will be utilized in the summer by the SRO when he is not working in the schools, working a tack shift. There will always be a cruiser on patrol as well while the bike is being used. Designs by Michelle has some striping to add to the bike.

**Solicitor:** Village Solicitor, Joel Blue, had nothing to report.

**Village Administrator:** Village Administrator Tammy Hicks reported that the sidewalk project on Russell is officially complete as of today. The next sidewalk to be replaced will be to the East from S. Kirk to Fair St. on both sides with all trees in the curb strips to be removed. Quotes are being accepted for this work and still hoping to get this work done before the end of the year. Resolution to approve Mid-Ohio Sealcoating and Paving will be read to pave 2 sections of alley from Johnson St. to Wall, behind Russell and the alley behind Main St. from S. Oak to just beyond the Village parking lot. Grason Construction began work on the 7<sup>th</sup> St. sanitary sewer replacement at Indian Circle and should take roughly 10 days to complete. Last week a sanitary

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line behind Center St. in the alley that had been broken was repaired using a Pipe-lining resin. The City of Coshocton will be flushing fire hydrants the week of October 17<sup>th</sup>. Leaf pickup will begin soon when the leaves begin to drop and will be done on a daily basis. Residents are asked to rake the leaves to the curb strip, not into the street. Hicks requested a Buildings and Property committee meeting to discuss property code violations. Thrasher Group provided a monthly update on projects. The ODOT TAP grant letter of interest is due October 31<sup>st</sup> for sidewalk improvements. Additional funding with OPWC is being looked at for the storm sewer project. The design work is about 75% complete.

## **Committee Reports:**

**Building and Property:** No report.

**Community & Business Development:** No report.

**Community Relations:** Chairwoman Brittany Howell reported that the Revitalization Committee created a survey that is posted on the Village FB page requesting residents provide ideas for Village improvements.

**Finance:** Chairwoman Christie Maurer reported meeting this evening and reviewed September month end cash summary. A motion was made by Bo Fortune and seconded by Ron Lusk to approve September month end cash summary. Roll call 6 yes. Work continues on the 2023 budget.

**Fire Dependency Board:** No report.

**Ordinance:** No report.

**Park Board:** No report.

**Planning Commission:** Rich Wheeler reported there is a County Planning Commission meeting on Monday, October 17, 2022 that he plans to attend.

**Public Safety:** No report.

**Public Works:** No report.

**Records Retention:** No report.

**Rules:** No report.

## **Introduction to ordinances and resolutions:**

**2022-51 AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR, FISCAL OFFICER AND FIRE CHIEF TO SIGN FIRE CONTRACTS** Third Reading/Emergency

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A motion was made by Christie Maurer and seconded by Tim Cheney to adopt Ordinance 2022-51. Roll call 6 yes.

**2022-58 A RESOLUTION AUTHORIZING THE MAYOR AND/OR FISCAL OFFICER OF THE VILLAGE OF WEST LAFAYETTE TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE APPALACHIAN REGIONAL COMMISSION AND/OR OHIO GOVERNOR'S OFFICE OF APPALACHIA PROGRAMS AND TO EXECUTE CONTRACTS AS REQUIRED** Second Reading/Emergency

**2022-59 A RESOLUTION ACCEPTING AND ACQUIRING, BY DONATION FROM RIDGEWOOD WETLAND ASSOCIATION, INC. AN OHIO NON-PROFIT CORPORATION, PARCEL NUMBERS 020-16100098-09 & 018-00001440-16** Second Reading

**2022-61 A RESOLUTION AUTHORIZING THE FISCAL OFFICER AND VILLAGE ADMINISTRATOR TO SIGN AND EXECUTE ALL DOCUMENTS NECESSARY WITH MID-OHIO SEALCOATING AND PAVING, AND DECLARING AN EMERGENCY** First Reading/Emergency

A motion was made by Bo Fortune and seconded by Christie Maurer to waive the three required readings for Resolution 2022-61. Roll call 6 yes.

A motion was made by Tim Cheney and seconded by Ron Lusk to adopt Resolution 2022-61. Roll call 6 yes.

**2022-62 A RESOLUTION AUTHORIZING FREDERICK T. WACHTEL, COSHOCTON COUNTY ENGINEER, TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAMS AND TO EXECUTE CONTRACTS AS REQUIRED** First Reading/Emergency

A motion was made by Christie Maurer and seconded by Ron Lusk to waive the three required readings for Resolution 2022-62. Roll call 6 yes.

A motion was made by Bo Fortune and seconded by Christie Maurer to adopt Resolution 2022-62. Roll call 6 yes.

**2022-63 A RESOLUTION TO AMEND THE 2022 PERMANENT APPROPRIATIONS ORDINANCE 2021-87, ADDING FUNDS** First Reading/Emergency

A motion was made by Christie Maurer and seconded by Tim Cheney to waive the three required readings for Resolution 2022-63. Roll call 6 yes.

