

# *Record of Proceedings*

## Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on October 24, 2022 at 7:00 p.m. in the municipal building with Mayor Stephen R. Bordenkircher presiding.

### **Pledge of Allegiance**

### **Prayer**

**Roll Call:** Rich Wheeler, Brittany Howell, Bo Fortune, and Ron Lusk were present. Tim Cheney was not present. Christie Maurer was ill and not present. Mayor Bordenkircher requested we wait a few minutes before voting to excuse Cheney.

A motion was made by Bo Fortune and seconded by Brittany Howell to excuse Councilwoman Christie Maurer. Roll call 4 yes.

Mayor Bordenkircher stated that they would give Councilman Cheney a few more minutes to show before entertaining a motion to excuse him.

A motion was made by Ron Lusk and seconded by Bo Fortune to approve the minutes from the regular council meeting held on October 10, 2022. Roll call 4 yes.

**Mayor's Correspondence:** Mayor Bordenkircher reported the Leadership Coshocton County will be holding their Program Day in November in the Village. They will be touring Jones Metal, viewing the new fire truck, traveling to the Kirk St. Event Center for lunch and speakers to include Mayor Bordenkircher, Andrea Smith from the library, Coshocton Port Authority and Coshocton Chamber of Commerce.

### **Citizens' comments:**

### **Zoom Log-in**

<https://zoom.us/j/96595775556?pwd=eVJIY04yaFFmbU9GSEISRU9kNnRjQT09>

**Or Dial: 1-301-715-8592**

**Meeting ID: 965 9577 5556**

**Passcode: 571265**

### **Department Reports:**

**Fire:** No report.

**Fiscal Officer:** Fiscal Officer, Amy Bourne, reported on the legislation being presented. Resolution 2022-58 will receive its third and final reading to authorize the Mayor and Fiscal Officer to apply for an ARC grant to help offset the engineering costs for the sewer outfall project. Resolution 2022-59 will receive its third and final reading to approve the acquisition of the Ridgewood Wetlands. Ordinance 2022-64 will receive its first reading to amend the Village Employee Handbook by allowing Salary employees to be paid on the same bi-weekly schedule as Hourly employees, to be effective January 1, 2023. Resolution 2022-65 will receive its first reading to authorize the Village Administrator to put the Fire Department 1986 Pierce Mini Pumper out to bid. The estimated value for the mini pumper is \$5,000 and that will be the minimum bid accepted. Resolution 2022-66 is needed to Add Funds in the 218 Police Levy fund

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due to receiving more money than estimated for Police Wages. The Park Fund needs \$900 to cover repairs to the Waterworks restrooms. The General Fund, Street Fund and Fire Fund need additional money added to cover utilities and fuel expenses for the remainder of 2022. The Sewer Fund needs \$3,600 added for a habitat assessment for the Eastern Spadefoot Toad on the property planned for the Village sewer outfall project. Work on the 2023 Village budget continues and will be ready for its first reading at the next Council meeting in November. New quotes for 2023 health insurance for employees as well as quotes for project work in 2023 is needed for the final figures. Bills were passed around for approval.

**Police:** No report.

**Solicitor:** Village Solicitor, Joel Blue, reported there has been no movement or communication on the eminent domain action for the sewer project easements and are approaching the 30-day deadline to respond.

**Village Administrator:** Village Administrator Tammy Hicks reported that the main focus of the Street department is leaf collection. They will be out every day and are asking residents to rake the leaves to the curb strip, not into the streets. Please be patient and workers will get there to collect leaves. There are a couple of alleys that will be paved hopefully this week. Coshocton Water Dept. will be in the Village to work on a couple of water lines. One will be at N. Kirk and Wood and also digging up a curb box on the North side of Main St. ODNR is requiring a study to be done for the habitat at the Wastewater Treatment plant fields as it is expected to be a possible home for the Spadefoot Toad. Waterworks park had flow issues in the restrooms and repairs were needed due to having too many backflow preventers. The City of Coshocton shared the expense for the repairs. The last reservation for Burt Park is Sunday, October 30, 2022 and will be closed and winterized after that.

Mayor Bordenkircher reported that Councilman Tim Cheney was still not present. There was no motion to excuse his absence.

## **Committee Reports:**

**Building and Property:** Village Administrator, Tammy Hicks, reported meeting and discussing a couple of preliminary citations for dilapidated structure and nuisance properties and it was the consensus to move forward with the citations.

