

# *Record of Proceedings*

## Minutes of West Lafayette Village Council Regular Meeting

West Lafayette Village Council met in regular session on November 28, 2022 at 7:00 p.m. in the municipal building with Mayor Stephen R. Bordenkircher presiding.

### **Pledge of Allegiance**

### **Prayer**

**Roll Call:** Rich Wheeler, Brittany Howell, Bo Fortune, Christie Maurer, Tim Cheney and Ron Lusk were present.

**Opening of Bids for the 1986 Pierce Mini Pumper:** A bid from the Village of Newcomerstown was received in the amount of \$7,500, but the 10% down payment was not included, therefore the bid was disqualified. A money order in the amount of \$610 was received from Jerry McKenna, but not bid amount was enclosed, therefore the bid was disqualified. No other bids were received. The vehicle will need to be rebid.

A motion was made by Bo Fortune and seconded by Christie Maurer to approve the minutes from the regular council meeting held on November 14, 2022. Roll call 6 yes.

**Mayor's Correspondence:** Mayor Bordenkircher reported receiving a letter from the Coshocton County Health Commission regarding a meeting on November 29, 2022 to approve or disapprove the merger of the Coshocton City Health Board with the Coshocton County Health Board. A letter was received from Columbia Gas proposing a rate increase to PUCO of \$41 million dollars beginning May 2023.

### **Citizens' comments:**

#### **Zoom Log-in**

<https://zoom.us/j/96595775556?pwd=eVJIY04yaFFmbU9GSElSRU9kNnRjQT09>

**Or Dial: 1-301-715-8592**

**Meeting ID: 965 9577 5556**

**Passcode: 571265**

### **Department Reports:**

**Fire:** Chief Damon Gould reported that Council needs to vote to appoint the Council representatives for the Volunteer Fire Fighters' Dependency Board. A motion was made by Bo Fortune and seconded by Ron Lusk to appoint Councilman Tim Cheney and Councilwoman Christie Maurer to the Fire Dependency Board. Roll call 6 yes.

**Fiscal Officer:** Fiscal Officer, Amy Bourne, reported on the legislation being presented. Ordinance 2022-64 will receive its third and final reading to amend the Village Employee Handbook by allowing Salary employees to be paid on the same bi-weekly schedule as Hourly employees, to be effective January 1, 2023. Ordinance 2022-67 will receive its second reading to establish the 2023 pay and benefit schedule for employees. There will be a 2% raise for all



## *Record of Proceedings*

employees recommended, a section was added to further explain how holiday pay will be paid, salary employees will be paid on a bi-weekly schedule as the rest of the employees, and a section added to offer Voluntary Life insurance for employees at the employees' expense. Ordinance 2022-68 will receive its first reading for the permanent appropriations budget for 2023. Resolution 2022-69 will receive its second reading for the pay and benefit allocation for 2023. Ordinance 2022-70 will receive its second reading for commercial businesses and factories being required to have Knox Boxes if they have a fire suppression or fire alarm system. Resolution 2022-75 will receive its first reading to add funds to the General Fund in the amount of \$3,407.50 to reimburse Police Department wages received from Ridgewood schools for working special events at the schools. Money is also needed in the 608 Pearl Valley Fresno Fund in the amount of \$30,356.86 in order to transfer funds to the 602 Sewer fund per approval from the State Tax Commissioner. Bills were passed around for approval.

**Police:** No report.

**Solicitor:** Village Solicitor, Joel Blue, reported speaking to Atty Weir regarding the Shurtz eminent domain case and the Shurtz family has requested an insurance adjustor evaluate the possible damage to the crops and the cost.

**Village Administrator:** Village Administrator Tammy Hicks reported Mid-Ohio Paving has completed the first alley between W. Russell & W. Union from Johnson to Wall St. Leaf pick up will be completed by this Friday, December 2<sup>nd</sup> and after that, residents are asked to bag leaves and place them on the curb strip for pick up by the Street Department. One last street sweeping will be completed tomorrow, November 29<sup>th</sup> and residents are asked to park off-street, if possible between 7am-4pm. The Street department put up the Christmas lights on Main St. and will put lights up in Burt Park next week. Hicks requested an Ordinance committee meeting to discuss the ordinance for the septage hauling rates.

