

Record of Proceedings

Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on November 14, 2022 at 7:00 p.m. in the municipal building with Mayor Stephen R. Bordenkircher presiding.

Pledge of Allegiance

Prayer

Roll Call: Rich Wheeler, Brittany Howell, Bo Fortune, Christie Maurer, Tim Cheney and Ron Lusk were present.

A motion was made by Ron Lusk and seconded by Bo Fortune to approve the minutes from the regular council meeting held on October 24, 2022. Roll call 4 yes. Maurer and Cheney abstained.

A motion was made by Christie Maurer and seconded by Ron Lusk to approve the minutes from the special council meeting held on October 28, 2022. Roll call 6 yes.

Mayor's Correspondence: Mayor Bordenkircher reported receiving an invitation to a farewell reception for State Representative Jay Hottinger and he will be making every effort to attend. A thank you note was received from the Leadership Coshocton County for Mayor Bordenkircher speaking to the group on November 8, 2022. The City of Coshocton, Visitor's Bureau and Chamber of Commerce announced a partnership with Yodel Communications to a web-based platform to display community events. There will be upcoming trainings to attend to learn more on how to use the platform.

Citizens' comments: Tisha Babcock and Lori Miller with Genesis Coshocton Medical Center spoke and presented a slideshow of the new facilities to be open in 2023 and what all it has to offer the community.

Zoom Log-in

<https://zoom.us/j/96595775556?pwd=eVJIY04yaFFmbU9GSEISRU9kNnRjQT09>

Or Dial: 1-301-715-8592

Meeting ID: 965 9577 5556

Passcode: 571265

Department Reports:

Fire: See attached.

Fiscal Officer: Fiscal Officer, Amy Bourne, reported on the legislation being presented. Ordinance 2022-64 will receive its second reading to amend the Village Employee Handbook by allowing Salary employees to be paid on the same bi-weekly schedule as Hourly employees, to be effective January 1, 2023. Ordinance 2022-67 will receive its first reading to establish the 2023 pay and benefit schedule for employees. There will be a 2% raise for all employees recommended, a section was added to further explain how holiday pay will be paid, salary employees will be paid on a bi-weekly schedule as the rest of the employees, and a section added to offer Voluntary Life insurance for employees at the employees' expense. Ordinance 2022-68 will receive its first reading for the permanent appropriations budget for 2023. Resolution 2022-

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69 will receive its first reading for the pay and benefit allocation for 2023. Resolution 2022-71 will receive its first reading to authorize William Albert Inc to replace sidewalks on both sides of Russell Avenue from s. Kirk to Fair St. Resolution 2022-72 is needed to establish a new fund 610 OWDA Sewer WWTP Fund to track loan proceeds and disbursements. Resolution 2022-73 is needed to add funds in the amount of \$1,000 to the 210 Fire Fund to reimburse the WL Fire Association for smoke detectors and batteries as well as \$355,000 to the new 610 OWDA Sewer WWTP Fund to cover loan disbursements for engineering work done by the Thrasher Group. Resolution 2022-74 is needed to approve a "Then & Now" purchase order for Diversified Engineering in the amount of \$1,692.48 for elevation verifications on the Indian Circle Sanitary Sewer project. October month end cash summary was presented to the Finance committee this evening. Bills were passed around for approval.

Police: See attached. Chief Walters announced that a job posting was placed for a full-time officer due to the recent announcement of the retirement of Captain Tom Coutts effective December 22, 2022. The job is posted on Ohio Means Jobs and the Beacon as well as on Facebook. The Police Department was recently certified by the Ohio Collaborative, which is a 12-panel board of law enforcement professionals that comes up with standard policies for sheriffs offices and police departments. The assessment was done 2 weeks ago and the department exceeded the expectations of the Ohio Collaborative.

Solicitor: Village Solicitor, Joel Blue, reported that the defendant in the eminent domain case have not been served yet.

Village Administrator: Village Administrator Tammy Hicks reported she is still waiting on Mid-Ohio Sealcoating to pave the alleys between Main & Russell, hopefully to be done this week. Weather permitting, leaf pick up will be completed by Friday, but the final date will be announced. There will be one last street sweeping for the year on November 29, 2022. Residents are asked to park off-street that day. The restrooms at Waterworks Park and Burt Park have been winterized. Zemba Brothers jetted the Pearl Force Main on November 10th and all went well. The Oak St. sewer project and Neighborhood Revitalization project will be submitted for bids in January. The herpetologist completed the Spadefoot Habitat study on November 3rd and found that the site for the Sewer Outfall project is a site in which the toad can live and breed. Next steps are to follow the ODNR guidelines on construction. Tammy announced that tomorrow will be her 1 year anniversary with the Village.

Committee Reports:

Building and Property: Chairman Tim Cheney reported meeting on October 19, 2022 and discussed property at 124 E. Stewart that needs cleaned up but the property owner is unknown to issue a citation. The property at W. 7th St. and Oak St. was cited for trash.

Community & Business Development: No report.

Community Relations: Chairwoman Brittany Howell reported that the West Lafayette Chamber will meet tomorrow at 6:30pm in Council Chambers. The Christmas parade will be held on

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December 3, 2022 at Noon and will begin at the Ridgewood Middle School and end at the Baptist Church.

Finance: Chairwoman Christie Maurer reported meeting this evening and reviewed the October month end cash summary and the final numbers for the 2023 budget. Funds are very tight in some areas with the year-end approaching. A motion was made by Bo Fortune and seconded by Ron Lusk to approve the October month end cash summary. Roll call 6 yes.

Fire Dependency Board: No report.