**Community & Business Development:** No report.

**Community Relations:** Chairwoman Brittany Howell reported that the West Lafayette Chamber will meet tomorrow at 6:30pm in Council Chambers. The Chamber will be hosting a Village Halloween party on Saturday, October 29, 2022 from 2-4pm in the Ridgewood Middle School gym. West Lafayette Trick or Treating will be held in the Village that evening from 5-6:30pm. She also reminded residents that the Revitalization Committee created a survey that is posted on the Village FB page and is requesting residents provide ideas for Village improvements.

**Finance:** No report.

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**Fire Dependency Board:** No report.

**Ordinance:** Chairman Bo Fortune reported meeting on October 17, 2022 and discussing the Pay & Benefit ordinance, the Employee Handbook, annual appropriations for 2023, the pay allocation resolution and the Knox Box resolution.

**Park Board:** No report.

**Planning Commission:** Rich Wheeler reported attending the County Planning Commission meeting on Monday, October 17, 2022 and that nothing discussed pertained to the Village. The next meeting will be in January 2023.

**Public Safety:** Chairman Bo Fortune reported meeting on October 12, 2022 with Fire Chief Damon Gould to discuss his request for Knox Boxes for commercial buildings in the Village.

**Public Works:** No report.

**Records Retention:** No report.

**Rules:** No report.

## **Introduction to ordinances and resolutions:**

**2022-58 A RESOLUTION AUTHORIZING THE MAYOR AND/OR FISCAL OFFICER OF THE VILLAGE OF WEST LAFAYETTE TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE APPALACHIAN REGIONAL COMMISSION AND/OR OHIO GOVERNOR'S OFFICE OF APPALACHIA PROGRAMS AND TO EXECUTE CONTRACTS AS REQUIRED** Third Reading/Emergency

A motion was made by Bo Fortune and seconded by Ron Lusk to adopt Resolution 2022-58. Roll call 4 yes.

**2022-59 A RESOLUTION ACCEPTING AND ACQUIRING, BY DONATION FROM RIDGEWOOD WETLAND ASSOCIATION, INC. AN OHIO NON-PROFIT CORPORATION, PARCEL NUMBERS 020-16100098-09 & 018-00001440-16** Third Reading

A motion was made by Bo Fortune and seconded by Brittany Howell to adopt Resolution 2022-59. Roll call 4 yes.

**2022-64 AN ORDINANCE AMENDING THE EMPLOYEE HANDBOOK FOR THE VILLAGE OF WEST LAFAYETTE, OHIO AND REPEALING ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH** First Reading

**2022-65 A RESOLUTION TO AUTHORIZE AND DIRECT THE VILLAGE ADMINISTRATOR TO ADVERTISE FOR BIDS TO SELL A 1986 PIERCE MINI PUMPER** First Reading/Emergency

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## **2022-66 A RESOLUTION TO AMEND THE 2022 PERMANENT APPROPRIATIONS ORDINANCE 2021-87, ADDING FUNDS First Reading/Emergency**

### **Committee Meetings:**

**Building & Property-**

**Community & Business-**

**Community Relations -**

**Fire Dependency Board-**

**Finance-** November 14, 2022 at 6:30 PM

**Ordinance-** October 31, 2022 at 6:30 PM

**Park Board-**

**Planning Commission –**

**Public Safety –**

**Public Works-**

**Records Retention –**

**Rules –**

**Tax Review Board –**

**Other Business:** Mayor Bordenkircher reminded residents that Trick-or-Treating will be happening in the Village Saturday evening and to be cautious of children in the streets.

A motion was made by Ron Lusk and seconded by Bo Fortune to pay the bills. Roll call 4 yes.

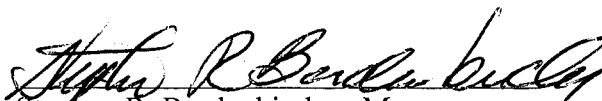
A motion was made at 7:22pm by Bo Fortune and seconded by Ron Lusk to go into executive session to discuss litigation with the Fiscal Officer and Village Administrator to remain. Roll call 4 yes.

A motion was made at 7:33pm by Bo Fortune and seconded by Ron Lusk to continue in open session. Roll call 4 yes.


Mayor Bordenkircher announced that there will be a Special Council meeting on Friday, October 28, 2022 at 5:00 PM due to some legislation that needs to be passed.

A motion was made by Ron Lusk and seconded by Brittany Howell to adjourn until the next meeting on Monday, November 14, 2022, at 7:00 p.m. Roll Call 4 yes.

A full recording of this evening's minutes can be heard by visiting [www.westlafayettevillage.com](http://www.westlafayettevillage.com) and clicking on the recorded minutes tab.

  
Stephen R. Bordenkircher, Mayor

Attest:

  
Amy Bourne, Fiscal Officer