### **Committee Reports:**

**Building and Property:** No report

**Community & Business Development:** No report.

**Community Relations:** Chairwoman Brittany Howell reported that the Christmas parade will be held on December 3, 2022 at Noon and will begin at the Ridgewood Middle School and end at the Baptist Church. West Lafayette Chamber will not meet again until February 2023.

**Finance:** No report.

**Fire Dependency Board:** No report.

**Ordinance:** No report.

**Park Board:** No report.



# ***Record of Proceedings***

**Planning Commission:** Chairman Ron Lusk reported a local meeting needs to be scheduled.

**Public Safety:** No report.

**Public Works:** No report.

**Records Retention:** Mayor Bordenkircher reported having the bi-annual meeting and updates were made to the retention schedule pertaining to financial documents to extend the retention be increased from 3 years to 5 years due to the Treasury Guidance for spending ARPA funds.

**Rules:** No report.

## **Introduction to ordinances and resolutions:**

**2022-64 AN ORDINANCE AMENDING THE EMPLOYEE HANDBOOK FOR THE VILLAGE OF WEST LAFAYETTE, OHIO AND REPEALING ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH** Third Reading

A motion was made by Christie Maurer and seconded by Ron Lusk to adopt Ordinance 2022-64. Roll call 6 yes.

**2022-67 AN ORDINANCE ESTABLISHING 2023 PAY AND BENEFIT SCHEDULE FOR THE VILLAGE OF WEST LAFAYETTE AND REPEALING ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH AND DECLARING AN EMERGENCY** Second Reading/Emergency

**2022-68 AN ORDINANCE TO MAKE PERMANENT APPROPRIATIONS FOR CURRENT EXPENSES AND EXPENDITURES OF THE VILLAGE OF WEST LAFAYETTE, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2023** Second Reading/Emergency

**2022-69 A RESOLUTION TO ADOPT THE BASE PAY & BENEFIT ALLOCATION FOR THE EMPLOYEES OF THE VILLAGE OF WEST LAFAYETTE, OHIO AND TO REPEAL ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH** Second Reading/Emergency

**2022-70 AN ORDINANCE REQUIRING KNOX BOXES AT ALL COMMERCIAL BUILDINGS AND FACTORIES HAVING A FIRE SUPPRESSION SYSTEM OR FIRE ALARM SYSTEM** Second Reading

**2022-71 A RESOLUTION AUTHORIZING THE FISCAL OFFICER AND VILLAGE ADMINISTRATOR TO SIGN AND EXECUTE ALL DOCUMENTS NECESSARY WITH WILLIAM ALBERT, INC. FOR REPLACING SIDEWALKS ON BOTH SIDES OF RUSSELL AVENUE FROM S. KIRK ST. TO FAIR ST., WEST LAFAYETTE** Second Reading

**2022-75 A RESOLUTION TO AMEND THE 2022 PERMANENT APPROPRIATIONS ORDINANCE 2021-87, ADDING FUNDS** First Reading/Emergency



# *Record of Proceedings*

## **Committee Meetings:**

**Building & Property-**

**Community & Business-**

**Community Relations -**

**Fire Dependency Board-**

**Finance-** December 12, 2022 at 6:30pm

**Ordinance-** December 5, 2022 at 6:00pm

**Park Board-**

**Planning Commission** – December 6, 2022 at 7:00pm

**Public Safety –**

**Public Works-**

**Records Retention –**

**Rules –**

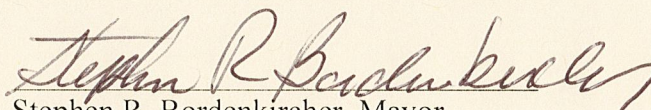
**Tax Review Board –.**

**Other Business:** Mayor Bordenkircher had no other business to report.

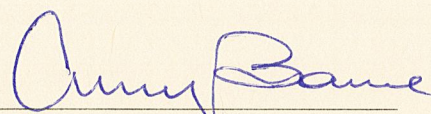
A motion was made by Ron Lusk and seconded by Christie Maurer to pay the bills. Roll call 6 yes.

A motion was made by Bo Fortune and seconded by Ron Lusk to adjourn until the next meeting on Monday, December 12, 2022, at 7:00 p.m. Roll Call 6 yes.

A full recording of this evening's minutes can be heard by visiting [www.westlafayettevillage.com](http://www.westlafayettevillage.com) and clicking on the recorded minutes tab.

  
Stephen R. Bordenkircher, Mayor

Attest:

  
Amy Bourne, Fiscal Officer