Ordinance: Chairman Bo Fortune reported meeting on October 31, 2022 and discussing the Pay & Benefit ordinance and the Knox Box ordinance. The Knox Box will be required for all commercial buildings and factories having a fire suppression system or fire alarm system. The main reason is for the health and safety of the firefighters. The second reason is the potential damage done if a door gets broken down and left unsecured.

Park Board: No report. Chairman Ron Lusk inquired if there is any of the Christmas decorations that need to be replaced.

Planning Commission: Rich Wheeler reported the next County Planning Commission meeting will be in January 2023.

Public Safety: No report. Chairman Bo Fortune thanked the residents for their votes to pass the Police Department renewal levy.

Public Works: No report.

Records Retention: Mayor Bordenkircher reported having the bi-annual meeting and updates were made to the retention schedule pertaining to financial documents to extend the retention be increased from 3 years to 5 years due to the Treasury Guidance for spending ARPA funds.

Rules: No report.

Introduction to ordinances and resolutions:

2022-64 AN ORDINANCE AMENDING THE EMPLOYEE HANDBOOK FOR THE VILLAGE OF WEST LAFAYETTE, OHIO AND REPEALING ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH Second Reading

2022-67 AN ORDINANCE ESTABLISHING 2023 PAY AND BENEFIT SCHEDULE FOR THE VILLAGE OF WEST LAFAYETTE AND REPEALING ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH AND DECLARING AN EMERGENCY First Reading/Emergency

2022-68 AN ORDINANCE TO MAKE PERMANENT APPROPRIATIONS FOR CURRENT EXPENSES AND EXPENDITURES OF THE VILLAGE OF WEST LAFAYETTE, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2023 First Reading/Emergency

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2022-69 A RESOLUTION TO ADOPT THE BASE PAY & BENEFIT ALLOCATION FOR THE EMPLOYEES OF THE VILLAGE OF WEST LAFAYETTE, OHIO AND TO REPEAL ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH First Reading/Emergency

2022-70 AN ORDINANCE REQUIRING KNOX BOXES AT ALL COMMERCIAL BUILDINGS AND FACTORIES HAVING A FIRE SUPPRESSION SYSTEM OR FIRE ALARM SYSTEM First Reading

2022-71 A RESOLUTION AUTHORIZING THE FISCAL OFFICER AND VILLAGE ADMINISTRATOR TO SIGN AND EXECUTE ALL DOCUMENTS NECESSARY WITH WILLIAM ALBERT, INC. FOR REPLACING SIDEWALKS ON BOTH SIDES OF RUSSELL AVEENUE FROM S. KIRK ST. TO FAIR ST., WEST LAFAYETTE First Reading

2022-72 A RESOLUTION ESTABLISHING AN OWDA SEWER WWTP FUND (610) FOR THE ACCOUNTING OF FUNDS FOR OWDA LOAN PROCEEDS AND DISBURSEMENTS FOR WASTEWATER SYSTEM IMPROVEMENTS AND DECLARING AN EMERGENCY First Reading/Emergency

A motion was made by Bo Fortune and seconded by Ron Lusk to waive the three required readings for Resolution 2022-72. Roll call 6 yes.

A motion was made by Ron Lusk and seconded by Christie Maurer to adopt Resolution 2022-72. Roll call 6 yes.

2022-73 A RESOLUTION TO AMEND THE 2022 PERMANENT APPROPRIATIONS ORDINANCE 2021-87, ADDING FUNDS First Reading/Emergency

A motion was made by Christie Maurer and seconded by Brittany Howell to waive the three required readings for Resolution 2022-73. Roll call 6 yes.

A motion was made by Tim Cheney and seconded by Bo Fortune to adopt Resolution 2022-73. Roll call 6 yes.

2022-74 A RESOLUTION TO APPROVE PURCHASE ORDER 22465 TO DIVERSIFIED ENGINEERING INC., A "THEN & NOW" PURCHASE ORDER First Reading/Emergency

A motion was made by Bo Fortune and seconded by Ron Lusk to waive the three required readings for Resolution 2022-74. Roll call 6 yes.

A motion was made by Christie Maurer and seconded by Tim Cheney to adopt Resolution 2022-74. Roll call 6 yes.

Committee Meetings:

Building & Property-

Community & Business-

Community Relations -

Fire Dependency Board-

Finance-

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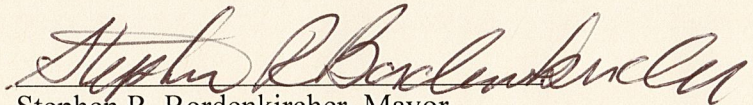
Ordinance-
Park Board-
Planning Commission –
Public Safety –
Public Works-
Records Retention –
Rules –
Tax Review Board –.

Other Business: Mayor Bordenkircher reminded Council members that the 2nd meeting in December falls on December 26th, the day after Christmas, which is an observed holiday for Village employees and requested that they consider moving that meeting to the 19th. A motion was made by Bo Fortune and seconded by Brittany Howell to move the 2nd meeting in December to December 19, 2022. Roll call 6 yes.

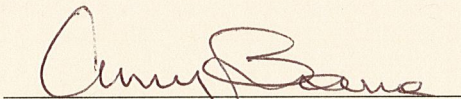
A motion was made by Ron Lusk and seconded by Christie Maurer to pay the bills. Roll call 6 yes.

A motion was made by Christie Maurer and seconded by Ron Lusk to adjourn until the next meeting on Monday, November 28, 2022, at 7:00 p.m. Roll Call 6 yes.

A full recording of this evening's minutes can be heard by visiting www.westlafayettevillage.com and clicking on the recorded minutes tab.


Stephen R. Bordenkircher, Mayor

Attest:


Amy Bourne, Fiscal Officer