A motion was made by Ron Lusk and seconded by Bo Fortune to adopt Resolution 2022-63. Roll call 6 yes.

## **Committee Meetings:**

**Building & Property-** October 19, 2022 at 6:00 PM

**Community & Business-**

**Community Relations -**

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**Fire Dependency Board-**

**Finance-**

**Ordinance-** October 17, 2022 at 5:30 PM

**Park Board-**

**Planning Commission –**

**Public Safety –** October 12, 2022 at 7:00 PM

**Public Works-**

**Records Retention --**

**Rules –**

**Tax Review Board –.**

**Other Business:** Mayor Bordenkircher reported having no further business to discuss.

A motion was made by Ron Lusk and seconded by Bo Fortune to pay the bills. Roll call 6 yes.

A motion was made at 7:42pm by Bo Fortune and seconded by Tim Cheney to go into executive session to discuss litigation with the Fiscal Officer and Village Administrator to remain. Roll call 6 yes.

A motion was made at 7:46pm by Christie Maurer and seconded by Brittany Howell to continue in open session. Roll call 6 yes.

A motion was made by Christie Maurer and seconded by Ron Lusk to adjourn until the next meeting on Monday, October 24, 2022, at 7:00 p.m. Roll Call 6 yes.

A full recording of this evening's minutes can be heard by visiting [www.westlafayettevillage.com](http://www.westlafayettevillage.com) and clicking on the recorded minutes tab.

  
Stephen R. Bordenkircher, Mayor

Attest:

  
Amy Bourne, Fiscal Officer



## September 2022 Fire Report

<b>Incident Type;</b>	<b>Fire</b>		
	111 Building Fire		1
	140 Natural Vegetation		1
	<b>Rescue &amp; Emergency Medical Incidents</b>		
	311 Medical Assist		1
	322 Accident with Injuries		2
	<b>Hazardous Condition (No Fire)</b>		
	413 Spill		1
	420 Toxic Condition, Other		1
	444 Power Line Down		1
	<b>Service Call</b>		
	531 Smoke or Odor Removal		1
	<b>Good Intent Call</b>		
	600 Other		1
	631 Authorized Controlled Buring		1

		September	Year-to-Date
<b>Call History;</b>	<b>Total</b>	<b>11</b>	<b>148</b>
	<b>Last Year</b>	<b>17</b>	<b>125</b>

**Location of Incidents;**

<b>to-Date</b>	<b>September</b>	<b>Year-</b>
Village of West Lafayette	2	44
Lafayette Township	3	32
Linton	1	14
Oxford	2	27
White Eyes	1	14
Out of District	2	17

<b>Activity;</b>	<b>Type</b>	<b>Firefighters</b>	<b>Hours</b>
	Emergency Calls	71	75.5
	Meetings	10	20
	Tools & Small Engines	5	10
	Vehicle maintenance	10	20
	SCBA Maintenance	3	6
	Training	43	50

**Total Hours 181.5****Payroll;**

<b>November 2021</b>	<b>\$850.00</b>
<b>December 2021</b>	<b>\$1,040.00</b>
<b>January 2022</b>	<b>\$900.00</b>
<b>February 2022</b>	<b>\$960.00</b>
<b>March 2022</b>	<b>\$1,140.00</b>
<b>April 2022</b>	<b>\$950.00</b>
<b>May 2022</b>	<b>\$1,050.00</b>
<b>June 2022</b>	<b>\$1,480.00</b>
<b>July 2022</b>	<b>\$1,070.00</b>
<b>August 2022</b>	<b>\$820.00</b>
<b>September 2022</b>	<b>\$710.00</b>
<b>Payroll YTD</b>	<b>\$10,970.00</b>

<b>Fire Loss;</b>	<b>September 2022</b>	<b>\$0</b>
	<b>Year-to-Date</b>	<b>\$51,700.00</b>
	<b>Last Year, Year-to-Date</b>	<b>\$1,008,250.00</b>



WEST LAFAYETTE POLICE DEPARTMENT

MONTHLY ACTIVITY REPORT

MONTH: September 2022

<b>Calls For Service</b>	<b>277</b>
<b>Reports Taken</b>	<b>24</b>
<b>Felony Arrests</b>	<b>0</b>
<b>Misdemeanor Arrests</b>	<b>11</b>
<b>Juvenile Arrests</b>	<b>0</b>
<b>Traffic Stops</b>	<b>21</b>
<b>Traffic Crashes</b>	<b>4</b>
<b>OVI Arrests</b>	<b>3</b>
<b>Warrant Arrests</b>	<b>0</b>
<b>Civil Paper Service</b>	<b>3</b>
<b>Fuel Used</b>	<b>\$1215.71</b>

*Chief of Police Christopher Walters*